



THE ENGINEERING SOCIETY  
OF QUEEN'S UNIVERSITY

# Council Meeting Agenda

Engineering Society of Queen's University  
Wednesday, March 31<sup>st</sup>, 2021  
6:30 pm, Video Conference

- I. Attendance
- II. Adoption of the Agenda: Motion 1
- III. Adoption of the Minutes: Motion 2
- IV. Speaker's Business
- V. Presentations
  - a. Year-end Operation Budget
  - b. Exec. Summer Plan
  - c. Sustainability Committee Presentation
  - d. Dash Died
- VI. New Business [3-13]
- VII. Executive Reports
  - i) President
  - ii) VP (Operations)
  - iii) VP (Student Affairs)
- VIII. Director Reports
  - i) Academics
  - ii) Communications
  - iii) Clubs & Conferences
  - iv) Design
  - v) External Relations
  - vi) Finance
  - vii) First Year
  - viii) Governance
  - ix) Human Resources
  - x) Information Technology
  - xi) Internal Processes
  - xii) Professional Development
  - xiii) Services
  - xiv) Social Issues
- IX. Question Period
- X. Faculty Board Report
- XI. Alma Mater Society Report
- XII. Senate Report
- XIII. Engineering Review Board Report
- XIV. Advisory Board Report
- XV. Club Reports (Sunny Group)
  - i) Applied Math
  - ii) ChemEngChem
  - iii) Geological
  - iv) Civil
- XVI. Year Reports
  - i) Sci '24
  - ii) Sci '23
  - iii) Sci '22
  - iv) Sci '21
- XVII. Statements and Questions by Members

**Speaker:** Andrew Vasila  
**Secretary:** Ilir Gusija

# Motion List

## Motion 1

Whereas: An agenda was made;  
& whereas: we need to approve it;

BE IT RESOLVED THAT:

Council approve the agenda of the Council meeting of Wednesday, March 31<sup>st</sup>, 2021, as seen on the Engineering Society website.

Moved by: Thomas "Mr. Stark I don't feel so good" Wright  
Seconded by: Andrew "I don't want to go" Vasila

## Motion 2

Whereas: It's been some amount of time since the last council;  
& whereas: Ilir wrote the minutes and they need to be approved;

BE IT RESOLVED THAT:

Council approve the minutes of the Council meeting of Wednesday, March 3<sup>rd</sup>, 2021, as seen on the Engineering Society website.

Moved by: Thomas "Last one" Wright  
Seconded by: Andrew "Fast one" da Silva

## Motion 3

Whereas: The Technical Workshops policy was a mess;  
& whereas: Policy should match what is done in practice;

BE IT RESOLVED THAT:

Council approves the changes to Policy Section pi as seen in Appendix "Make PD Policy Clean Again".

Moved by: Varnikaa "Marissa you just got here" Gupta  
Seconded by: Marissa "Make. Policy. Clean. Again." Matthews

#### Motion 4

Whereas: The executive are compensated over the summer in accordance with Policy section  $\beta$ :B.2.6

& whereas: Policy states that this compensation should be reviewed by the outgoing Executive a minimum of once every three (3) years in B.2.6.b

BE IT RESOLVED THAT:

The hourly wage be set to \$22.01 for the year of 2021 in accordance with the Canadian Government's CPI.

Moved by: Spencer "keeping up with the times" Lee

Seconded by: Ben "time to keep up" Zarichny

#### Motion 5

Whereas: Sci '24 has spent a whole year on Council!

& whereas: they've spent a whole year without a Council nickname;

& whereas: are you really a year if you don't have a Council nickname?

BE IT RESOLVED THAT:

Council approve that Sci '24 be referred to as Sci'24-Ever Frosh during all sessions of the Engineering Society Council.

