



THE ENGINEERING SOCIETY
OF QUEEN'S UNIVERSITY

Annual General Meeting Agenda

Engineering Society of Queen's University

Thursday, March 21st, 2019

6:00 pm, Jeffery Hall 127

- | | | | |
|-------|-----------------------------------|--------|---------------------------------|
| I. | Attendance | xi. | Internal Affairs |
| II. | Adoption of the Agenda: Motion 1 | xii. | Professional Development |
| III. | Adoption of the Minutes: Motion 2 | xiii. | Services |
| IV. | Break | XII. | Question Period |
| V. | Speakers Business | XIII. | Faculty Board Report |
| VI. | Presentations | XIV. | Alma Mater Society Report |
| | i. ExCommComm | XV. | Senate Report |
| | ii. Finance Team | XVI. | Engineering Review Board Report |
| VII. | Break | XVII. | Advisory Board Report |
| VIII. | Executive Oath | XVIII. | Equity Officer Report |
| IX. | New Business: Motions [3-24] | XIX. | Club Reports |
| X. | Executive Reports | | i. Mechanical |
| | i. President | | ii. ECE |
| | ii. VP (Operations) | | iii. Eng Phys |
| | iii. VP (Student Affairs) | | iv. Mining |
| XI. | Director Reports | | v. Apple |
| | i. Academics | | vi. Civil |
| | ii. Communications | | vii. ChemEngChem |
| | iii. Conferences | | viii. Geological |
| | iv. Design | XX. | Year Reports |
| | v. Events | | i. Sci'19 |
| | vi. External Relations | | ii. Sci'20 |
| | vii. Finance | | iii. Sci'21 |
| | viii. First Year | | iv. Sci'22 |
| | ix. Human Resources | XXI. | Statements and Questions by |
| | x. Information Technology | | Members |

Speaker: Andrew Farley

Secretary: Natalie Arpin

Motion List

Motion 1

Whereas: It's the Annual General Meeting;
& whereas: that means everyone gets a vote today!;

BE IT RESOLVED THAT:

The Engineering Society and its members approve the agenda of the Annual General Meeting of Thursday, March 21st 2019 as seen on the Engineering Society website.

Moved by: Emily "Almost fired" Varga
Seconded by: Andrew "Almost retired" Farley

Motion 2

Whereas: Do you remember what happened at our last AGM?
& whereas: it was a long time ago;

BE IT RESOLVED THAT:

The Engineering Society and its members approve the minutes of the Annual General Meeting of Thursday, March 22nd 2018 as seen on the Engineering Society website.

Moved by: Emily "Give me an A, Give me a G, Give me an M" Varga
Seconded by: Natalie "A-G-M" Arpin

Motion 3

Whereas: Discipline Club Bylaw needs to be updated;

BE IT RESOLVED THAT:

Council approve the second reading of By-Law 1-Engineering Society Council, By-Law 3-Engineering Society Elections and By-Law 6- Departmental Clubs as seen in APPENDIX "DISCIPLES."

Moved by: Carson "Department" Cook

Seconded by: Emily "Or discipline?" Wiersma

Motion 4

Whereas: Conduct of AGM is not defined well;

& whereas: we should define it well;

BE IT RESOLVED THAT:

Council approve the second reading of By-Law 2- Rules of Order for Council Meetings as seen in APPENDIX "CONDUCTORS".

Moved by: Emily "A for Annual" Varga

Seconded by: Carson "G for General" Cook

Motion 5

Whereas: Changes to the Council and Executive term were made 2 years ago;

& whereas: it's not shown in our By-Law;

BE IT RESOLVED THAT:

Council approve the change to By-Law 1-Engineering Society Council, By-Law 3-Engineering Society Elections and By-Law 4-The Executive as seen in APPENDIX "TERMS".

Moved by: Emily "Are you ever leaving?" Varga

Seconded by: Carson "Apparently not" Cook

Motion 6

Whereas: the oversight of the Director of HR be better by the VPSA;
& whereas: the President is now overseeing the Director of Social Issues;

BE IT RESOLVED THAT:

Council approve the changes to By-Law 8- Engineering Society Directors as seen in APPENDIX "POWER TO EXEC".

