

Council Meeting Agenda

Engineering Society of Queen's University Thursday, September 12th, 2019 6:40 pm, Dunning Room 11

- I. Attendance
- II. Adoption of the Agenda: Motion 1
- III. Adoption of the Minutes: Motion 2
- IV. Break
- V. Speakers Business
- VI. Presentations
 - i. Summer Executive Reports
 - ii. Summer Budget
 - iii. SCI Update
 - iv. Design Policy Revamp
- VII. New Business: Motions [3-16]
- VIII. Executive Reports
 - i. President
 - ii. VP (Operations)
 - iii. VP (Student Affairs)
- IX. Director Reports
 - i. Academics
 - ii. Communications
 - iii. Conferences
 - iv. Design
 - v. Events
 - vi. External Relations
 - vii. Finance
 - viii. First Year
 - ix. Human Resources

- x. Information Technology
- xi. Internal Affairs
- xii. Professional Development
- xiii. Services
- xiv. Social Issues
- X. Question Period
- XI. Faculty Board Report
- XII. Alma Mater Society Report
- XIII. Senate Report
- XIV. Engineering Review Board Report
- XV. Advisory Board Report
- XVI. Club Reports (Happy)
 - i. Eng Phys
 - ii. ECE
 - iii. Mechanical
 - iv. Mining
- XVII. Year Reports
 - i. Sci'20
 - ii. Sci'21
 - iii. Sci'22
- XVIII. Statements and Questions by Members

Speaker: Thomas Wright Secretary: Dana Fahey

Motion List

Motion 1

Whereas:	An agenda was made;
& whereas:	we need to approve it;

BE IT RESOLVED THAT:

Council approve the agenda of the Council meeting of Thursday, April 12th, 2019, as seen on the Engineering Society website.

Moved by: Ben "Your Gavel is like Thor's hammer" Zarichny Seconded by: Thomas "Yeah I hold it up and lightning strikes, my eyes turn blue and there we go" Wright

Motion 2

Whereas:	It's been a long time since the last council meeting;
& whereas:	last council's minutes still need to be approved;

BE IT RESOLVED THAT:

Council approve the minutes of the Council meeting of Thursday, April 4th, 2019, as seen on the Engineering Society website.

Moved by: Ben "Hey my name's Ben and I never learned how to type" Zarichny Seconded by: Dana "its not that difficult" Fahey

Motion 3

Whereas:	We need general members for the Committee on Equity;
& whereas:	They aren't going to elect themselves;

BE IT RESOLVED THAT:

Council elect _____, ____, ____, ____, ____, ____ to sit on the Committee on Equity.

Moved by Abbey "Elect it up" Ford-King Seconded by Delaney "Elect it down" Benoit

Whereas:	In order for bursaries to be given out it is necessary for there to be people who
	can give them out;
& whereas:	We need to decide who these people are going to be;

BE IT RESOLVED THAT:

Council elect _____, ____, ____, ____, ____ to sit on the Bursary Committee.

Moved by: Abbey "Disperse" Ford-King Seconded by: Nick "The Burse" Neokleous

Motion 5

Whereas:	Running a First Year Speaker Series with only one DoFY and one
	Chair is quite a lot;
& whereas:	two individuals were hired instead of one to account for this;
& whereas:	this is not reflected in policy;

BE IT RESOLVED THAT:

Council approve the changes made to Policy Section *v*.D – First Year Speaker Series as seen in APPENDIX "TWO'S COMPANY, THREE'S A CROWD".

Moved by: Nick "Give me a team" Neokleous Seconded by: Bethany "Only if you follow procedures" Viray

Motion 6

Whereas: The CFES President's Meeting is held from September 26th to 29th;& whereas: Council approval is needed to send a delegate to CFES PM;

BE IT RESOLVED THAT:

Council approve that Jonah Opler, Director of External Relations, be sent to the CFES President's Meeting.

