



Council Meeting Agenda

Engineering Society of Queen's University

Thursday, January 10th, 2019

6:00 pm, Dunning Room 27

- I. Attendance
- II. Adoption of the Agenda: Motion 1
- III. Adoption of the Minutes: Motion 2
- IV. Break
- V. Speakers Business
- VI. Presentations
 - i. Ontario Engineering Competition (OEC) by Juliana Brown and Andrew Hayman
 - ii. Canadian Federation of Engineering Students (CFES) Congress by Carson Cook and Emily Wiersma
 - iii. Hiring Policy Changes by Kodie Becker
- VII. New Business: Motions [3-9]
- VIII. Executive Reports
 - i. President
 - ii. VP (Operations)
 - iii. VP (Student Affairs)
- IX. Director Reports
 - i. Academics
 - ii. Communications
 - iii. Conferences
 - iv. Design
 - v. Events
 - vi. External Relations
 - vii. Finance
 - viii. First Year
 - ix. Human Resources
 - x. Information Technology
 - xi. Internal Affairs
 - xii. Professional Development
 - xiii. Services
- X. Question Period
- XI. Faculty Board Report
- XII. Alma Mater Society Report
- XIII. Senate Report
- XIV. Engineering Review Board Report
- XV. Advisory Board Report
- XVI. Equity Officer Report
- XVII. Club Reports (Sunny)
 - i. Geological
 - ii. ChemEngChem
 - iii. Applied Mathematics
 - iv. Mechanical
 - v. Civil
- XVIII. Year Reports
 - i. Sci'19
 - ii. Sci'20
 - iii. Sci'21
 - iv. Sci'22
- XIX. Statements and Questions by Members
- XX. Discussion- JDUC renovations

Speaker: Andrew Farley
Secretary: Natalie Arpin

Motion List

Motion 1

Whereas: It is the first council of 2019;
& whereas: let's get going;

BE IT RESOLVED THAT:

Council approve the agenda of the Council meeting of Thursday, January 10th, 2019, as seen on the Engineering Society website.

Moved by: Emily "I can't come up with funny middle names" Varga
Seconded by: Andrew "You can say that five times fast" Farley

Motion 2

Whereas: The last council happened a while ago;
& whereas: It's 2019 now;

BE IT RESOLVED THAT:

Council approve the minutes of the Council meeting of Thursday, November 22nd, 2018, as seen on the Engineering Society website.

Moved by: Emily "2018" Varga
Seconded by: Natalie "2019" Arpin

Motion 3

Whereas: The BED Fund is bettering our education;
& whereas: we passed the first reading of the By-Law change last council;

BE IT RESOLVED THAT:

Council approve the changes to By-Law 16 – Better Education Donation, as seen in APPENDIX "BETTER EDUCATION".

Moved by: Sidney "Better Fund" Picco
Seconded by: Liam "Better Education" Cregg

Motion 4

Whereas: There are many important issues the Engineering Society needs to support its members on;
& whereas: a directorship is appropriate to improve this support;
& whereas: we passed the first reading of the By-Law change last council;

BE IT RESOLVED THAT:

Council approve the changes to ByLaw 8 – Engineering Society Directors as seen in APPENDIX “SOCIALS”.

Moved by: Carson “Introducing” Cook
Seconded by: Delaney “Director” Benoit
Thirded by: Kodie “of” Becker
Fourthed by: Emily “Social” Wiersma
Fifthed by: Behshid “Issues” Behrouzi

Motion 5

Whereas: We have a Director of Social Issues;
& whereas: they should sit on Advisory Board;

BE IT RESOLVED THAT:

Council approve the changes to policy section Zeta as seen in APPENDIX “BOARD CLEANING”.

Moved by: Jamil “I’m board” Pirani
Seconded by: Carson “I’m cleaning” Cook

Motion 6

Whereas: Queen’s is up to bid to host Ontario Engineering Competition (OEC) 2021;
& whereas: OEC is a good opportunity for Queen’s Engineering;
& whereas: proper measures have/will be taken to ensure OEC is run properly;

BE IT RESOLVED THAT:

The Engineering Society at Queen’s University puts forth a bid to host OEC 2021 at OEC 2019.

Moved by: Carson “Ontario” Cook
Seconded by: Juliana “Engineering” Brown
Thirded by: Andrew “Competition” Hayman

Motion 7

Whereas: Our current Design Team ratification Policy is outdated;
& whereas: we should change it so that it more accurately reflects our practices as a society;

BE IT RESOLVED THAT:

Council approve the changes to Policy k Section B. Design Teams as seen in APPENDIX "DESIGN".

Moved by: Hatem "Let's design the teams" Dawagreh
Seconded by: Emily "Let's design the policy" Varga

Motion 8

Whereas: Some people have been doing some cool stuff;
& whereas: they would like to have their design team ratified;

BE IT RESOLVED THAT:

Council approve the ratification of the Queen's Hyperloop Design Team as an Engineering Society Design Team as per their charter seen in APPENDIX "HYPER", pending approval of the Dean of Engineering and Applied Science.

