

###### Council Minutes

Thursday, March 31st, 2022

6:30 pm, Video Conference

Speaker: Nick Neokleous

Secretary: Matthew Sun

*Council begins, 6:30 pm.*

# I. ATTENDANCE

# II. ADOPTION OF THE AGENDA: Motion 1

##### Motion 1

Whereas: An agenda was made;

& whereas: we need to approve it;

BE IT RESOLVED THAT:

Council approve the agenda of the Council meeting of Thursday, March 31st, 2022, as seen on the Engineering Society website.

Moved by: Andrew “Happy” da Silva

Seconded by: Ben “Week 11” Higgs

**Motion passes, 6:30 pm**

# III. Adoption of the Minutes: Motion 2

##### Motion 2

Whereas: It’s been some amount of time since the last council;

& whereas: Matthew wrote the minutes and they need to be approved;

BE IT RESOLVED THAT:

Council approve the minutes of the Council meeting of Thursday, March 3rd, 2022, as seen on the Engineering Society website.

Moved by: Andrew “’s last council” da Silva

Seconded by: Ben “☹” Higgs

**Motion passes, 6:31 pm**

# IV. Speaker’s Business

Nick Mertin: Welcome to the last council of the year everyone! I want to acknowledge Queen’s is situated on traditional Anishinaabe and Haudenosaunee territory, that we are very fortunate to be learning here, and would encourage all to familiarize themselves with aboriginal history. We debate a lot at council, and I would like to remind everyone to be respectful. State your name and position, direct what you need to say to me, the acting speaker. I’ll do my best to maintain order at council but it’s a team effort. Its easier when everyone plays their part so thank you for doing that. If you believe that a rule of order isn’t being followed, per by-law, you may raise a point of order and I will do my best to resolve it in a fair manner. Please be mindful and respectful of all that.

# V. Presentations

#### Queen’s young engineering Alumni

* Group of Engineering alumni
* Based in Toronto and established in 2011 to help new grads engage in professional development and networking – to reignite their passion for Queen’s
* Facilitates the ability for alumni to give back
* Meetups in Toronto and Kingston
* Coaching, Alumni Think Tank, Coffee Chats

#### Executive summer plan

* Excel tracker, summer video series, reports used for accountability purposes
* Statics
* Annual Duties (Society Wide Projects, Corporate Initiatives)
* New Projects for the whole society (Shared Initiatives)
* New Projects for Executives
* New Projects for Directors
* Budget outline provided
* Summer summary for Executives

#### QBMET INTRODUCTION

* Team background
* Goals to build wearable lower limb exoskeleton
* Generate enthusiasm about mechatronics
* Expand knowledge in the field and establish a positive reputation in the community
* Team structure provided (sub-teams)
* Research/project process
* Workshops planned for the team
* Competing at Michigan State University (Ace Competition)
* Sponsorship planning listed
* Hiring
* Planned conferences

# vi. New Business [Motions 3-19]

##### Motion 3

Whereas: The incoming executive created and presented their summer plans;

& whereas: the incoming executive should be working effectively for the students throughout the summer;

BE IT RESOLVED THAT:

"Council approves the Executive’s summer plans for the summer of 2022 as seen in APPENDIX

“SUMMER\_PLANS“"

Moved by: Dani "What kind of tree fits in your hand?" Rivard

Seconded by: Jane "A palm tree!" Cohen-Wallis ,

Thirded by: Evan "haha, so funny..." Wray

**Motion passes, 7:47 pm**

##### Motion 4

Whereas: The incoming executive created and presented a summer budget;

& whereas: the incoming executive would like to use the budget this summer;

BE IT RESOLVED THAT:

"Council approves the Executive’s summer budget for the summer of 2022 as seen in APPENDIX “SUMMER\_BUDGET”"

Moved by: Dani "Why couldn't the bad financial advisor move the debt?" Rivard

Seconded by: Evan "They couldn't budget." Wray,

Thirded by: Jane "haha, still not funny..." Cohen-Wallis

**Motion passes, 7:48 pm**

##### Motion 5

Whereas: We have seen a decline in recent years in engagement, connection, and awareness between students and the Engineering Society;

& whereas: We should do something about it!