Moved by: Jonah "Does this mean I'm President?" Opler Seconded by: Delaney "No." Benoit

Whereas: The CFES President's Meeting requires travel to be purchased;& whereas: Travel expenses are significantly more expensive as time passes;

BE IT RESOLVED THAT:

Council approve the travel expenses to attend the CFES President's Meeting as seen in appendix "ROAD TRIP".

Moved by: Jonah "I love CFES" Opler Seconded by: Delaney "That's cool" Benoit

Motion 8

Whereas: Our financial systems are very paper-based and inefficient;& whereas: We should update them for environmental and documentation reasons;

BE IT RESOLVED THAT:

Council approve the updates to Policy Section o.C – Affiliated Groups to reflect the digital SharePoint system created by our DoF and VP Ops, as seen in APPENDIX "LETS SAVE THE AMAZON".

Moved by: Liam "sTOnKs" Cregg Seconded by: Jinho "Glucose Guardian" Lee

Motion 9

Whereas: Currently an elected voting member of Council serves as chair of the External Communications Committee;

& whereas: The Director of External Relations should instead chair the committee;

BE IT RESOLVED THAT:

Council approve the changes to By-Law 9: Section B – Committee on External Communications, as seen in APPENDIX "EXCOMMCOMMCOMMCOMM".

Moved by: Jonah "Dope Jope with Soap on a Rope" Opler Seconded by: Delaney "Swell Del who Fell on a Bell" Benoit

Whereas:	It is the first council;
& whereas:	we must elect a committee to externally communicate;

BE IT RESOLVED THAT:

Council elect _____, ____ to sit on the Committee on External Communications.

Moved by: Jonah "Paternal Considerations Committee" Opler Seconded by: Delaney "Nocturnal Investigations Committee" Benoit

Motion 11

Whereas: Thomas may be unable to attend Council;& whereas: despite being deeply saddened by the mention of this possibility, we should elect a Deputy Speaker as his back-up;

BE IT RESOLVED THAT:

Council elect _____ as the Deputy Speaker for this year's session of the Engineering Society Council.

Moved by: Thomas "Are you sick of me already?" Wright Seconded by: Ben "Please, let's not do this here" Zarichny

Motion 12

Whereas: The Student Choice Initiative poses a threat to the Engineering Society;& whereas: it is no longer financially sustainable to support affiliated groups who do not bank with us;

BE IT RESOLVED THAT:

Council approves the changes to Policy Section κ.A – Engsoc Affiliated Groups as seen in APPENDIX "CLUBS".

Moved by: Zaid "Who do I bank with?" Kasim Seconded by: Jinho "The Bank of Engsoc!" Lee

Motion 13

Whereas:	Over the summer, many policy edits were implemented to fix errors,
	nomenclature and grammar;
& whereas:	policy better reflects the everyday practices of the Engineering Society;

BE IT RESOLVED THAT:

Council approves the changes to Policy as seen in APPENDIX "UPDATED POLICY 2019'.

Moved by: Zaid "Loves policy" Kasim Seconded by: Delaney "Loves by-law" Benoit

Motion 14

Whereas: Design team policy has been rehauled to outline the distinctions between design teams and clubs. This policy changes: ratification, de-ratification, re-ratification, classifications, and introduces the Space Allocation process;
 & whereas: this policy will hold design groups more accountable and allow the Director of Design to be more resourceful in their role;

BE IT RESOLVED THAT:

Council approves the changes to Policy Section κ.A – Design Teams as seen in APPENDIX "DESIGN".

Moved by: Zaid "Design Team" Kasim Seconded by: Max "Design Club" Bigioni

Motion 15

Whereas: Orientation Week is over, and we need a new Orientation Chair;& whereas: The hiring schedule is sensitive, and we may need to hire them without Jay Young, the General Manager;

BE IT RESOLVED THAT:

Council approve that the General Manager, Jay Young, not sit on the hiring panel for Orientation Chair 2019-2020.