Moved by: Fakid "Hyper for" Hossain
Seconded by: Hatem "Hyper loop" Dawagreh

Motion 9

Whereas: The Engineering Society has had a large increase in yearly expenses since 2008;
& whereas: The Engineering Society has not increased its student fee since 2008;
& whereas: fee increases due to CPI is not enough to offset the increased expenses;

BE IT RESOLVED THAT:

The Engineering Society runs a referendum to increase its student fee, with the question being: "Do you agree to an increase in the Engineering Society's fee (mandatory for engineering undergraduate students) from \$62.64 to \$80.00, an increase of \$17.36, in order to keep events such as Orientation Week, services and other Society functions running in their current form?" Yearly expenses can be seen in APPENDIX "EXPENSES".

Moved by: Behshid "Mo' Money" Behrouzi
Seconded by: Carson "Mo Bamba" Cook

Executive Reports

President – Carson Cook

president@engsoc.queensu.ca

Hello Council!

Things that I've been doing over December:

- AMS Allegations, getting a 3rd party investigator
- Helping organize OEC attendance
- Helping organize OEC bid
- Prepping for and attending CFES Congress
- Creating proposal for running EWC operations
- Reviewing Hiring Policy with Kodie
- Prepping transition material
- Prepping for student fee increase
- Dean's Donation for external funding

Things that I will be doing for the next 2 weeks:

- Orientation Week registration website
- OEC attendance & bid
- Elections!
- EWC proposal
- FYC structuring

Elections season is upon us! Make sure you and your constituents are using their democratic voice and making an informed vote! Also, our winter hiring wave is approaching faster than you think – consider how you want to be involved for the next year,

Thanks!

Carson

VP (Operations) – Behshid Behrouzi

vpops@engsoc.queensu.ca


What I've been up to these past few weeks:

1. Keeping in touch with regards to the lounge renovation
2. Reconciling payment from the previous semester
3. Preparing material for the referendum to increase EngSoc's student fee
4. Ordering a new TV for the Tea Room (emergency capital fund purchase)
5. Worked on my transition manual
6. Resting up and getting ready to take on a new semester!

What I'll be working on these next few weeks:

1. Working on the QFS accounts
2. Setting up new payroll information if necessary
3. Meet with FYPCO, project development
4. Follow up with regards to Clark Signage project





VP (Student Affairs) – Emily Wiersma

vpsa@engsoc.queensu.ca

Hello Council!

Past two weeks:

- CFES Congress
- Ordered a bunch of tablets
- Helped with jacket pickup/slam
- Meetings (elections team, JDUC redevelopment, etc.)

Things that I will be doing over the next two weeks:

- Meetings
- Elections
- Conferences Roundtable
- Discipline Club Committee

Hope you all enjoyed a restful break!,

Emily

Director Reports

Academics – Sidney Picco

academics@engsoc.queensu.ca

Hey friends!

So here are some things that I've been doing over the past two weeks:

- Started transition manual.
- Wrapped up the semester with all my teams.
- Helped the BED Fund team prepare the reps to have their proposals due on Jan 11 (tonight!!)
- Responded to emails whenever I could.
- I was travelling in India with no access to a computer over the break, so I unfortunately did not have much time to work on the DoA portfolio.

Things that I will be doing over the next two weeks:

- Send out academic survey for international students with Katie and Mofi.
- Discipline Constitution Committee will start meeting with discipline presidents and reps to develop constitution framework.
- Help EngLinks plan out the rest of the year and make improvements going into the new semester.
- iCon training round 2.
- Presenting feedback from Feedback Booth, Caucus and Faculty Office Hour to Dean's.
- BED Fund proposals are due tonight at midnight. The BED Fund Committee will review, and they will then go to the BED Head Board for approval.
- Trials start for Profalytics academic feedback application in certain courses.
- Review my strategic plan and map out my second semester work.
- Work more on my transition manual.

Have a great week 1 everyone,

Sid



Communications – Alex McKinnon

communications@engsoc.queensu.ca

Hey Council!

Things that I've been doing over the past two weeks:

- Worked on transition manual
- Managed the website and some ticket sales
- Added a "table of contents" to the all eng

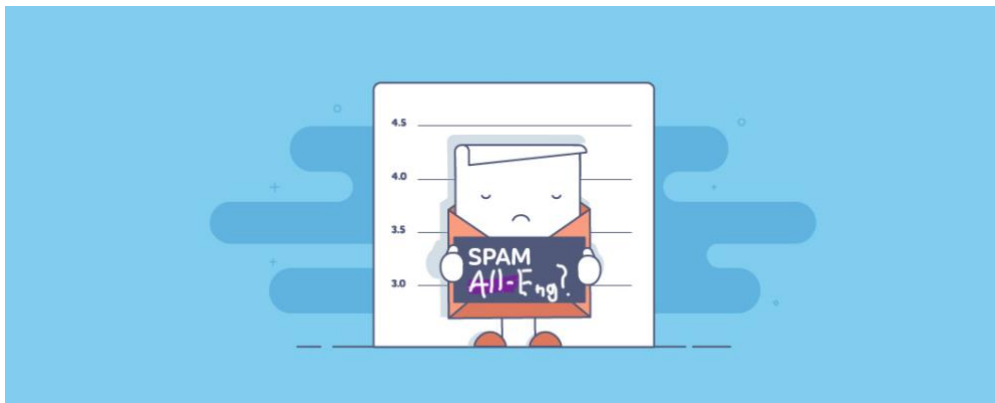
Things that I will be doing over the next two weeks:

- EngSoc elections
- Hiring more video members
- Looking into web based history archive (early stages)
- Incoming busiest month for media requests
- Team hoodies

I believe everything is in the report. Lets have a good year!

