



Council Meeting Agenda

Engineering Society of Queen's University
February 9th 2023
6:30 pm, Dunning 27

- I. Attendance
- II. Adoption of the Agenda: Motion 1
- III. Adoption of the Minutes: Motion 2
- IV. Speaker's Business
- V. Presentations
 - a. CELC Delegate Report
 - b. FYIC Delegate Report
- VI. New Business [3-9]
- VII. Executive Reports
 - i) VP President
 - ii) VP (Operations)
 - iii) VP (Student Affairs)
- VIII. Director Reports
 - i) Director of Academics
 - ii) Director of External Relations
 - iii) Director of Professional Development
 - iv) Director of Social Issues
 - v) Director of Clubs & Conferences
 - vi) Director of Communications
 - vii) Director of Design
 - viii) Director of Events
 - ix) Director of First Year
 - x) Director of Governance
 - xi) Director of Human Resources
 - xii) Director of Finance
 - xiii) Director of Information Technology
 - xiv) Director of Internal Processes
 - xv) Director of Services
- IX. Question Period
- X. Faculty Board Report
- XI. Alma Mater Society Report
- XII. Senate Report
- XIII. Advisory Board Report
- XIV. Club Reports (Happy Group)
 - i) EngPhys
 - ii) ECE
 - iii) Mech
 - iv) Mining
- XV. Year Reports
 - i) Sci '23
 - ii) Sci '24

- iii) Sci '25
- iv) Sci '26

XVI. Statements and Questions
by Members

Speaker: Kaija Edwards

Motion List

Motion 1

Whereas: An agenda was made;
& whereas: we need to approve it;

BE IT RESOLVED THAT:

Council approve the agenda of the Council meeting of February 9th 2023, as seen on the Engineering Society website.

Moved by: Jack “99 luftballoons” Lipton
Seconded by: Kaija “would be a hell of a way to cause a diplomatic incident” Edwards

Motion 2

Whereas: It’s been some amount of time since the last council;
& whereas: we need an official record despite the resignation of the council secretary;

BE IT RESOLVED THAT:

Council approve the Facebook live recording of last council as seen on the engineering society website

Moved by: Jack “open quote, close quote” Lipton
Seconded by: Kaija “as a comment on the artistic nature of council nicknames” Edwards

Motion 3

Whereas: The BEDFund is being updated ;
& whereas: We like staying nice and warm with an all encompassing comforter ;

BE IT RESOLVED THAT:

Council approves the changes to ByLaw Section 16 in its first reading as seen in Appendix "Big Old Comforter (ByLaw)"

Moved by: Connor "5 little monkeys jumping on the BED" Bosy
Seconded by: Pasha " One fell off and didn't hit their head cause they were following appropriate safety guidelines" Shavelev

Motion 4

Whereas: The Queen's Fuel Cell Team is no longer active, does not have any members or interest, does not have space to operate, and has not submitted any required forms. ;

& whereas: They should be de-ratified from the Engineering Society in Policy to prevent false advertising, budgetary issues, and more. ;

BE IT RESOLVED THAT:

The Queen's Fuel Cell Team be officially de-ratified according to the changes in Policy κ.B.1.4 shown in Appendix-TeamDeratification-Policy

Moved by: Michael "apologies" Cronin
Seconded by: Ali "for" Bekheet

Motion 5

Whereas: The Queen's Fuel Cell Team is no longer active, does not have any members or interest, does not have space to operate, and has not submitted any required forms. ;

& whereas: They should be de-ratified from the Engineering Society in By-Law to prevent false advertising, budgetary issues, and more. ;

BE IT RESOLVED THAT:

The Queen's Fuel Cell Team be officially de-ratified according to the changes in Bylaw 10.D.1 shown in Appendix-TeamDeratification-Bylaw in its first reading

Moved by: Michael "so" Cronin
Seconded by: Ali "many" Bekheet

Motion 6

Whereas: The Queen's Mostly Autonomous Sailboat Team is no longer active, does not have any members or interest, does not have space to operate, and has not submitted any required forms. ;

& whereas: They should be de-ratified from the Engineering Society in Policy to prevent false advertising, budgetary issues, and more. ;

BE IT RESOLVED THAT:

The Queen's Mostly Autonomous Sailboat Team be officially de-ratified according to the changes in Policy κ.B.1.4 shown in Appendix-TeamDeratification-Policy

Moved by: Michael "motions" Cronin

Seconded by: Ali "in" Bekheet

Motion 7

Whereas: The Queen's Mostly Autonomous Sailboat Team is no longer active, does not have any members or interest, does not have space to operate, and has not submitted any required forms. ;

& whereas: They should be de-ratified from the Engineering Society in Bylaw to prevent false advertising, budgetary issues, and more. ;

BE IT RESOLVED THAT:

The Queen's Mostly Autonomous Sailboat Team be officially de-ratified according to the changes in Bylaw 10.D.1 shown in Appendix-TeamDeratification-Bylaw in its first reading

Moved by: Michael "one" Cronin

Seconded by: Ali "council" Bekheet



Executive Reports

President – Danielle Rivard

president@engsoc.queensu.ca

Hey Friends !

