



Ghostly Meeting Agenda

Engineering Society of Queen's University
Thursday, November 1st, 2018

6:00 pm, Dunning Hall 11

- | | |
|----------------------------------------|-------------------------------------------|
| I. Bestiary Reading/Attendance | xii. Postmortem |
| II. Adoption of the Agenda: Motion 1 | Development/Professional |
| III. Adoption of the Minutes: Motion 2 | Development |
| IV. Soul Eating Break | xiii. Haunting Services/Services |
| V. Spookers Business/Speaker | IX. Haunting Period/Questions |
| VI. New Business: Motions [3-6] | X. Wizard Board Report/Faculty |
| VII. Executive GhouL Reports | Board |
| i. Head Ghost/President | XI. Alliance of Monsters and Spirits |
| ii. VP Séances/VPsA | Report/AMS |
| iii. VP Exorcisms/VPOPS | XII. Witches Senate Report |
| VIII. Poltergeist Reports | XIII. Afterlife Review Board/ERB |
| i. Hauntings/Academics | XIV. Board of Werewolves/Advisory |
| ii. Ouija Master/Communications | Board Report |
| iii. Coven Gatherings/ Conferences | XV. Ectoplasm Report/Equity |
| iv. Haunted Houses/Design | XVI. Club Reports (Sunny) |
| v. Phenomena/Events | i. Geological |
| vi. External Organs/External | ii. ChemEngChem |
| Relations | iii. Applied Mathematics |
| vii. Cursed Treasure/Finance | iv. Civil |
| viii. Newly Dead/First Year | XVII. Year Reports |
| ix. Goblin Complaints/Human | i. Sci'19 |
| Resources | ii. Sci'20 |
| x. GhosTech/Information | iii. Sci'21 |
| Technology | iv. Sci'22 |
| xi. Paranormal Affairs/Internal | XVIII. Statements and Questions by Spirit |
| Affairs | XIX. Discussion Period: Director of |
| | Social Issue |

Spooker: Andrew Farley

Oracle: Natalie Arpin

Motion List

Motion 1

Whereas: Halloween was yesterday;
& whereas: I'm celebrating today;

BE IT RESOLVED THAT:

Council approve the agenda of the Council meeting of Thursday, November 1st, 2018, as seen on the Engineering Society website.

Moved by: Emily "Halloweek" Varga
Seconded by: Andrew "It's November" Farley

Motion 2

Whereas: Some things happened last council;
& whereas: we need to approve them;

BE IT RESOLVED THAT:

Council approve the minutes of the Council meeting of Thursday, October 11th, 2018, as seen on the Engineering Society website.

Moved by: Emily "How is it November already?" Varga
Seconded by: Natalie "Time flies when you're having fun" Arpin

Motion 3

Whereas: The Advisory Board has a Strategic Planning Committee that discusses long term plans for the Services and Corporate Initiatives;
& whereas: The Strategic Planning Committee requires two additional members to be elected from Council;

BE IT RESOLVED THAT:

Council elect _____, _____, and _____ to sit on the Strategic Planning Committee for the 2018-2019 term.

Moved by: Thomas "Strategic Planner" Breijinck
Seconded by: Jamil "Strategic Thinker" Pirani

Motion 4

Whereas: We love equity;
& whereas: The Committee on Inclusivity requires at least three non-executive members from Council;

BE IT RESOLVED THAT:

Council elect _____, _____, and _____ to sit on the Committee on Inclusivity.

Moved by: Delaney "Equity is important" Benoit

Seconded by: Kodie "Let's elect a team" Becker

Motion 5

Whereas: We had until November 1st to test out the tablet policy;
& whereas: Today is November 1st;

BE IT RESOLVED THAT:

Council approve the addition of policy B.9 Hiring Notes Digitization to section γ, as seen in APPENDIX "DIGITIZATION".

Moved by: Emily "Digitize" Wiersma

Seconded by: Kodie "Digital" Becker

Motion 6

Whereas: We have had a chance to test the tablets;
& whereas: We would like to make tablets available for most interview panels;

BE IT RESOLVED THAT:

Council approve the purchase of nine more tablets (Boogie Board 9.7 Sync) at \$1,151.911.