BE IT RESOLVED THAT:

"Council approve of the changes to Policy Beta.A.1 as seen in *Appendix*- ENGAGED TO BE WED

Moved by: Jonah "The Rabbi" Opler

Seconded by: Dani "The Mother of the Bride (aka EngSoc)" Rivard

**Motion passes, 7:53 pm**

##### Motion 6

Whereas: We just did policy,

& whereas: By-Law feels left out

BE IT RESOLVED THAT:

"Council approve of the changes to By-Law 9.D in their first reading as seen in *Appendix*-HERE COMES THE BRIDE

Moved by: Jonah "The Flower Girl" Opler

Seconded by: Dani "The (Iron) Ring Bearer" Rivard

**Motion passes, 7:55 pm**

##### Motion 7

Whereas: An Engagement Committee is to be established

& whereas: Every committee deserves a chair

BE IT RESOLVED THAT:

Jonah Opler be elected as Engagement Chair for 2022-2023 academic year.

Moved by: Jane "The DJ" Cohen-Wallis

Seconded by: Evan "The Wedding Crasher" Wray

**Motion passes, 8:04 pm**

##### Motion 8

Whereas: An Engagement Committee is to be established

& whereas: There is no committee without the committee members!

BE IT RESOLVED THAT:

Sabrina Button, Julia Takimoto, and Aidan Shimizu be elected as members of the Engagement Committee for the 2022-2023 academic year.

Moved by: Jane "The Maid of Honour" Cohen-Wallis

Seconded by: Evan "The Bridesmaid who's low-key salty they're not the Maid of Honour" Wray

**Motion passes, 9:05 pm**

##### Motion 9

Whereas: The EngSoc Directors put in hundreds of hours and work incredibly hard to make Queen’s Engineering the amazing experience that it is.

& whereas: They should have an honorarium to reflect their hard work.

BE IT RESOLVED THAT:

Council approves the changes to Policy Section .C.16 as seen in Appendix “Director Honorarium”.

Moved by: Benjamin “” Frosst

Seconded by: Christina “” Bisol

Thirded by: Kaija “” Edwards

**Motion passes, 8:15 pm**

##### Motion 10

Whereas: Bursary policy was sad

& whereas: We need to make Bursary Policy happy

BE IT RESOLVED THAT:

Council Approves the changes made to section Ro of Bursary Policy Updated

Moved by: Jheeven "the tims diet is the best diet" Salvarajah

Seconded by: Christina "pepto-yodelehi, what is even this name, who-bisol" Bisol

**Motion passes, 8:17 pm**

##### Motion 11

Whereas: DoSI policy got jabaited by changes this year

& whereas: Jheeven made DoSI policy un-jabaited

BE IT RESOLVED THAT:

Council Approves the changes made to section Beta.C.14 (Director of Social Issues)

Moved by: Jheeven "its" Salvarajah

Seconded By: Christina "totally radical" Bisol

**Motion passes, 8:18 pm**

##### Motion 12

Whereas: The Queen’s BioMechatronics Team (QBMET) is a Design Club who wants to be a Design Team.

& whereas: Let's make it happen.

BE IT RESOLVED THAT:

Council approves the changes to Policy Section κ.B as seen in Appendix “QBMET-policy”.

Moved by: Marissa “beep boop” Smail

Seconded by: Jen “boop beep” Kovinich

**Motion passes, 8:20 pm**

##### Motion 13

Whereas: The Queen’s BioMechatronics Team (QBMET) is a Design Club who wants to be a Design Team, and the Queen’s Relectric Car Team was mistakenly added to the list of Design Teams instead of Design Clubs.

& whereas: Let’s fix this.

BE IT RESOLVED THAT: Council approve of the changes to By-Law 10.E in its first reading as seen in Appendix “QBMET-bylaw”.

Moved by: Marissa “beep boop beep” Smail

Seconded by: Jen “boop beep boop” Kovinich

**Motion passes, 8:22 pm**

##### Motion 14

Whereas: The Queen’s BioMechatronics Team (QBMET) is a Design Club who wants to be a Design Team, and the Queen’s Relectric Car Team was mistakenly added to the list of Design Teams instead of Design Clubs.

& whereas: Let’s fix this.

BE IT RESOLVED THAT: Council approve of the changes to By-Law 10.E in its second reading as seen in Appendix "QBMET-bylaw".

Moved by: Marissa “beep boop beep” Smail

Seconded by: Jen “boop beep boop” Kovinich

**Motion passes, 8:22 pm (repeat of Motion 13)**

##### Motion 15

Whereas: Policy section β.B.2.6.b requires that the executive salary be approved by council every march.