Moved by: Thomas "9+10" Wright

Seconded by: Andrew "...+3" da Silva

## Motion 6

Whereas: The incoming executive created and presented their summer plans;  
& whereas: the incoming executive should be working effectively for the students throughout the summer;

BE IT RESOLVED THAT:

Council approves the Executive's summer plans for the summer of 2021 as seen in APPENDIX "FUN IN THE SUN"

Moved by: Christina "There's 104 days of summer vacation" Bisol

Seconded by: Kaija Grace "and school comes along just to end it" Niska Edwards

Thirded by: Benjamin "if only it were 124.75 days then I would know exactly how to spend it" Frosst

## Motion 7

Whereas: The incoming executive created and presented a summer budget;  
& whereas: the incoming executive would like to use the budget this summer;

BE IT RESOLVED THAT:

Council approves the Executive's summer budget for the summer of 2021 as seen in APPENDIX "ONIONS"

Moved by Christina "Budgets have lines" Bisol

Seconded by: Benjamin "lines are layers" Frosst

Thirded by: Kaija Grace "budgets are like ogres" Niska Edwards

## Motion 8

Whereas: The Design Team space allocation process has been obscure.

& whereas: Policies should reflect successful practices in place.

BE IT RESOLVED THAT:

Council approve the changes made to Policy Section κB.7 as seen in Appendix "Space Space".

Moved by: Jen "outer space" Kovich

Seconded by: Liam "spacing out" Murray

### Motion 9

Whereas: The position of Director of Internal Processes is still evolving  
& whereas: the Director of Internal Processes needs help;

BE IT RESOLVED THAT:

Council approve of the changes to the Engineering Society Policy Manual section  
δ: EngSoc Spaces as seen in appendix "DOIP\_CHANGES" to further align policy with the  
operations of the Director of Internal Processes.

Moved by: Evan "What are we?" Wray  
Seconded by: Ben "Oh so great!" Frosst  
Thirded by: Christina "Who are we" Bisol  
Fouthred by: Salma "Frosh Group 8!" Ibrahim  
Fifthed by: Julia "ORE CHASM, GENERATORS!!!" Takimoto

### Motion 10

Whereas: The President is old and completely washed up;  
& whereas: the honorarium is awarded at the end of the Executive's term;

BE IT RESOLVED THAT:

Council approve the honoraria of one week's pay, \$735.00, to the Engineering Society President,  
Spencer Lee.

Moved by: Ben "Spencer is an awesome president" Zarichny  
Seconded by: Alex "Yeah he's amazing" Fitsialos

### Motion 11

Whereas: The VPSA is old and completely washed up;  
& whereas: the honorarium is awarded at the end of the Executive's term;

BE IT RESOLVED THAT:

Council approve the honoraria of one week's pay, \$735.00, to the Engineering Society Vice  
President of Student Affairs, Alex Koch-Fitsialos.

Moved by: Spencer "Freed from our shackles" Lee  
Seconded by: Ben "Shackles of fun!!!" Zarichny

### Motion 12

Whereas: The VPOPs is old and completely washed up;  
& whereas: the honorarium is awarded at the end of the Executive's term;

BE IT RESOLVED THAT:

Council approve the honoraria of one week's pay, \$735.00, to the Engineering Society Vice President of Operations, Ben Zarichny.

Moved by: Alex "The sun finally sets" Fitsialos

Seconded by: Spencer "Now we can rest" Lee

### Motion 13

Whereas: Dash died and the Engineering Society needs an alternative  
& Whereas: the incoming Executive already proposed their budget for the summer of 2021.

BE IT RESOLVED THAT:

Council approves an additional expenditure of \$5000.00 to implement a new hiring portal, allocated from the Operational Budget from the 2021-2022 academic year.

Moved by Christina "Rest" Bisol

Seconded by Benjamin "In" Frosst

Thirded by Zach "Peace (Out) Dash" Donovan

# Executive Reports

## **President – Spencer Lee**

**president@engsoc.queensu.ca**

Hey Everyone!

The lasssstt council of the year! Honestly, it came quicker than I thought. Sad to be saying goodbye, but seeing the passion the incoming team has, I have no doubt that EngSoc is in good hands.