Moved by: Emily "I like to boogie" Wiersma

Seconded by: Carson "I like to board" Cook

Executive Reports

Head Ghost/President – Carson Cook

president@engsoc.queensu.ca

Hello Council!

Things that I've been doing over the past two weeks:

- Discussion regarding free speech on campus and the resulting policies
- Discussions regarding the JDUC redevelopment project
- Director of Social Issues investigation
- Finalizing FC hiring & SciFormal

Things that I will be doing over the next two weeks:

- Discussions on the smoking policy at Queen's after marijuana legalization
- Continue JDUC discussions
- Continue free speech discussions
- Continue Director of Social Issues investigation
- Ombudsman review
- FC Hiring
- Secure External Relations funding from the Faculty

Congratulations to Kennedy Whitfield, Alex Chase and Emily Varga for successful applications to Orientation Chair, Chief FREC and Director of Internal Affairs!

In the Council email, there was mention of the Office of the Ombudsman Review and the opportunity to sit on Senate Committees. I really encourage everyone here to consider providing feedback on the Ombudsman Office and especially to apply to these Senate Committees, such as the Orientation Activities Review Board.

Thanks!

Carson

VP Exorcisms (Operations) – Behshid Behrouzi

vpops@engsoc.queensu.ca

Hello Council!

Things that you've been doing over the past two weeks:

- Homecoming ritual for Clark
- Month end documents and teaching the business managers
- Finance advisory board committee meeting
- Financial summary document creation for past 3 years of EngSoc with reset balance amounts (Capital Fund)
- Queen's Financial Services reconciliation
- Canada Summer Jobs application for Science Quest

Things that you will be doing over the next two weeks:

- Science Quest director team hiring
- Canada Summer Jobs application completion
- Services appreciation night
- Month end round 2

Kind Regards,

Behshid Behrouzi



Clark's exciting new cocktail!

VP Seances (Student Affairs) – Emily Wiersma

vpsa@engsoc.queensu.ca

Hello Council!

Past two weeks:

- Sci Formal Chair Hiring
- Meetings (Discipline Clubs, Barb Lotan)
- Hiring Tablets update
- Reorganizing lounge cabinets
- Homecoming! (ATM at ritual, attending Dean's pancake breakfast)
- Meeting with my FYPCO
- Helping Emily (Director of Internal Affairs) get up to speed! She's been doing an awesome job so far stepping into the role, congratulations Em!!!!

Things that I will be doing over the next two weeks:

- Get ready for CDE
- Constitution committee
- Dean's Wine and Cheese

Hope you had a great fall reading two days!,

Emily



Director Reports

Hauntings (Academics) – Sidney Picco

academics@engsoc.queensu.ca

Hey friends!

So here are some things that I've been doing over the past two weeks:

- BED Fund Pizza for an Idea Event!
- 2nd Year Academic Caucus
- Advisory Board and Service Finance Committee Meeting
- BED Fund Financial Coordinator Meeting
- Sent out Fall Term Break Survey to all Queen's Engineering Students.
- Long Term Strategic Planning meeting to discuss long term goals of services.
- Discussions with Liam and Jay about the future of the general fund in the BED Fund.

Things that I will be doing over the next two weeks:

- FYPCO Project - Complementary Studies Elective Survey to increase elective selection guidance.
- Academic survey for international students.
- Discipline constitutions & committee management.
- Presenting feedback from Feedback Booth, Caucus and Faculty Office Hour to Dean's.
- 1st Year 1st Semester Academic Caucus.

Shout out to:

- Katie for creating the Fall Term Reading Break survey and Leigh for running an awesome first caucus!
- Everyone that attended the first academic caucus.

If you have feedback on the Fall Term Break, PLEASE fill out the feedback survey and voice your opinions/suggestions for improvement. Also, fill out the complementary electives feedback survey, as it will be used to help people make more educated decisions when choosing electives. Thanks <3

Have a great week everyone,

Sid

Happy Halloween!



Ouija Master (Communications) – Alex McKinnon

communications@engsoc.queensu.ca

Hey Council!

Things that I've been doing over the past two weeks:

- New equipment
 - Light stands for photo booths (linkedin photo shoot & sci formal)
 - Speed flashes, transmitter and umbrella
- First full team meeting. Everyone is still enthusiastic
- Slowly revamping the Comm website
- Main EngSoc Website project has commenced.
 - **If you haven't already, please fill out our survey about how you use the EngSoc website and what you want on it etc.**
- Reorganized the cabinet so we'll stop losing things
- Found the label maker
- Hung our old Digital signage back up in the clark hallway.
 - Faculty wanted money for that tv player. So nope.