Moved by: Delaney "I really love o-week" Benoit Seconded by: Zaid "yay o-week" Kasim

Whereas:By-Law is outdated;& whereas:Groups up for ratification should be asked more than one question at Council;

BE IT RESOLVED THAT:

Council approve the removal of By-Law 2.C.5.b as seen in APPENDIX "QUESTIONS".

Moved by: Zaid "One question." Kasim Seconded by: Ben "Only one?" Zarichny

Executive Reports

President – Delaney Benoit

president@engsoc.queensu.ca

Hello Council!

Things that I've been doing over the summer:

- Getting myself introduced to all external bodies that I'll be working with this year
- Getting my name on all documentation and getting equipped to do my job (i.e. getting credit card, signing over to bank accounts)
- Signing off on a lot of our legal agreements to operate this year
- Learning about my role!
- Meeting with some great people (Directors, OC, Convenor, AMS, DSA, University and Faculty members, Dean Deluzio, etc.)
- Planning and executing the fee changes for the Student Choice Initiative (more on this!)
- Running Summer Rituals and BBQs
- Attending Events such as ESSCO AGM, QYEA Summer Mixer, Toronto Pride, SOAR, etc.
- Working on projects proposed last year
- Figuring out the gentian fiasco
- Creating President Strat Plan and Budget
- Director Pre-Week
- Orientation Week

Things that I will be doing over the next two weeks:

- Hiring a new Convenor
- Hiring a new OC (then Chief FREC and FC)
- Heading to first AMS Assembly
- Starting up regular statics and getting directorships rolling
- Finalizing Mental Health Guide

Thank you to everyone for your hard work over the summer! I have missed the student body greatly while working this summer and I am excited to have you all back! I hope everyone had a wonderful Orientation Week and is settling into classes well!

As always, let me know if you have any questions, concerns, or feedback!

Best,



VP (Operations) – Jinho Lee

vpops@engsoc.queensu.ca

Good evening Council!

Things that I've been doing over the past summer:

- Please reference May, June, July and August accountability that got sent out on the council mailing list.
- Transitioning with the New Book-keeper
- Developed centralized financial operating platform for the society with Liam, Director of Finance
 - Increase financial transparency
- Developed a similar one for the services
- Automated Flow Algorithms to reduce the manual work within the portfolio

Engineering Society of Queen's University | Council Meeting Agenda

Del

- Cleaning up last year's finances
 - Bad Debt expenses
 - Sorting out all the Due/to Froms
 - Cleaning up all the 10 sets of books
- Supporting each of the services and corporate initiatives with the following
 - Commonalities: Book-keeping, bill payments, payroll, Keys, Alarm Codes,
 Budget and Strategic Plan Feedback, Sidewalk Sale Support, Operational Floats
 - Clark: Sales Inspection, Summer RItual
 - Tea Room: PoS system set up, Automation set up
 - CEO: Office Switch Over, Assisting with their merch sales
 - Golden Words: Office Switch Over and Contracts
 - Science Quest: Soft Money Paper Work and General Assistance
 - iCons : Faculty Payments
 - EngLinks : J-section workshop assistance
 - Orientation Week : Ticket Sales
 - Sci-Formal : Stripe Set Up for the upcoming year
- Developed trainings for Business Managers
- Met with a lot of our external business partners
 - o Bank
 - Advertising Agencies
 - o AMS and ASUS
- Moral support to Andrew with EngSoc Dash issues

Things that I will be doing over the next two weeks:

- Please reference the strategic plan that got sent out to the general public
- Business Manager Trainings
- Assisting Liam with transitioning people into the new platform
 - Getting all the paperwork done for all of our long term liability accounts
- Assisting Sarah with CEO's Jacket Sales and other services
- Assisting Andrew with his IT Team Meetings
- Developing overall society contingency plans with the executives
- Hiring : OC, Convenor, SQ Head, SQ Assistant Manager, Service Officer

Kind regards,

Jinho Lee

VP (Student Affairs) – Zaid Kasim

vpsa@engsoc.queensu.ca

Hey Council!