Moved by: Bethany "My VPSA" Viray
Seconded by: Kodie "Not my president" Becker

Motion 7

Whereas: Director of Professional Development is no longer relevant to ExCommComm anymore;
& whereas: they should not sit on ExCommComm;

BE IT RESOLVED THAT:

Council approve the changes to By-Law 9- Standing Committees, as seen in APPENDIX "EXCOMM".

Moved by: Juliana "Standing tall" Brown
Seconded by: Zaid "Standing Comm" Kasim

Motion 8

Whereas: The External Communications Committee By-Law needs to be updated to reflect its future development;

BE IT RESOLVED THAT:

Council approve the changes to By-Law 9- Standing Committees as seen in APPENDIX "COMMCOMMCOMM".

Moved by: Zaid "I feel old now" Kasim
Seconded by: Jordan "Join the club" Pernari

Motion 9

Whereas: We've moved around some impeachment By-law;
& whereas: It's got issues;

BE IT RESOLVED THAT:

Council approve the first reading of the changes to By-law 3 – Engineering Society Elections as seen in APPENDIX “IMPEACH ME 2 ELECTRIC BOOGALOO”.

Moved by: Jamil “Impeach me” Pirani

Seconded by: Carson “Not without By-Law” Cook

Motion 10

Whereas: ERB deals with more than just policy;
& whereas: The constitution should reflect this;

BE IT RESOLVED THAT:

Council approve the changes to the Engineering Society Constitution Article XI - Engineering Society Review Board as seen in APPENDIX "ERB THIS".

Moved by: Kodie "Please don't ERB me" Becker

Seconded by: Rebecca "Sure..." Leblond

Motion 11

Whereas: The Committee on Inclusivity doesn't actually exist;
& whereas: the Equity Team has done some great work this semester;

BE IT RESOLVED THAT:

Council approve the combination of the Committee on Inclusivity and the Equity Team to create the Committee on Equity as outlined in By-Law 9-A. Engineering Society Committee on Equity, as seen in APPENDIX “THE MERGER”.

Moved by: Abbey “Equity” Ford-King

Seconded by: Delaney “Bequity” Benoit

Motion 12

Whereas: We actually have a Director of Social Issues now;
& whereas: Its time to update all the policy we wrote before they existed;

BE IT RESOLVED THAT:

Council approve the changes to Policy β: Section C- Directors, as seen in APPENDIX "WE'VE GOT ISSUES".

Moved By: Abbey "The Sequel" Ford-King
Seconded By: Delaney "The Prequel" Benoit

Motion 13

Whereas: EngSoc supports inclusion;
& whereas: that is not currently reflected in our constitution;

BE IT RESOLVED THAT:

Members of the engineering society approve the changes to Article IV in the constitution as seen in APPENDIX "INCLUSION".

Moved by: Peter "are we doing this right?" Matthews
Seconded by: Csaba "probably not" Nemeth
Thirded by: Katherine "have faith" Faulkner
Fourthed by: Jonah "yeet" Opler

Motion 14

Whereas: Currently students fees can only be changed via referendum;
& whereas: It should be easier to reduce financial burden on students;

BE IT RESOLVED THAT:

The members of the Engineering Society approve the changes to Constitution Article VII as seen in APPENDIX "FEES".

Moved by: Carson "Bees?" Cook
Seconded by: Jamil "Fees?" Pirani

Motion 15

Whereas: The Ontario Government is legislating the way student fees are marketed and collected;
& whereas: These policy changes will greatly affect the Engineering Society student fee slate;
& whereas: It is not feasible to run a referendum to approve the new fee slate;

BE IT RESOLVED THAT:

The Executive of the Engineering Society are given the ability to restructure the fee slate as they see fit, provided the total of mandatory and opt-out fees is no more than \$80.00 and provided the fee slate is approved by the University Division of Student Affairs and Board of Trustees;

& BE IT RESOLVED THAT:

This power ends at the first meeting of the Engineering Society Council in September 2019;

& BE IT RESOLVED THAT:

Council reviews the Engineering Society student fee slate during the first meeting of Council in September 2019, with the possibility of fees brought to referendum or otherwise changed as allowed in the Engineering Society Constitution.