Things that I will be doing over the next two weeks:

- Lightroom tutorial for photo team on Sunday
- LinkedIn photoshoot Sunday 10am-2pm
- Graphic design team starting the brand styles guide
- Starting the reorganization of the archive

I believe everything is in the report.

Have a great week everyone,

Alex McKinnon



Coven Gatherings (Conferences) – Sam Roper

conferences@engsoc.queensu.ca

Heeeeeeeeeeeey Council!

Things that I've been doing over the last two weeks:

- Spent my fall reading two days + weekend marketed as part of the break doing work
- Generally keeping up with the conferences
- Fypcoooo

Things that I will be doing over the next two weeks:

- Ramping things up for final prep for QEC
 - Nov 23-24 BE THERE or be laME

Love you bye

Sam



Haunted Houses (Design) – Hatem Dawaghreh

design@engsoc.queensu.ca

Hello Council!

Things that I've been doing over the past little while:

- Not being a narc.
- Met my FYPCO.
- Completed space allocation matrix.
- Had design team space criterion survey.
- Had first design team roundtable.
- Taking care of design bay.
- Things that I will be doing over the next two weeks:
- Drinking too much water
- First aid training.
- Meeting with Simon Smith to talk about cleaning the bay.
- Starting space allocation evaluations.
- Workshop planning.

Cheers, Hatem

Phenomena (Events) – Miranda Bundgard

events@engsoc.queensu.ca

Hola mis amigos,

I hope everyone's had a great Fall Reading 48 hours. Hopefully everyone got plenty of rest on the bus/train ride there and back.

Things that I've been doing over the past two weeks:

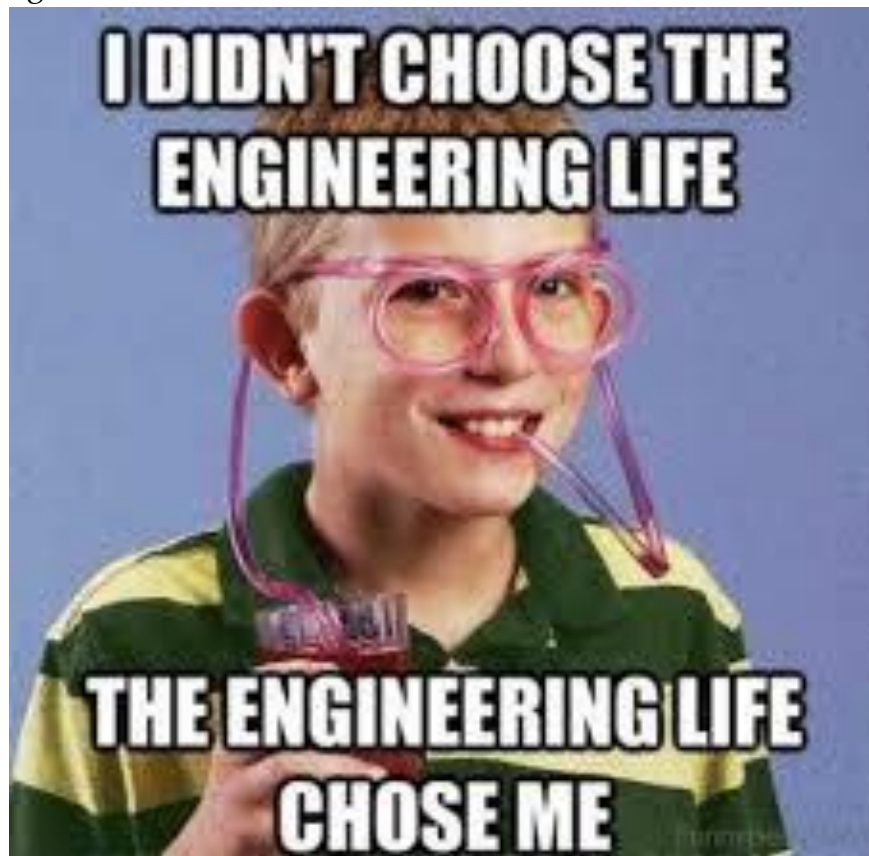
- Working with Kyle, the faculty's events coordinator, for Dean's Wine and Cheese
- Finalizing detail and other essentials for D'sW&C
- Working with Dec 6th Memorial and Wellness Coords
- Working on finalizing Terry Fox Run financials – will continue into next weeks
- Hiring Movember committee/planning
- Meeting with various chairs/coordinators
- Yay FYPCOs!!
- First meeting with EngWeek team