It's so exciting to see everyone back on campus again! The summer in Kingston was an awesome time to get a lot of great work accomplished. It's going to be awesome for me to see all the great things all of you will accomplish through Council this year!

Stuff I've been doing over the past two weeks;

- Helping out FREC Committee with Orientation Week:
 - The ED Team worked registration, the BBQ for Go Nutz, and helped FC with anything they asked for;
 - We slept over at the Pole Site (Congrats Sci '23!);
 - The ED Team worked a rotation during What Is Your Faculty;
- Working on the Student Choice Initiative media campaign in conjunction with all the Engineering Society services;
- Attending the Engineering Society Advisory Board;
- Meeting with my Directors to better understand the goals we have for this upcoming year;
 - This includes some event planning, policy writing, and meetings;
- Preparing for the September hiring rush and all the corresponding documentation procedures;
- Reviewed and approved the final conference budgets;
- Cleaning and redecorating the Engineering Society Office and Student Lounge;
- Space allocation design team move;
- Creating and planning pre-week for the ED team;
- Managing the email lists and distributing them accordingly to Directors;

Thing I'm working on over the next two weeks:

- The Terry Fox run is up and coming! I'll be helping Christina with the BBQ;
- Hiring;
- Some more governing document changes and restructuring;
- Attending the first AMS Assembly;
- Some meeting with the ASUS Executive to discuss the Student Choice Initiative media campaign;
- Office hours and statics with all my Directors, weekly;
- Helping Max with the design team night;
- Helping Bethany with the Involvement Fair and Fall Training Conference;
- Working with the Executive to better understand the implications of the Student Choice Initiative... We will also be working on finalizing the Engineering Society Operating Budget;

- Helping Ben run Jacket Council, first year executive elections, and upper year executive re-elections;
- Meeting with affiliated groups to discuss new financial operations and Engineering Society resources;

Nothing else from me,

I hope everyone is excited for an awesome year!

Zaid, VPSA



Del and I's dinner at the QYEA Summer Mixer in Toronto

Yeeeeeeeeeeeeeeeeeeeeeeeeeeee

Director Reports

Academics – Helen Rotenberg

academics@engsoc.queensu.ca

Heyy council

Here are the things that I've been doing over the summer

Englinks:

- Biweekly full team meetings
- Strat plan(s) and budget approved by advisory board woohoo
- Improvements to the website
 - New tutor matching system ☺
 - Deleting old data so it wont be slow / crash anymore (hopefully)
- Planning for the upcoming year
- Planning training

iCons

- Biweekly meetings with head manager
- Strat plan and budget approved by advisory board yeehaw
- Sam negotiated budgets with ILC/Stirling building managers
- Changed uniforms to save money icons wearing polos now
 Compliment them if you see them
- Streamlining service

BEDfund

- Purchasing was the biggest thing
 - For the first time ever every discipline made a purchase <3
 - Lots of issues with discipline advisors not knowing about purchases in advance, they were kinda angry but we sorted it out and were gonna work with them closely this year to prevent these issues in the future
- Strat plans and budgets from the whole team done
- Biweekly meetings with Head manager
- I attended 2 full team meetings

Academic advocacy

- 4 meetings with each position
 - Academic feedback officer and caucus coordinator
- Strat plans and budgets completed and good

• New feedback form

Things that I will be doing over the next two weeks:

- Englinks and iCons training
- Update the academics page on the engsoc website
- Schedule statics with my teams

The EngLinks free vectors workshop is coming up next Saturday so tell all the frosh!!

Have a great week everyone ily TTYL

Helen Rotenberg



<u>Communications – Ally Shikaze</u>

communications@engsoc.queensu.ca

Hello Council!