Moved by: Carson "Setting student fees" Cook

Seconded by: Emily "One dollar at a time" Wiersma

Motion 16

Whereas: BED Fund Funds are not always used;
& whereas: we should establish a general fund so that more people will benefit;

BE IT RESOLVED THAT:

Council approves the changes to By-Law 16-Better Education Donation and Policy 1: Section A-Better Education Donation Fund (BED Fund) as see in APPENDIX "GENERAL FUND".

Moved by: Sidney "How's the weather?" Picco

Seconded by: Liam "Generally pretty nice" Cregg

Motion 17

Whereas: the ERB policy will be changing;
& whereas: By-Law 15 needs to be updated to reflect these changes;

BEE IT RESOLVED THAT:

Council approve the changes to By-Law 15- Engineering Society Review Board as seen in APPENDIX "ERB-THAT".

Moved by: Rebecca "How many?" Leblond
Seconded by: Kodie "A majority" Becker

Motion 18

Whereas: The Faculty of Engineering is striking a committee to plan a permanent installation for the 30th memorial of the École Polytechnique massacre;
& whereas: we decided to elect four student members to the committee;

BE IT RESOLVED THAT:

_____, _____, _____ and _____ be elected as members of the École Polytechnique massacre 30th memorial committee.

Moved by: Behshid "Memorial" Behrouzi
Seconded by: Carson "Committee" Cook

Motion 19

Whereas: Discipline club structures are all very different;
& whereas: we should have some consistency;

BE IT RESOLVED THAT:

Council approve the changes to By-Law 6-Departmental Clubs as seen in APPENDIX "DCCC".

Moved by: Emily "Civil" Wiersma
Seconded by: Emily "Chem" Varga
Thirded by: Sidney "Civil" Picco

Motion 20

Whereas: The Advisory Board of the Engineering Society needs new members;
& whereas: the Annual General Meeting is the time to elect those members;

BE IT RESOLVED THAT:

_____ and _____ be elected as two-year members of the Advisory Board of the Engineering Society.

BE IT RESOLVED THAT:

_____, _____ and _____ be elected as one-year members of the Advisory Board of the Engineering Society.

Moved by: Jamil “Advise me” Pirani

Seconded by: Behshid “Let’s go boarding” Behrouzi

Motion 21

Whereas: The alumni and Faculty members of the Advisory Board of the Engineering Society are to be “annually nominated by the executive”;

BE IT RESOLVED THAT:

David Strong and John Carlson are elected as Faculty representatives for the Advisory Board of the Engineering Society for a one-year term.

BE IT RESOLVED THAT:

Richard Ward and Robert Lablans are elected as Alumni representatives for the Advisory Board of the Engineering Society for a one-year term.

Moved by: Delaney “Alumni” Benoit

Seconded by: Jinho “Faculty” Lee

Motion 22

Whereas: It's good to own land!

& whereas: The Engineering Society and Research Center (Kingston) allows us to hold it;

BE IT RESOLVED THAT:

The Queen's Engineering Society and its members recognize that Delaney Benoit, Jinho Lee, and Zaid Kasim will sit on the Engineering Society and Research Centre (Kingston) Board of Directors as of May 1st, 2019.

Moved by: Jinho "The" Lee

Seconded by: Zaid "Land" Kasim

Thirded by: Delaney "Before time" Benoit

Motion 23

Whereas: Andrew is old and it's time for him to retire;

& whereas: we need to find his replacement;

BE IT RESOLVED THAT:

_____ be elected as the Speaker and Chief Electoral Officer of the Engineering Society.

Moved by: Emily "Speaker, speaker" Varga

Seconded by: Emily "Speaker want a gavel" Wiersma

Motion 24

Whereas: Delaney, Jinho and Zaid are so excited to have a team;
& whereas: here's their team;

BE IT RESOLVED THAT:

The following be ratified by the Annual General Meeting for their respective positions:

- Helen Rotenberg as the Director of Academics
- Ally Shikaze as the Director of Communications
- Allison Finer as the Director of Conferences
- Max Bigioni as the Director of Design
- Christina Bisol as the Director of Events
- Jonah Opler as the Director of External Relations
- Liam Cregg as the Director of Finance
- Nick Neokleous as the Director of First Year
- Bethany Viray as the Director of Human Resources
- Andrew Farley as the Director of Information Technology
- Ben Zarichny as the Director of Internal Affairs
- Liam Hough as the Director of Professional Development
- Sarah Hatherly as the Director of Services
- Abbey Ford-King as the Director of Social Issues

Moved by: Delaney "2019-2020 team" Benoit

Seconded by: Jinho ">" Lee

Thirded by: Zaid "2018-2019 team" Kasim

Executive Reports

President – Carson Cook

president@engsoc.queensu.ca

Hello AGM!

Things that I've been doing for the last 2 weeks:

- Dismissal/grievances/ERB policy
- Student fee planning
- OEC/CEC Dean's Donation wrap-up
- Orientation Week website wrap-up
- StuCons at SciFormal & O-Week
- Purple Knight award

Things that I will be doing for the next 2 weeks:

- Continuing transitioning new Exec
- Student fee planning
- Dismissal/grievances/ERB policy
- Accountability wrap up

The end of the year is approaching quickly, it's been a great ride so far. I'll see many of you at EngSoc banquet!

Thanks!

Carson

VP (Operations) – Behshid Behrouzi

vpops@engsoc.queensu.ca

What I've been up to these past few weeks:

Amending year end

Making sure our books are clean and ready for the next year

Meeting about investments

Started a set of books for iCons!!! Yay for systemised financial tracking :slightly_smiling_face:

Troubleshooting new payroll system with the Services

Preparing for In-House bookkeeper

Transitioning

What I will be doing the next few weeks:

Solidifying role of the in-house bookkeeper

Transitioning Jinho

Helping the services wrap up operations and financials for the year

VP (Student Affairs) – Emily Wiersma

vpsa@engsoc.queensu.ca

Hello Council!

Past two weeks:

- Discipline club constitution committee
- Conferences wrap ups
- Design team space allocation
- Permanent Dec 6th memorial installation

Things that I will be doing over the next two weeks:

- Transition
- Consent training test drive
- Design team space allocation

Emily

Director Reports

Academics – Sidney Picco

academics@engsoc.queensu.ca

Hey friends!

So here are some things that I've been doing over the past two weeks:

- BED Fund General Fund creation (YAY!!!)
- Discipline Caucus Constitution Academics and VP Academics Policy
- Women in Engineering Webinar with WISE
- Conference call about Teaching and Learning
- All team members are done transition manuals
- Dealt with exam scheduling conflicts and course concerns
- Academic caucus planning with Leigh
- Documenting course issues I've dealt with this year for Helen

Things that I will be doing over the next two weeks:

- Transitioning Helen 😊
- Transition meeting with Helen, new BED Fund Head and Faculty Financial Coordinator
- Transition meeting with Helen, Dean of Teaching and Learning, Dean of Academics and Dr. Ableson
- Dealing with more curriculum issues and student academic concerns
- Wrapping up international student feedback survey
- Women in Engineering Webinar with WISE
- First Year Second Semester Academic Caucus
- EngLinks Final Exam workshops
- iCons will have extended hours during final exam season.

Have a great week everyone,
Sid



emma
@negansvoid



Follow

name a more iconic duo.. I'll wait.



Communications – Alex McKinnon

communications@engsoc.queensu.ca

Hey Council!

Things that I've been doing over the past two weeks:

- Transition things
- Working with everyone hiring
- Having fun

Things that I will be doing over the next two weeks:

- Doing archive stuff
- Transition stuff
- Cleaning up the portfolio for a smooth transition into next year!
- Cleaning up the hiring cabinet

I believe everything is in the report. Good luck new ED team!

Have a great week everyone,

Alex McKinnon

Conferences – Sam Roper

conferences@engsoc.queensu.ca

No report submitted.

Design – Hatem Dawagreh

design@engsoc.queensu.ca

Hi Council,
Things I've been doing the
past 2 weeks:
best 5 weeks:

- Math
- Bay clean up
- Transitioning my lower who remains to be titled Max
- Space Allocation
- Marketing project w FYPCO
- Ratification talks with interested groups
- Space Allocation v2
- Updating budgets

Things I'll be doing:

- Math
- Physics
- Banquet
- Transition my lower who is still named Max
- Design team posters



Events – Miranda Bundgard

events@engsoc.queensu.ca

No report submitted.