Things I've done between last council and now:

- Advisory board
  - Going over EDI report
  - O-Week presentation
- Presidents' Caucus
- AMS Assembly
  - New AMS team sworn in
  - EDI report is now going to be done by every faculty society, every year
- Banquet
- QUESSI board meeting

Things I'll be doing until I'm gone:

- Yearbook letters
- AMS CGM
- AMS Assembly
- Presidents' Caucus
- Making sure everything transition related is done
- Saying goodbye and thanks to everyone I have regular meetings with :'(

I think that about wraps up my term – sad to go. I hope everyone has a good exam season and a great summer.

If I don't see ya: good afternoon, good evening, and goodnight.

Spencer Lee, EngSoc President



## **Add Another Ship**

**287 have signed. Let's get to 500!**



*Figure 1 My last motion to council*

## VP (Operations) – Ben Zarichny

[vpops@engsoc.queensu.ca](mailto:vpops@engsoc.queensu.ca)

Hey Council,

Things that I've been doing over the past two weeks:

- Regular meetings (directors, exec, ED team, services, QUESSI, Dean meeting, Advisory Board, etc)
- Month ends, T4s, tax stuff, payroll
- Various payments/etransfers, Going through mail
- Transitioning Ben
- CU contract renewal
- Preparing budget actuals and presentation with Salma

Things that I will be doing over the next two weeks

- Final meetings (directors, exec, etc) and other tasks (payments, mail, taxes, etc)
- New Exec sign over (credit cards, CRA, BMO, etc).
- Wrapping up bookkeeper stuff (month ends, other questions, meetings)
- Continuing to transition Ben.
- Looking into e-transfer access for Director of Finance on BMO (would still need approval from VP-Ops and Pres to send money)
- Organizing appreciation stuff with exec

I just want to say thanks to everyone I've ever worked with in EngSoc! I never would've expected I would hold positions like being a Director and VP, and I'm so happy to have met so many amazing people along the way! I want to give a special shoutout to the following people:

- My upper Emily Varga for inspiring me to become Director of Internal Affairs
- The 2019/2020 ED team for being such a fun group of people to work with, and especially Zaid Kasim for being an amazing VPSA to work under
- The 2020/2021 ED team!! Seeing everyone work so hard and be so positive despite the conditions made the year so much more enjoyable
- The Ops pod! Salma, Alison, Alex, and Andrew! Although I was sick of zoom meetings, I always looked forward to my meetings with each of you. You all did an amazing job and made my life so much easier
- Spencer and Alex!! Both of them are incredibly hard working, kind and helpful. I couldn't have asked for a better exec to take on this year with

I'm happy to say that all of these people had a big influence on the person I am today, and I'm so happy to have spent the last 2 years in EngSoc working with each of them. Good luck to the incoming ED team, you're gonna do great :)



tb to the time we took 2 whole days to film one short vid :o

## VP (Student Affairs) – Alex Koch-Fitsialos

vpsa@engsoc.queensu.ca

Hey Council!

I can't believe this is the last Council 😞 I don't know what I'm going to do next year on Wednesday nights!! Maybe I'll attend as a general member for fun, who knows... Anyways, here are my last updates to Council as VPSA:

Things I've been doing over the past two weeks:

- Meeting with Gender in Eng Panel mentors
- Attending AMS Assembly
- Attending Dean's Meeting with the rest of the Exec
- Attending EngSoc banquet (HUGE shoutout to Alison and Evan for an amazingly organized online banquet!!!)
- Presenting the EDI Accountability Report to Council and Advisory Board
  - Now posted on the website and in the link in the EngSoc Instagram bio!!!
- Holding director statics with incoming and outgoing team

Things I'll be doing for the next two weeks:

- Final Gender in Eng mentor meeting
- Organizing March Discipline Club & Year Exec Roundtables
- Finalizing transitioning for Kaija <3
- Continuing to meet with directors (and feeling sad because I'm gonna miss themmm)
- Finishing up final tasks and projects

Cheers <3

Alex

Evidence of my CHONKY Bulk Barn rip this weekend (yes it was all candy):



# Director Reports

## Academics – Nick Arnot

[academic@engsoc.queensu.ca](mailto:academic@engsoc.queensu.ca)