- DoComm Strategic Plan and Budget
- Communications Team manager plans
- Orientation Week photos/video

Things that I will be doing over the next two weeks:

- Editing and publishing orientation week photos
- Sending out the All Eng
- Listing jobs and promoting hiring for comm team

If anyone has anything that they want to be included in Monday's All Eng, please submit it on comm.engsoc.queensu.ca by no later than noon on the Sunday before. Shout-out to Ben, Felix, Dan, Greg, and Melissa for going above and beyond to cover O-Week photography/videography and doing an amazing job!

Have a great week everyone!

Ally Shikaze



<u>Conferences – Allison Finer</u> <u>conferences@engsoc.queensu.ca</u>

Hi Everyone!

Things that I've been doing over the end of last semester/summer:

- Hired all conference co-chairs, and assisted with some committee hiring
- Helped with hiring part of committees
- Regular summer check-ins with co-chairs to help make sure they are on track
 - Supported them in the compilation of their conference plans and summer progress report submissions

- Supported conferences in the construction of their budgets
- 2 meetings with conferences officers to keep them updated as to what the conferences are up to
- Brainstormed and formulated plans for each of the conference officers
 - Logistics: develop and co-ordinate a transition manual procedure and templates
 - Sponsorship: Develop a list of previous sponsors and collect information about available grants
 - Finance: Put together a conferences budget template and will review budgets regularly during the school year
- Completed a FYPCO application
- Completed my budget and Strat plan

Things that I will be doing over the next two weeks:

- Getting settled back into office hours/school/meetings
- Getting fall hiring under way for all conferences

Thank you! Allison



Design – Max Bigioni design@engsoc.queensu.ca

Hello Council!

- Setting up for the design team move
- Executing the design team move
- Going over design policy

• First steps to setting up design team night

Things that I will be doing over the next two weeks:

- Review Space Allocation
- Write feedback reports for teams
- Execute design team night
- Coffee with the captains
- Set expectations for bay cleanliness with the faculty

Enjoy the week,

Max Bigioni



I also went to Banff National park this summer #nature

Events – Christina Bisol

events@engsoc.queensu.ca

Hello Council!

- Transitioning myself and my team (looking over material, meetings)
- Overseeing the planning of the Terry Fox Run

- Helping with poster hang up
- Rebranding the events portfolio (creating a logo, developing the Instagram:

@events.engsoc.queensu

And a website (under development: events.engsoc.queensu.ca)

- Began planning the Dean Wine & Cheese
- Volunteered to help with the Imaginus Poster Sale

Things that I will be doing over the next two weeks:

- Get team trained for finances + hiring so can hire Movember Committee + EngVents Committee
- Further look into new events to help with the rebranding
- Finish preparing for:
 - Imaginus Poster Sale

Terry Fox Run on Sun Sept 15th 10am @ ILC Sign up on <u>insta</u> or <u>FB</u>: Queen's Terry Fox Run 2019

Special thanks to Chris Viloria and Kaitlyn Hoesterey for working so hard this summer on the event!

Have a great week everyone,

Christina Bisol



External Relations – Jonah Opler

events@engsoc.queensu.ca

Hello Council!

Things that I've been doing over the summer:

- Strategic plan and budget
- Making contact with VP Externals from other schools
- Organizing Swab Drive and blood donation trips
- Overseeing planning for Fix n Clean and Outreach Team
- Attending ESSCO and CFES teleconferences/webinars
- Making contact with ESSCO president

Things that I will be doing over the next two weeks:

- Making plans for ExCommComm for the year
- Electing ExCommComm
- Start hiring process for External Communications Officer
- Start hiring process for Outreach Team members
- Publicity for Fix n Clean
- Swab Drive

If first years ask you what they can get involved in, recommend Fix n Clean and the Outreach Team! They are both an amazing and fulfilling way to give back to the community.