External Relations – Zaid Kasim

events@engsoc.queensu.ca

What up what up Council, it's AGM!

Stuff I've been doing over the past two weeks:

- FYPCO Mental Health Project happened and went super well → Debrief with Kaija will happen shortly to collect feedback from the school...
- Fix N' Clean Winter Event happened, and everything has been distributed regarding jacket bars and shirts.
- COT is planning a similar Go Nutz event with OTIS and Water Team! Hopefully this goes well, and we progress our Rotary Club relationship.
- Woah I have a lower who is trying to steal my job (love u Jonah <3) → transition meetings with Jonah and answering any questions he has...
- Some policy stuff and planning the Cover Your Crest event coming up...

- EngComm Event with COT (Purple and Gold) at Clark on the 26th!! This will also be a fundraised event for the Rotary Club and a nice relationship building activity with the Commerce Society...

Things I'm working on over the next two weeks:

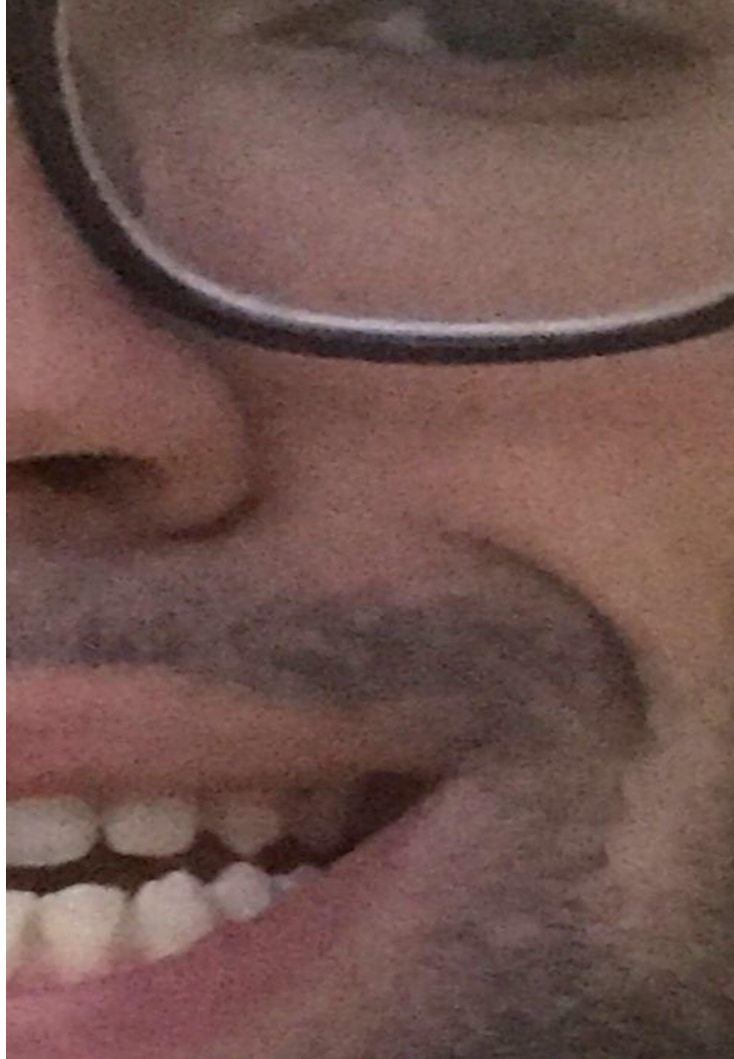
- Meeting with OTIS and Water Team Heads to plan the Go Nutz event
- ExCommComm stuff → focusing on sustainability
- Discussing OEC stuff
- April ESSCO Teleconference
- ComSoc Event IS happening and will be getting planned within the next week
- ExCommComm meeting, we have a new structure to the committee so I'm excited to see how it turns out... We're going to be working as a working group this upcoming year.
- This is it, love u External Relations <3

Been an amazing year and thanks to everyone who helped along the way,

Hope everyone had a great year!