Things that I've been doing over the past two weeks:

- Transition
- Supporting OC and her team
- Helped incoming Sci-Formal Convener hire Chairs
- Tricolour award
- Supporting Sci-Formal Convener
- Attended AMS Assembly
- Attended Alumni Networking Summit
- Picked up shield

Things that I will be doing over the next two weeks:

- Prepare for Sci-Formal
- Continue transition
- Continue supporting OC
- More Tricolour award (interviews)
- Get shadow box
- Open The Order of the Purple Knight Nominations (Feb 13th)

Cheers,
Danielle Rivard

VPOPS – Evan Wray

vpops@engsoc.queensu.ca

Hello Council !

Things that I've been doing over the past two weeks:

- Regular meetings
- Finances (Payroll, Month Ends, etc...)
- Advisory Board mid-year presentations from the Services
- Assisting with EngSoc General Election Debate Night
- Attended the Alumni Networking Summit, awesome job @Kate!!!
- Helping hire Sci Formal Chairs for next year
- Director Info Night to advertise director hiring for next year
- Starting transition with both of my lowers (congrats Monique and Jacob)

Things that I will be doing over the next two weeks:

- Finances (Payroll, Month Ends, etc...)
- Continue to transition my lowers as they get into hiring season
- Assist Maggie with EngSoc Banquet planning

Cheers,

Evan Wray

VPSA – Ali Bekheet

vpsa@engsoc.queensu.ca

No Report Submitted

Director Reports

Director of Academics – Connor Bosy

academics@engsoc.queensu.ca

I promise I'll stop talking soon Council, !

Things that I've been doing over the past two weeks:

- Director info night & preparation for my lower(s) (Twins!!)
- Miscellaneous meetings with the disciplines
- Getting my teams ready for midterm season starting (I've got two tomorrow *sobs*)
- BEDFund!!!!!!!!!!!! At this point, you know what I mean

Things that I will be doing over the next two weeks:

- Midterm Faculty Meetings
- Starting to transition my lowers (Yes, I have a tandem stroller)
- Polishing up approved proposals for the Dean
- Prepping Mechatronics to become a DSC at AGM!!!

I close my eyes and see the BEDfund logo,

Connor Bosy



Please I just want to sleep

Director of External Relations – Kalena McCloskey

external@engsoc.queensu.ca

Hello Council !

Things that I've been doing over the past two weeks:

- Worked on presentation for AGM
- Created questions for CFES/ESSCO survey with ExCC
- Brainstormed Instagram posts with ExCC
- CSE logistics
- Planned care package deliveries with OT
- Planning St. Paddy's day clean up with OT
- Created FYIC and CELC presentations
- Meetings – prez, ED team, FnC coordinators, Outreach Exec, Outreach Team, ExCC

Things that I will be doing over the next two weeks:

- Working on presentation for AGM
- Sending out CFES/ESSCO survey
- CEC logistics
- More planning with OT
- Helping FYPCO plan an event with OT
- Supporting coordinators in planning second FnC event
- Cleaning up budget actuals
- Transition Manual!
- Meetings – prez, ED team, FnC coordinators, Outreach Exec, Outreach Team, ExCC

Cheers,

Kalena McCloskey



Evan Entr-wray

Director of Professional Development – Kate Patterson

pd@engsoc.queensu.ca

No Report Submitted

Director of Social Issues – Mesoma Ejuh

dosi@engsoc.queensu.ca

Hello Council !

Things that I've been doing over the past two weeks:

1. Transition Manual
2. Sustainability Training Module Update
3. Clark Hall Pub
4. Preparing for the Sustainability Booth next month
5. Collaborating with the AMS on reworking the existing sustainability certificate

Things that I will be doing over the next two weeks:

1. Social Media Campaign for Black History Month
2. Bursaries for upcoming Conferences
3. QYEA Merch Drop
4. Bursary Policy Updates
5. Sustainability Training Module Update
6. Accessibility Certificate
7. Compiling some EDII-AS-related resources to add to EngSoc Website

Cheers,

Mesoma Ejuh

Director of Clubs & Conferences – Victoria Palumbi

cc@engsoc.queensu.ca

Hi everyone! !

Things that I've been doing over the past two weeks:

- Attended QSC
- Met with clubs and conferences
- Started hiring process for co-chairs for some of the conferences

Things that I will be doing over the next two weeks:

- Attend CIRQUE
- Get ready to transition my lower!
- Work with conferences to get them ready to transition if the conference is over

Cheers,

Victoria Palumbi

Director of Communications – Sarah Goldin

comm@engsoc.queensu.ca

Hello Council !

Things that I've been doing over the past two weeks:

- Had my first full team meeting this semester
- Statics with my managers
- Got graphics templates made so that hopefully makes hiring season easier
- Photo team took pictures at QSC this past weekend, working on editing photos from QSC and from alumni networking summit
- Updated the comm instagram with our new logo

Things that I will be doing over the next two weeks:

- Photography team at conferences
- Prepping for sci formal coverage
- Logistics for headshots event
- Video team doing another interview style video (Valentine's day themed)

Cheers,

Sarah Goldin

Director of Design – Michael Cronin

design@engsoc.queensu.ca

Hello Council !