Catch you on the flippety flip,

Jopler



Me featuring Cat Piano

<u>Finance – Liam Cregg</u>

finance@engsoc.queensu.ca

Hi everyone!

What I've done over the summer:

- Met our new bookkeeper Brenda
- Worked on a digitalized SharePoint banking system that will soon replace most of our manual finance tasks
 - Financial Officers will be able to approve/reject cheque reqs from their email, and these changes will be automatically reflected in their ledger
 - Groups can also book cash boxes, request credit card purchases, etc.
- Worked with Financial Resource Officers to develop some training for FOs
- The FROs will also be working with PennyDrops, a student-run financial literacy initiative
- Working on financial policy/liability issues
- Doing lots of O Week things

Things that I will be doing over the next two weeks:

- Continuing to develop/debug the SharePoint site, it should be ready to launch fully by next council
- Training and working with FOs to process our transactions
- Contacting and getting contracts signed by all the treasurers of our affiliated groups
- Giving training on our new system and transitioning people over to that

Reminders/Events:

- The financial literacy workshops run by PennyDrops in November are open to anyone, highly recommend checking them out
- Any sales and stuff, make sure you let me or the finance team know as far in advance as possible, at least a week ideally
- If you haven't yet been transitioned over to the SharePoint site, continue using the Google Form for cheque reqs (available from the EngSoc website under "About -> Finances" <u>https://engsoc.queensu.ca/index.php/finances/</u>)

Cheers everyone, I hope your first 2 weeks go as well as my sTOnKs do.

Liam Cregg, Director of Finance



<u>First Year – Nick Neokleous</u>

firstyear@engsoc.queensu.ca

Hello Council!

Things that I've been doing over the summer + past two weeks:

- Transitioning, figuring out the ins and outs of being the DoFY
- Finished up my strat and budget
- Took part in several videos with the faculty and EngSoc targeted at First Years
- Attended the Pride Parade in Toronto in support of the LGBTQ+ community
- Attended Applied Suicide Intervention Skills Training (ASIST)
- Attended SOAR
- Acted as a point of contact for incoming students
- Team meetings in preparation for the year (FYPCOM, EVENTS, COMMS, FYSS)
- Sorting out iron pins (a new tradition started this year)
 - Handed pins out at FEAS welcome last Wednesday, good reception
 - Volunteering with the ED team at orientation week
 - We have a year! Yeehaw!

Things that I will be doing over the next two weeks:

- First Year Executive Elections September 14th (12:30-2:00)
- First Year Welcome Workshop (Q & A) September 14th (3:00 5:00)
- Section Rep Elections September 16th
- Jacket Council September 19th
- FYPCO application review, and potential hiring.
- Sending emails and updating the FYs on all the things going on (Events, Design team night, vectors workshop, Chief FREC apps, so much more....)
- Acting as a resource, with O-Week done, I'm expecting more q's to roll in

Reminders:

- FYE & FYPCO both have hard deadlines for applying, if you know any first year you think might be interested, be sure to let them know
- Plug Chief FREC to any first years interested as well, applications coming up soon
- If you see a first year who looks like they might need a hand, don't be afraid to help, odds are you'll make their day (you are a cool upper year after all)

It's great to have everyone back,

Nick Neokleous



Figure 1: The Duality of Man

Human Resources – Bethany Viray

hr@engsoc.queensu.ca

Hello Council!