Hey Council! Final updates for this year include:

### EngLinks

- Business as usual
- Transitioning well

### iCons

- Running smoothly in Mitchell - 12:30-9:30, book a table on Dibs!
- Transitioning well

### BED Fund

- Working on purchases getting finalized and implemented
- Transferred rollover to the Capital Fund
- Transitioning well

### Advocacy

- A couple small meetings and such
- Mainly transitioning

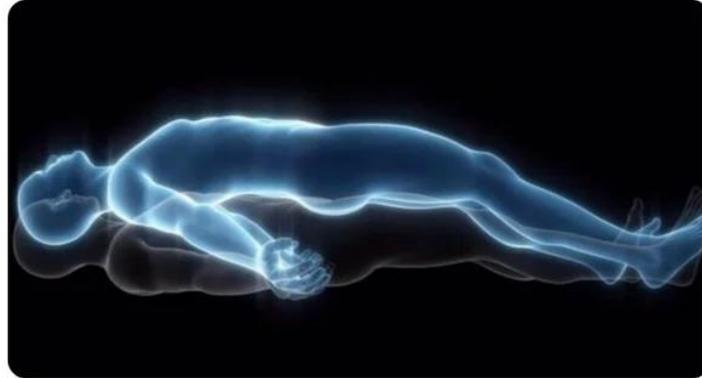
The rest of the semester looks like:

- Tutorials and Workshops – get prepared for your finals!
- Final meetings
- Transitioning

With exams coming up, remember to prioritize yourselves. Ask for extensions if you need them, and use the resources available to you. If you ever have questions about resources or how to access them, don't hesitate to reach out. You've got this, I believe in you. Thank you all, it's been a blast.

Nick Arnot

Knowledge leaving  
my body the moment  
i finish an exam



## Communications – Arhum Chaudhary

[comm@engsoc.queensu.ca](mailto:comm@engsoc.queensu.ca)

Hi Council!

### Things that I've been doing over the past two weeks:

- Graphic design team has been working on hiring ads
- Comm team's working on some in-house projects
  - Quirks of Kingston (highlighting Kingston quirks – useful for first years/those who haven't been on campus yet)
- Transitioning Ella
- Sent out All Eng's each week

### Things that I will be doing over the next two weeks:

- Continuing to transition Ella
- Continuing work with my team

Best,

Arhum Chaudhary

When you press on the top of the screen at the same exact moment someone texts you



**Clubs & Conferences – Brian Seo**

[conferences@engsoc.queensu.ca](mailto:conferences@engsoc.queensu.ca)

No report submitted.

**Design – Liam Murray**

[design@engsoc.queensu.ca](mailto:design@engsoc.queensu.ca)

No report submitted.

**External Relations – Rochana Gunawardana**  
[external@engsoc.queensu.ca](mailto:external@engsoc.queensu.ca)

What's good council?

Things I've been doing the last 2 weeks:

- Making Crafting for a Cure kits
- Working on charity showcase
- Attended CESS where they talked about the CFES year in review

Things I will be doing over the next two weeks:

- Attend April Teleconference with Aidan
- Finish the Showcase



Love you Council!

Adios FOREVER,  
Rochana Gunawardana

**Finance – Salma Ibrahim**  
[finance@engsoc.queensu.ca](mailto:finance@engsoc.queensu.ca)

Hi Council!

What I have done since the last Council:

- Same old, same old: month ends, emails, meetings, statics, etc....
- Transitioning with Michael
- Getting caught up on month ends
- Updating Operational Budget with Ben
  - Thanks to the ED Team for consistently updating their budgets <3

Things that I will be doing over the next two weeks:

- Finishing and uploading Operational Budget to the EngSoc website
- Helping Michael with March month ends + more transition stuff.
- Michael is hiring Finance Officers!
- Finishing up left over stuff from this year.

Thank you for being awesome, see you next year!

Bye, Council!

### **First Year – Rein Tiisler**

[firstyear@engsoc.queensu.ca](mailto:firstyear@engsoc.queensu.ca)

No report submitted.