Things that I will be doing over the next two weeks:

- Meeting with Movember team
- Beginning of Movember!!
- Dean's Wine and Cheese on Friday!!
- Inventory list for the Events locker
- FYPCO projects!
- Routine meetings with chairs and coordinators/update on progress

Cha gheill or nah gheill,

Miranda Bundgard



External Organs (External Relations)– Zaid Kasim

outreach@engsoc.queensu.ca

Hey Council!

Stuff I've been doing over the past two weeks:

- October ESSCO Teleconference
- Setting up EngSoc Remembrance Day Wreath
- Pier Cleanup and Christmas Parade planning
- Meetings with my FYPCO regarding her super amazing and cool project
- Organized dates for the Blood Drive "Give Life Shuttle Bus" monthly donation trip dates for the year;
- ThunderCanz '19!!! Congrats to group 16!
- Fix 'n Clean and ThunderCanz bars
- WE WON SWAB DRIVE WITH 257 PEEPS SWABBED YAY!

Thing I'm working on over the next two weeks:

- Hiring lower FC '19 with the new Orientation Chair and Chief FREC this weekend
- Meeting with Swab Drive representative to arrange competition winnings
- Conference on Engineering and Diversity on November 9th!
- Working on developing more of a relationship with the youth hockey team we sponsor;
- ComSoc wants to do stuff so figuring that out
- Planning the Christmas Parade float
- Meeting with my FYPCO and getting their project going
- Next ExCommComm Meeting (Lots of new stuffs to cover)
- Organizing Remembrance Day Wreath
- Planning a **PUPPY ROOM!!!** in collaboration with the Humane Society

Nothing else from me,

Hope everyone has a sick week!

Zaid (yeetboy)



At least they are over now :')

Cursed Treasure (Finance) – Brandon Tseung

finance@engsoc.queensu.ca

Hey Council,

Hope everyone had a satisfactory Fall Reading.

Here's what I've been working on:

- More meetings with the financial officers; they seem to be learning well! (I haven't told them about the cash counter yet hehe)
- FYPCO mentorship meeting
- Hoco finances
- Regular bank stuff, finance meetings with clubs/teams

Things I'll be working on in the next two weeks:

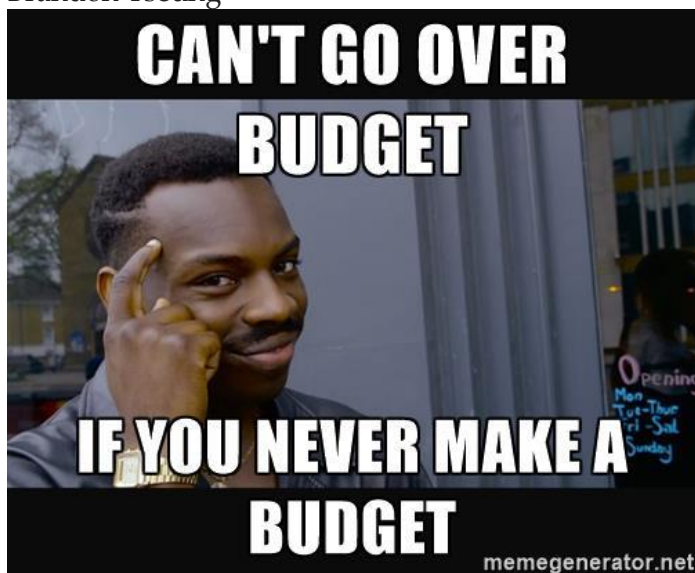
- Kicking off the online cheque reqs project

I made sign out and reservation sheets for the cash boxes and credit/debit terminal! They're located in the office so make sure you fill the sheets out if you want to use them. As well, if you're expecting cheques, please tell the issuer to put your group/club/team in the memo or somewhere on the cheque! We've been getting cheques without a group on them so I don't know where it goes.