& whereas: inflation is 7% in 2021

BE IT RESOLVED THAT:

Council approves that the executive salary for 2022-2023 be $22.76/hour in accordance with the Annual Average CPI was 3.4%.

Moved by: Benjamin “I” Frosst

Seconded by: Christina “am” Bisol

Thirded by: Kaija “Washed Up” Edwards

**Motion passes, 8:25 pm**

##### Motion 16

Whereas:  Bursary policy was sad

& Whereas:  We need to make Bursary Policy happy

BE IT RESOLVED THAT:

Council Approves the changes made to section Ro of Policy (Society Bursaries)

Moved By: Jheeven "timmies diet is best diet" Salvarajah

Seconded By: Christina "pepto-yodelehi, what is even this name, who-bisol" Bisol

**Motion passes, 8:17 pm (repeat of Motion 10)**

##### Motion 17

Whereas: The QUESSI (Queen’s University Engineering Society Services Incorporated) financial statements for the past fiscal year have been reviewed by the Board and auditor;

& whereas: The auditor has provided confirmation of reviewal which is now presented at Council

BE IT RESOLVED THAT:

QUESSI’s financial statements for the fiscal year ending on May 31st, 2021, are accepted.

Moved by: Miranda “” Bundgard

Seconded by: David “” Strong

**Motion passes, 8:30 pm**

##### Motion 18

Whereas: The QUESSI nomination committee has created a slate of proposed directors for the 2022-2023 term;

& whereas: The incoming team need to be ratified;

BE IT RESOLVED THAT:

The following individuals be elected to the QUESSI Board of Directors for the 2022-2023 term:

* Benjamin Frosst
* Brett McGonigal
* Andrea Ramirez
* Nik Arnold
* Kyanna Lee Lacelle Miner
* Laura Lee
* Aidan Shimizu
* Danielle Rivard
* Evan Wray
* David Strong
* Robert Knobel

Moved by: Miranda “” Bundgard

Seconded by: David “” Strong

**Motion passes, 8:32 pm**

##### Motion 19

Whereas: The President, VPSA, and VPOPs are old and completely washed up;

& whereas: the honorarium is awarded at the end of the Executive’s term;

BE IT RESOLVED THAT:

Council approve the honoraria of one week’s pay, $770.35, to the Engineering Society President (Christina Bisol), Vice President of Student Affairs (Kaija Edwards), and Vice President of Operations (Benjamin Frosst).

Moved By: Christina “” Bisol

Seconded By: Kaija “” Edwards

Thirded By: Ben “” Frosst

**Motion passes, 8:35 pm**

# VIi. Executive reports

##### i) President

Christina Bisol: Thank you all for a wonderful term and for all of your dedication in representing your peers and coming to council this year. It has been an honour serving you these past years and it warms my heart to see how far you have all come. I’m very proud to hand the torch to the incoming executive and I wish you all the best in the incoming year.

##### II) Vice president of operations

Christina Bisol: Ben has the flu. He sends his regards, and he will send you your money soon.

##### II) Vice president of student affairs

Kaija Niska Edwards: I look forward to the next year seeing all the great things the new executives will bring. Pretty much been covering regular duties and cleaning up.

# VIiI. Director Reports

##### i) Academics

Christina Bisol: Alexa is at the ChemEngChem banquet tonight. She sends her regards and is wrapping up her portfolio really well. She is focusing on her new position as Director of Services.

##### II) Communications

Kaija Niska Edwards: Ella has been drowning in capstone stuff. Unfortunately, no AllEng this week due to MailChimp issues. She is wrapping things up, thanking managers. Just bought things for the summer for the incoming teams.

##### iII) Clubs & conferences

Kaija Niska Edwards: Another lost to the ChemEngChem banquet. Most of Adam’s job is wrapped up. Victoria is doing a great job. Finishing hiring. If interested please check out postings on Breezy!

##### IV) Design

Kaija Niska Edwards: Jen is sick and her voice is really bad. Just had design team appreciation yesterday evening. Big shoutout to Michael and Steven. Deputy of design position is open!

##### V) Internal Processes

Evan Wray: Wrapping up portfolio and transitioning. Finalizing Awards Banquet.

