

By-Law 9 – Standing Committees

A. Engineering Society Committee on Equity

A.1 The Committee shall examine issues of inclusivity and equity associated with the policies, procedures and events of the Engineering Society. These include, but are not limited to gender issues, harassment, discrimination, exclusive practices, and practices that are not in the best interests of the spirit of the Engineering Society.

A.2 The Committee on Equity shall consist of:

- i. President (ex-officio)
- ii. The Director of Social Issues (ex-officio)
- iii. Five non-Executive members of Engineering Society elected at the second Council of the fall semester
- iv. Six hired non-Council members of the Engineering Society.

A.3 The Director of Social Issues will be responsible for hiring the following positions to sit on the committee:

- i. Accessibility Representative
- ii. Mental Health Representative
- iii. Gender and Sexuality Representative
- iv. Environmental Equity Representative
- v. Cultural Diversity Representative
- vi. Equity Event and Media Coordinator

A.4 Each year must be represented on the Committee, with at least two members being first year students. In the case that applicants fitting these requirements do not apply, committee structure will include representation from every year that does apply.

A.5 The Director of Social Issues shall chair and hire the committee. The Chair shall be responsible for organizing the committee, running meetings, and moderating the open forums.

A.6 The committee will hold at least one open forum per semester where all members of the Engineering Society will be invited to share their views on the social issues within the Engineering Society. Anonymous minutes of these open forums shall be taken.

A.7 The Director of Social Issues will be responsible for updating council on any committee progress. These reports shall summarize identified issues and make recommendations on how to alleviate them, and shall be made available on the Engineering Society website.

B. Committee on External Communications

B.1 The Committee shall examine various mechanisms that the Engineering Society should employ to develop relationships with external bodies, Universities or organizations. They shall be a recommendation board to EngSoc Council. The committee shall investigate and develop methods to communicate however the execution of these recommendations will be left to the Executive and Director Team.

B.2 The Committee on External Communications shall consist of

- i. Director of External Relations (ex-officio, chair, non-voting)
- ii. President (ex-officio, non-voting)
- iii. External Communications Officer (ex-officio, non-voting)
- iv. Director of Social Issues (ex-officio, non-voting)
- v. A minimum of 3 voting members of Council, to be elected by Council as soon as possible after a new session of Council has begun
- vi. A minimum of 2 first year students, to be elected by Council as early as possible in the Fall term

B.3 The Chair shall be responsible for organizing the committee and running its meetings.

B.4 The committee shall compile a verbal report presenting any external communications recommendations found throughout their term. This report shall be presented at the Annual General Meeting of the Engineering Society Council for the incoming for the incoming Council to adopt, pending a vote of approval.

C. Committee on Environmental Sustainability

C.1 The committee shall exist to advocate for environmental sustainability within the Engineering Society, including in Engineering Society spaces, Clubs, Conferences, Design Teams, and Services. The goals of the committee are:

- i. Creating a long-term sustainability plan for the Engineering Society.
- ii. Raising awareness about environmental issues among society members.
- iii. Instituting change to improve environmental sustainability.

C.2 The members of the committee shall include:

- i. The Director of Social Issues (ex-officio, Chair).
- ii. The Environmental Equity Representative (ex-officio, Chair).
- iii. Five general members.

C.3 The general members of the Sustainability Committee shall be hired by the Director of Social Issues according to Policy Manual Section β.C: Appointments.

C.4 The Chairs shall be responsible for organizing and running meetings.

C.5 The Committee shall create and update a 'Long-Term Environmental Sustainability Action Plan' with changes to be approved by Council.

C.6 The Committee shall work with stakeholders within the Engineering Society to suggest improvements to reduce the Society's environmental impact.

D. Engagement Committee

D.1 The Engagement Committee shall be responsible for working to improve the overall relationship of the Engineering Society with its members by focusing on:

- i. engagement with Engineering Society involvement opportunities;
- ii. awareness of the Engineering Society's services and the benefits it provides to students;
- iii. connection and association between students and the Society, including both students who do and do not work in Engineering Society volunteer or paid roles; and
- iv. fostering a sense of community among undergraduate engineering students through the Engineering Society.

D.2 The Engagement Committee will work to achieve its goals through methods potentially including:

- i. reviewing current practices to identify areas of weakness regarding engagement, and devising and implementing initiatives to improve these areas;
- ii. consulting with a wide variety of Engineering Society members to gather valuable feedback and insight; and
- iii. standardizing marketing practices to make clearer the association to the Engineering Society of clubs, conferences, and other initiatives.

D.3 The Engagement Committee will consist of the following voting members elected at Council:

- i. Engagement Chair;
- ii. Engagement Committee members.

D.4 In the case of a tie in voting, the three members of the Executive will have a vote.

D.5 The Engagement Committee will work on their initiatives in association with the Director of Communications and the Director of External Relations.

D.6 The Engagement Chair will report to the Executive once per month and will provide a bi-monthly update to Council on their doings.