Things that I've been doing over the past two weeks:

- Advertising for Director of Design (lots of coffee chats)
- Holding the second design team roundtable
- Reviewing quarterly reports
- Sending out FOBs access forms
- Purchasing cleaning supplies for design bay / cleaning it
- Helping teams get ready for competition
- De-ratifying QMAST and Fuel Cell
- Design Team Showcase planning
- Helping teams with general questions

Things that I will be doing over the next two weeks:

- Continue design team showcase planning
- Write transition manual
- Begin transitioning my new lower
- Continue planning design team appreciation night at clark hall
- Continue cleaning of design bay
- Helping teams get ready for competition
- Helping teams with general questions

Cheers,

Michael Cronin



Aidan come back plz

Director of Events – Taylor Hambleton

events@engsoc.queensu.ca

Hello Council,

What I've done in the past two weeks:

- Assigned my FYPCO her 2nd semester project
- Started planning EngWeek
- Posted hiring for EngWeek event coordinators (apps due on Feb. 15th at 11:59PM)
- Continued planning the Dean's Reception

What I will be doing in the next two weeks:

- Hying up EngWeek
- Finalizing event form and planning for the Dean's Reception
- Hire EngWeek event coordinators
- Meet with EngWeek team to start planning the events

Cheers,

Taylor Hambleton

Director of First Year – Thomas Mulvihill

firstyear@engsoc.queensu.ca

Marco [you say polo] !

Things that I've been doing over the past two weeks:

- Planning a mega frosh dogeball tournament
- planning semi-formal with my FYPCOs
- sending out memes and emails and whatnot
- attending year exec meetings
- school
- prepping transition documentation and whatnot

Things that I will be doing over the next two weeks:

- finalize semi-formal and dogeball tournament. Logistics so we can start opening registration
- more emails
- have a lower?

Cheers,

Thomas Mulvihill



or just anytime rilly

Director of Governance – Jack Lipton

governance@engsoc.queensu.ca

Hello Council !

Things that I've been doing over the past two weeks:

- Ran the elections
- answered emails
- took a much needed mental health break
- Attended director info night (and, get this, people were actually interested in governance!!!!)

Things that I will be doing over the next two weeks:

- Over reading week, update bylaw and policy in accordance with all the changes that have been made
- Organize and assemble awards committee
- prep for AGM
- Hire a council secretary
- Create endorsement policy in conjunction with the exec
- write my transition manual

Cheers,

Jack Lipton

Director of Human Resources – Hayley Galsworthy

hr@engsoc.queensu.ca

Hello Council !

Things that I've been doing over the past two weeks:

- Finished up hiring calendar!!
- Met with sustainability rep about environmental training
- Breezy
- Normal emails
- Supporting FYPCO in Spring Hiring Fair planning

Things that I will be doing over the next two weeks:

- Hiring Fair planning
- Transition manual

Cheers,

Hayley Galsworthy

Director of Finance – Orissa Ghai

finance@engsoc.queensu.ca

Hey Council!!!

Things that I've been doing over the past two weeks:

- Meeting with FOs
- Usual BoE transactions
- Special cases w/ various AGs
- Emails & Slack messages

- Cash box/POS machine usage

Things that I will be doing over the next two weeks:

- Transition manual
- Operational budget update
- Usual BoE transactions

Cheers,

Orissa Ghai

Director of Information Technology – Ian DeSouza
doit@engsoc.queensu.ca

No Report Submitted

Director of Internal Processes – Maggie-Mae Burr
doip@engsoc.queensu.ca

Hello Council! !

Things that I've been doing over the past two weeks:

- Sent the monthly email to Simon for Design Bay fob access
- Entered alarm codes for incoming exec and emailed Simon for fob access to the ILC
- Gave out keys to the incoming president
- Met with the Engagement Committee to discuss the Lounge Revamp
- Organized food options for the EngSoc Banquet
- Worked on my Transition Manual
- Went to the Alumni Networking Summit!

Things that I will be doing over the next two weeks:

- Finish Transition Manual
- Continue meeting with Automation Team
- Continue planning the EngSoc Banquet with FYPCO
- Continue working with Engagement Committee for lounge revamp

Banquet is on March 25th!

Cheers,

Maggie-Mae Burr

Director of Services – Alexa Hadley
services@engsoc.queensu.ca

Hey Hey Council !

Things that I've been doing over the past two weeks:

- Meeting with Head Managers Helping with CEO sales
- Advisory Board Brainstorming plan for clark (cups, single use plastic ban)
- Meeting with Services Officer Planning end of year event
- Finding a solution for new printing company for Golden words
- Meeting with potential DoRS candidates
- Director Night

Things that I will be doing over the next two weeks:

- Help out clark (they are booked solid so if you want an event contact Noah ASAP)
- Finishing my transition Manual
- Meetings
- Council Office Hours
- Staff Check ins

Get excited for Eng Comm CEO Sale (get ur merch)

Cheers,

Alexa Hadley