##### vI) External Relations

Aidan Shimizu: Transitioning, supporting Fix n’ Clean coordinators. Supporting Outreach managers. Running Wellness Week. Helping out figuring logistics for ESSCO as full members. Working on finalizing indigenous patch initiatives. Finishing post-conference delegate report.

##### vii) Finance

Michael Butler: Running BoE. Completing Month Ends. Transitioning. Operational Budget.

##### VIII) First Year

Kaija Niska Edwards: Allen has a test tonight. He’s been collecting transition documents from his team and getting things set up for Thomas. Setting up FYPCO appreciation dinner.

##### IX) Human Resources

Alison Wong: Hiring is happening, please continue to check out Breezy. Did contact Stephen Hunt about getting Articulate360. Hopefully will be getting resolved soon. More transitioning.

##### x) Governance

Andrew Da Silva: Awards Committee ready for awards ceremony (first year awards ready). Transitioning. Happy to answer any questions or concerns regarding Year Exec or Discipline Club elections.

##### xI) Information Technology

Christina Bisol: He has been doing all his IT duties. He’s been helping out with the MailChimp situation.

##### xiI) Social Issues

Jheeven Salvarajah: Ella wanted to sincerely thank everyone for a great year. ED2021 is better than ED2022 she said. Personally, lots of meetings. Transitioning. Bursary policy went through. Still working with faculty regarding EDII resources. Gender washroom and menstrual products initiative.

##### xiII) Professional Development

Christina Bisol: Marissa could not attend; she is also at the banquet. She has finished her events for the year. Transitioning. Everything is wrapped up, big shoutout to her. EDII Workplace module on the PD Connects website.

##### xIv) Services

Christina Bisol: Dalena also could not make it. I believe she is sick or at school, I’m getting people’s reasons mixed up. She has been wrapping up the services very nicely. Appreciation for her teams. Clark patio safety plans. Golden Words Pressnite safety plan. Transitioning.

# ix. Question Period

Nick Mertin: There was a note in relation to BED Fund at the council on March 3rd. Was there any changes to the approved purchases?

Christina Bisol: I have not received any necessary changes and I have full confidence in Alexa and Grace with the purchases.

# X. Faculty Board Report

Jonah Opler: No faculty board meeting since last council.

# Xi. Alma Mater Society Report

Christina Bisol: AMS is meeting again next Thursday for an in-person meeting. We can send an email update in the future or you may check out their website directly.

# xii. Senate Report

Christina Bisol: Senate did meet. It was very brief, and it went very smoothly. This was the update I got from President’s Caucus.

# XIIi. Engineering Review Board Report

Kaija Niska Edwards: Happy to answer any questions regarding ERB.

# Xiv. Advisory Board Report

Michael Butler: Just finishing out year-end presentations and transitioning. Yet to elect new board positions.

# XV. Club Reports

##### I) Eng Phys

Evan Wray: Business as usual.

##### II) ECE

Nick Mertin: Our EngSoc rep has a lab at this time. We’re finally selling merch. Ran elections, was hard to get people to run. Need to fill some key positions in September. Thinking of long-term changes with lower.

##### III) mechanical

No updates.

##### IV) mining

No updates.

# XVi. Year Reports

##### I) Sci ’22

Kaija Niska Edwards/Julia Takimoto: Yearbook is out on the EngSoc shop. I believe they are also selling them at the Clark celebration event. Wrapping up some merch stuff and ThankQ gift. Thank you council!

##### II) Sci ’23

Noa Wyman: Wrapping up with merch. Looking to run crest hanging at Clark. Re-opening year exec form.

##### III) Sci ‘24

Kaija Niska Edwards: I believe Sci ’24 is running their year crest hanging at the moment. Otherwise, merch is on the EngSoc website.

##### Iv) Sci ’25

Andrew Da Silva: Unfortunately, we will have to move the Sci ’25 nicknaming process to the first council of next year.

Sabrina Button: Merch on the EngSoc shop. Also finished year motto. Held elections.

# xVIi. Statements and Questions by Members

Jheeven Salvarajah/Aidan Shimizu: We are continuing the discussion regarding the environment within EngSoc’s operations next year as well as with the incoming executives. Thinking of a preliminary task force to address these issues starting in the summer. This topic is a continuation from AGM (Council on March 17, 2022).

##### Motion to Close:

**Motion Passes, 9:42 pm**