Things that I've been doing over the summer:

- Reviewing and getting to know EngSoc Policy (especially Hiring Policy)
- Transitioning Emily, Anne, and Damian in their roles of Feedback Officer, Recruitment Officer, and Training Officer, respectively
- Developing surveys to generate both internal and external feedback for the Engineering Society (e.g. for the services, for design teams, for training conferences, etc.)
- Preliminary planning of the Fall Hiring Fair and Fall Interview Workshop with Anne and Damian

Things that I will be doing over the next two weeks:

- Continue planning and advertising the Fall Hiring Fair and Fall Interview Workshop
- Helping out with beginning-of-semester hiring and fall hiring rush
- Finalizing and distributing surveys for internal and external feedback

Just a reminder that the Fall Hiring Fair will be on September 17 and 18 from 6:30-8:30 pm (both days) in Mitchell Hall in the Rose Innovation Centre. Students from all faculties are welcome to come check out all the cool opportunities to get involved with the Engineering Society, such as with events, services, conferences, and design teams. I HIGHLY recommend checking out this amazing event (and encourage your friends to come too!) Any questions can be directed to Anne, my Recruitment Officer, at recruitment@engsoc.queensu.ca.

Also, another quick reminder that the Fall Interview Workshop is taking place the following week on September 25th from 6-8 pm in Stirling A. This is another great opportunity to help students succeed in EngSoc interviews and also gain experience in an interview setting to prepare for future careers. Any questions can be directed to Damian, my Training Officer, at hr.training@engsoc.queensu.ca.

I hope everyone's had a relaxing and fun-filled summer. Looking forward to a great year ahead!

Cheers,

Bethany Viray



Information Technology – Andrew Farley

doit@engsoc.queensu.ca

Wazzup Council!

Things that I've been doing over this summer:

- Dash dash, lots of fixes and updates, working on a new feature
- EngSoc servers have had many issues, fixing them as well as multiple crashes
- Englinks having some issues with too many fake accounts, helping Liam
- Science Formal is getting a new hour tracker, it looks really good! Helping Chris set that up on the servers for testing
- Dealing with website issues for many design teams and clubs
- Helping setup websites for some directors
- Helping people with password resets on emails, AMS now has to do it, please submit requests to <u>https://www.queensu.ca/itrack/AMS/ams.php</u>
- OWeek Registration site was crashing right before oweek began, helping update and fix it

Things that I will be doing over the next two weeks:

- Dash, dash dash. More fixes and feature additions as hiring season begins
- Dealing with more server issues (they appear to be non-stop)
- Helping get more websites setup
- Helping my managers get ready for hiring

Please let anyone you know who is interested in IT that there are great opportunities to learn more on ESSDev (EngSoc Software Development team) and the IT Operations team. We also have a role for anyone who has lots of experience with programming/IT called the IT Educator.

Hope class is going well for y'all and if you have any programming/IT questions about anything (not necessarily related to EngSoc) I am happy to help!

Pitter Patter,

Ya Boi Farley

STOP making fun of different programming languages C is AWFUL Java is AWFUL Java is AWFUL Ruby is AWFUL Python is AWFUL Javascript is AWFUL Javascript is AWFUL S:32 PM · 06 Sep 19 · Twitter for Android 5,135 Retweets 21K Likes Q ta Q co	<pre>candle ∦ melted ↓</pre>
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Internal Affairs - Ben Zarichny

iaffairs@engsoc.queensu.ca

Hey Council

Things that I've been doing over the summer:

- Becoming more familiar with policy and by-law so I can help the ED team (and anyone else) create new policy easier
- Planning elections committee's timeline for the school year
- Helping Elections committee members and policy officers get ready for their roles
- Hired a new secretary
- Working on a council motion submission form and agenda automation, which might be ready soon
- Submitting budget and strategic plan
- Booking council rooms and preparing new council materials such as placards, voting cards, etc.
- Helping Max and Zaid write design policy