Have an awesome time at Sci Formal to those who are going!

Cha gheill,

Brandon Tseung



Newly Dead (First Year) – Emma Prairie

firstyear@engsoc.queensu.ca

Hello Everyone!

Things that I've been doing over the past two weeks:

- Getting set up with FYC (teaser coming super soon)
- FYE planning their first thing (proud of them)
- Meeting with FYPCOs
- Meeting with Mofi about inclusivity in engineering
- Jacket pickup and slam things
- PEO event
- Crest painting (finally)

Things that I will be doing over the next two weeks:

- Talking with Frosh
- Meeting with my fypco
- Supporting fye

Cool bye,

Emma Prairie



Goblin Complaints (Human Resources) – Kodie Becker

hr@engsoc.queensu.ca

Hi all!

Hope y'all are doing well! Here's what I've been up to lately:

- Helping people with dash/hiring/errors/emails/questions (perpetually)
- Continuing to sift through hiring policy
- Sorting through old hiring notes in the cabinet at Clark
- Got FYPCO project with dash started
- Got a spiffy bowtie

Things that I will be doing over the next three weeks:

- Training conference (Nov 12th @ 12:30)
- Looking through AMS hiring policy to compare to our policy

If you have any questions or know someone who's willing to get involved but doesn't know how, send them my way! Have a good week all!

Kodie

Director of Harnessing Ravioli

Me, when everyone's away for the "48hr break"/halloweekend and I'm stuck in Kingston:



GhosTech (Information Technology) – Max Karan

doit@engsoc.queensu.ca

No report submitted.

Paranormal Affairs (Internal Affairs) – Emily Varga

iaffairs@engsoc.queensu.ca

Last two weeks:

- Got hired
- Began transitioning
- Met with my two FYPCOs
- Learned how to council

What I'll be up to in the coming weeks:

- More transitioning
- Getting FYPCOs started into their projects
- Will be meeting with Elections Committee

If I haven't had the chance to meet you yet, please feel free to introduce yourself to me. I am very excited to get to know and work with everyone.

Enjoy week 8 and finally having weeks again!!

Emily



(Representation of how ecstatic I am to be the new Director of Internal Affairs)

Postmortem Development (Professional Development) – Juliana Brown pd@engsoc.queensu.ca

Hi Council!

Last 2(?) Weeks:

- PEO event happened
- Sci 88 Mentorship event also happened
- Meeting with Jeff from Deloitte (and Carson)
- Meeting with faculty about jacket bursaries & alumni involvement
- Working on a new mentorship program with alumni team
- Chatting with faculty about continuing hoco mentorship program
- **Summit will be on January 26th!!** Tickets will go on sale soon (yay!) everyone should go
- Introducing my FYPCO to the team – she's amazing (I have the best FYPCO)

Next Two Weeks:

- Finalising summit event details & transportation insurance ect.
- Summit ticket sales (maybe/probably?) go get a ticket! Meet some alumni!
- Designing a new PD banner – one that will actually stand up!
- Working on bringing QYEA to campus – more networking and alumni, exciting times!
- FYPCO projects will be taking off
- Optimising resume review service – if you want a review email Iain at industryrelations@engsoc.queensu.ca
- Working with Deloitte on fun new projects
- Hatch energy night? BCG case interview workshop? Who knows? SO many fun events coming up

I found more PD memes! Enjoy! There are so many out there it's FANTASTIC

Keep networking and making friends with alumni,
Juli

Girl: So... what kind of music are you into?



Hauntings (Services) – Tristan Brunet

services@engsoc.queensu.ca

Hello Council!

Sorry I can't be at council this week. It's been pretty busy in the Service world the past couple of weeks. Here's what happened:

- Hoco stuff ran super smoothly and was oodles of fun!
- Meetings concerning long term strategic planning for the services
- Meetings concerning services finances and how to create a more unified system
- General support for the service managers concerning any issues that pop up

What's flowing down the pipes:

- Feedback for management teams!
- Putting out fires erry day
- Hiring and transitioning in the new Science Quest Team!
- Services appreciation!
- Meetings Meetings Meetings Meetings!

Adios!

Tristan