ZOiiiiiiiNKssssss (Good luck Jonah)

??? Yeeeeeeet ??? YOnk... yeetboi out.



LOVE U ALL!!!

Finance – Brandon Tseung

finance@engsoc.queensu.ca

Council, u up?

By the time you are reading this, I will have my iron ring! Congrats Sci' 19 (plus all the Sci' 18s who decided to stick around)!

Things that I've been doing over the past two weeks:

- Regular deposits, float runs, and cheque reqs
- Coordinating with our bookkeepers to get our accounts up to date for club re-ratification
- Moneris tracking and Queen's Financial Services funds allocation
- Online ticket sales funds allocation

- Transitioning Liam
- Getting feedback for the FYPCO project
- Made finance policy better

Things that I will be doing over the next two weeks:

- Normal bank stuff
- Fully implementing digital cheque reqs
- Transitioning my lower and working on side transition docs
- Creating an upper-year budgeting workshop for Frosh
- Wrapping things up!

Full send,

Brandon



First Year – Emma Prairie

firstyear@engsoc.queensu.ca

No report submitted.

Human Resources – Kodie Becker

hr@engsoc.queensu.ca

Happy Spring(?) everyone!

Hope y'all are doing well! Here's what I've been up to lately:

- Helping people with dash/hiring/errors/emails/questions (infinitely)
- Looking at more ~~hiring~~ policy (and maybe passing some more too!)
- Getting Transition stuff done with Bethany
- Helping ERB with policy/grievances

Things that I will be doing over the next two weeks:

- Wrapping up loose ends
- Going through more of policy to fix/update things
- Continuing to transition with Bethany
- A lot of help with hiring

If you have any questions or know someone who's willing to get involved but doesn't know how, send them my way! Have a good week all!

Kodie

Director of Healthy Repression

Me, dealing with the stress of my impending Thesis deadline:



Information Technology – Max Karan

doit@engsoc.queensu.ca

Hello Council!

Things that I did over past two weeks:

- Operations is working on Dash
- Small updates to Dash
- Continue with Online Cheque Rec project with FYPCOs
- Transition with Andrew

Things that I will be doing over the next two weeks:

- More Transition
- More email resets

Until next time folks,

Max Karan



Internal Affairs – Emily Varga

iaffairs@engsoc.queensu.ca

Hello Council

Welcome to AGM!!!!

Congratulations to everyone who received their iron ring!!!

What I've been up to in the last two weeks:

- Banquet
- Awards Committee- Thank you to all of the volunteers who came to the Annual Award Committee meeting!!
- Updating the website/policy and by-law
- Transitioning stuff with Ben
- Year exec elections
- AGM prep

Things I'll be doing in the next few weeks:

- Banquet Banquet BANQUET can I get a whoop whoop
- Updating policy and by-law based on AGM motions that pass
- Helping Ben get ready to take on the IA role



Professional Development – Juliana Brown

pd@engsoc.queensu.ca

No report submitted.

Services – Tristan Brunet

services@engsoc.queensu.ca

Wuddup Wuddup Council- AGM?!?!?!?

Yooo this is absolutely cray cray how fast this has come along! Making me all reminiscent about my 4 years at Queen's :) . Anyway before I start crying/panicking about my future, here's what's been going on

Sarah's still hiring all of the new managers (congrats to all the ones who recently got hired!) and applications for staff positions are out!! I hope you all applied since it's an awesome way to be part of the student community while also making some nice pocket change as well!

As for my group, we're all wrapping up and starting transition and my FYPCO PAULY P is wrapping up the Long Term Strat Plan for services! So we'll be presenting that to Board on Monday and hopefully it's all Gucci swag!

Other than that I'll be passing most of the stuff to Sarah now! Thank you for all coming to AGM! If you have any questions about this event you can contact us at AGM@engsoc.queensu.ca and if you'd like to contact someone confidentially about this experience you can reach out the the Engineering Review Board at erb@engsoc.queensu.ca or drop a sealed envelope labelled ERB in the EngSoc mailbox and they'll be severely confused about this since none of this has to do with anything they oversee.

Adios-dawg!

Tristan