### **Governance – Thomas Wright**

[governance@engsoc.queensu.ca](mailto:governance@engsoc.queensu.ca)

Hellloooooo Council,

What I've been doing for the past two weeks:

- Year Exec nominations for next year
- Transitioning Andrew
- Planning some discipline club elections

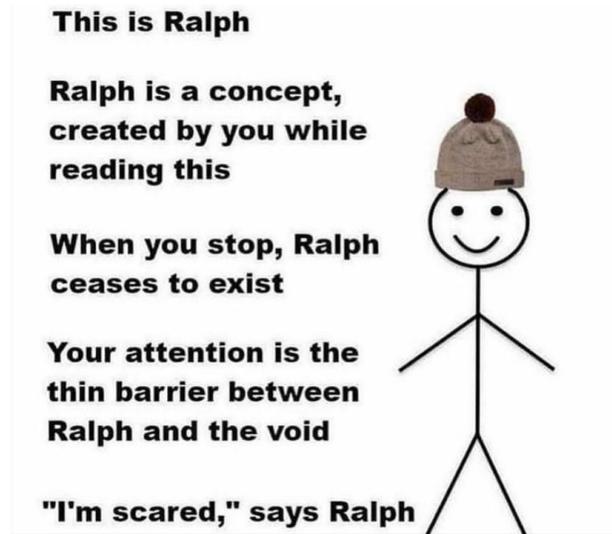
What I'll be doing for the next two weeks:

- Finishing Year Exec/Discipline Club Elections
- Appreciating my team members
- Passing the keys to Governanceland down to Andrew ;,)
- Riding off into the sunset

Zoom Council was a huge challenge and I'm so happy that you all rose to it! I'll miss ya!

Long may yer big jib draw,

Thomas <3



**Human Resources – Craig Maslan**

[hr@engsoc.queensu.ca](mailto:hr@engsoc.queensu.ca)

No report submitted.

**Information Technology – Alex McKinnon**

[doit@engsoc.queensu.ca](mailto:doit@engsoc.queensu.ca)

No report submitted.

**Internal Processes – Alison Wong**

[doip@engsoc.queensu.ca](mailto:doip@engsoc.queensu.ca)

No report submitted.

**Professional Development – Varnikaa Gupta**

[pd@engsoc.queensu.ca](mailto:pd@engsoc.queensu.ca)

Things that I've been doing over the past few weeks:

- Finished revising PD policy with Marissa
- Had our last PD full team meeting
- Putting together volunteer appreciation for the team
- Marissa hired her exec team!! Committee member applications are in progress

Things that I will be doing over the next 2 weeks:

- Supporting transition initiatives / end of year wrap up where needed

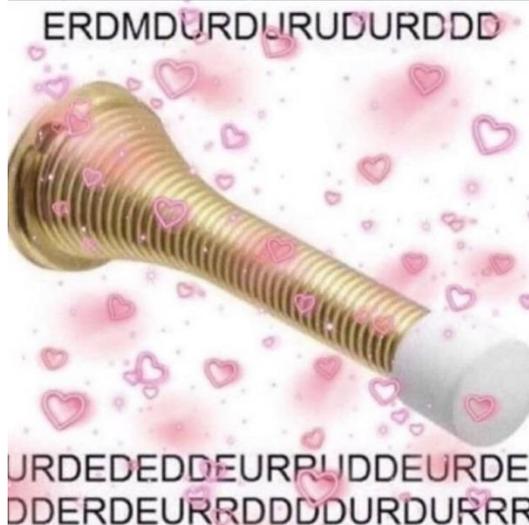
Ongoing tasks:

- PD Connects
- Weekly statics with Spencer and Marissa

Take-Aways:

- Resume Review Service!

**In honour of every member of my house stubbing their toe:**



**Services – Andrew Kernerman**

[services@engsoc.queensu.ca](mailto:services@engsoc.queensu.ca)

No report submitted.



**Social Issues – Julia Newcombe**

[dosi@engsoc.queensu.ca](mailto:dosi@engsoc.queensu.ca)

No report submitted.