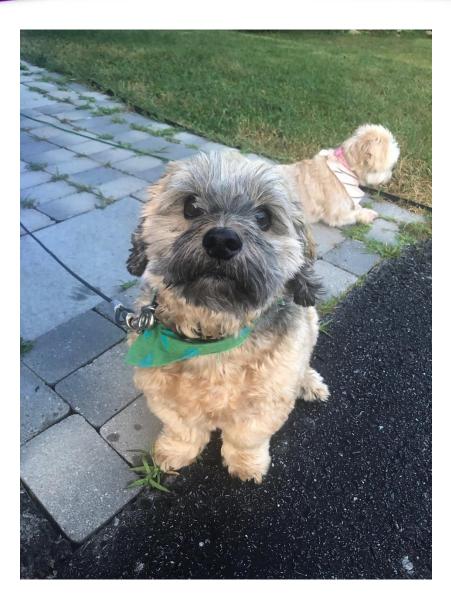
Things that I will be doing over the next two weeks:

- Sci 23 year exec elections
- One Sci 22 voting position re election
- Super section reps elections
- Calling the Delta about Banquet
- Planning Jacket Council with Nick
- Helping the new voting members of Sci 23 learn about Council
- Preparing for the next Council

For this year <u>motions are due at 2:00 pm on the Sunday before Council</u> and I will not be accepting late motions. Please email motions to me at iaffairs@engsoc.queensu.ca. There may be a submission form for motions on the Engsoc website at some point, I will email Council if this happens.

Have a great year everyone,

Ben



Professional Development – Liam Hough

pd@engsoc.queensu.ca

Hello Council!

- Organizing timelines for all 5 PD portfolios
- Attending events with QYEA, Queen's Alumni, and Industry events in Toronto
- Reaching out to alumni and Industry Representatives
- Planning Marketing strategy and workshops for the year
- Meeting with various teams and other collaborative clubs

Things that I will be doing over the next two weeks:

- Having initial team meetings
- Prepare for initial workshops and recruiting season!
- Beginning weekly newsletter (Look out for PD Connects!)

Remember that a LinkedIn workshop and photoshoot will happen soon, as well as many alumni events! Also, it is recruiting season, so head to MyCareer to see who is on campus!

Stay professional and let's get jobs! Have a great week!

Liam Hough - DoPD



#PDGiraffe

<u>Services – Sarah Hatherly</u>

services@engsoc.queensu.ca

Hello Council!

- Made my own Strategic Plan and Budget, and reviewed all Services Strat Plans and Budgets
- Advisory Board
- Helped with Services Staff Training and other prep work
- Prepared for hiring the new Science Quest Team and the Services Officer

• Set up static meetings with head managers

Things that I will be doing over the next two weeks:

- Meetings about Marketing, Inter-Service Collaboration and Service Manager expectations
- Hiring hiring hiring!!!
- Having Statics!

Thank you to Jinho for covering for me while I was away at field school. Reminder that patio ritual is happening this Friday!!

Have a great week everyone,

Sarah Hatherly



#lions?

<u>Social Issues – Abbey Ford-King</u> <u>dosi@engsoc.queensu.ca</u>

Hello Council! I hope that the first week of classes has been treating everyone well.

- Meeting with representatives on the committee on equity regarding the projects which they want to undertake during the year (events, campaigns) and their proposed budgets for these areas
- Creating a budget and strat plan for the year
- Discussing collaboration with Engiqueers regarding increased visibility and accessibility by the community
- Contacting social issues related groups on campus including the social issues commissioner of the AMS
- Researching training that could potentially benefit representatives of bursary committee and the committee on equity
- Reviewing Engineering Society policy and by-law to ensure that I am familiar with the material
- Meeting with Delaney for relevant updates
- Meeting with Campus Equipment Outfitters regarding jacket bursary timelines and protocols

Things that I will be doing over the next two weeks:

- Continuing work with Campus Equipment Outfitters
- Helping new representatives from bursary committee and the committee on equity adjust to their roles
- Finalizing training dates based on availability of members of both committees
- Continuing to reach out to groups on campus which I was unable to contact over the summer

As a reminder, elections for bursary committee and for the committee on equity will be taking place at this council. Woo!

Have a great week,

Abbey Ford-King Director of Social Issues

Please enjoy these baby corgi photos.



Engineering Society of Queen's University | Council Meeting Agenda