Have a great week everyone,

Alex McKinnon



Conferences – Sam Roper

conferences@engsoc.queensu.ca

Heeeeeeeeeeeey Council!

Things that I've been doing over the last two weeks:

- Spent the break with my family and sleeping
- Generally keeping up with the conferences

Things that I will be doing over the next two weeks:

- Meeting with every conference to review budgets
- Ramping up FYPCO project
- Getting set up for first conferences to begin!!

Love you bye

Sam



I'm driving with Do Not Disturb While Driving turned on. I'll see your message when I get where I'm going.

(I'm not receiving notifications. If this is urgent, reply "urgent" to send a notification through with your original message.)

Delivered

urgent

Design – Hatem Dawagreh

design@engsoc.queensu.ca

No report submitted.

Events – Miranda Bundgard

events@engsoc.queensu.ca

Annyeong chingu dul!

Things that I've been doing over the past two weeks:

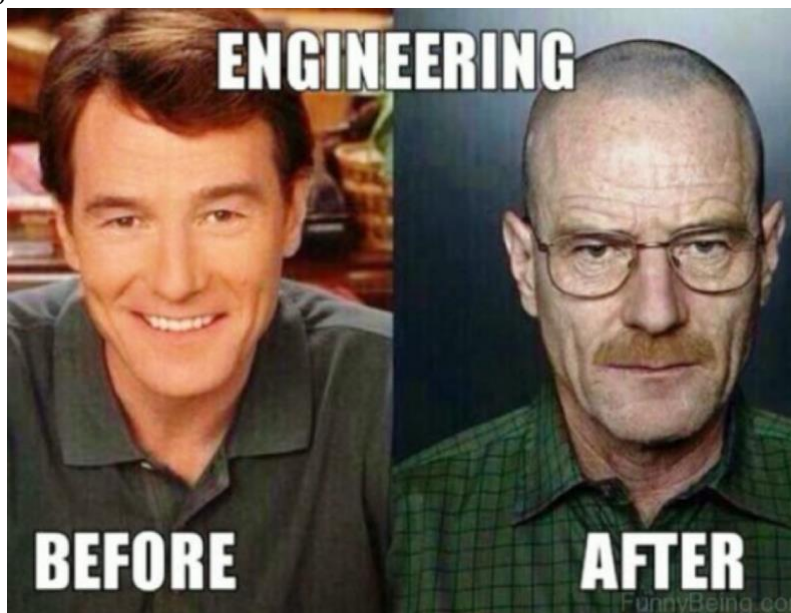
- A lot of relaxing – yay holidays!
- HAPPY HOLIDAYS EVERYONE! I hope everything was well!
- Working with Natalie (she's amazing) on EngWeek

Things that I will be doing over the next two weeks:

- Helping out wherever I can with EngWeek! Come out to the events for a great time!
- Meeting with various chairs/coordinators to catch up
- Mental health awareness events coming up soon!

Cha gheill or nah gheill,

Miranda Bundgard



External Relations – Zaid Kasim

events@engsoc.queensu.ca

No report submitted.

Finance – Brandon Tseung

finance@engsoc.queensu.ca

No report submitted.

First Year – Emma Prairie

firstyear@engsoc.queensu.ca

Hello Everyone!

Things that I've been doing over the past two weeks:

- FYC planning and pivoting!
- Frosh questions and help!
- Jacket slam happened (everyone was safe)
- Jacket pickup happened (shout out to Leah for making that happen)
- FYE did an awesome event and sold so many stickers!

Things that I will be doing over the next two weeks:

- FYC! It will happen 😊
- Working on different resources
- Emails

Cool bye,

Emma Prairie



Human Resources – Kodie Becker

hr@engsoc.queensu.ca

Happy new year all!

Hope y'all are doing well! Here's what I've been up to lately:

- Helping people with dash/hiring/errors/emails/questions (never ending)
- Sorting through old hiring notes in the cabinet at Clark (almost done!)
- Editing hiring policy
- Updating hiring training
- Organizing Dash with Jessie

Things that I will be doing over the next two weeks:

- Making final changes to hiring policy
 - Getting feedback on the changes I've made
- Starting new feedback project with Kate
 - Looking to implement continuous feedback for services/EngSoc
- Working with Gregor to organize better ways of doing training
- Planning recruitment/feedback events with Owen for next semester
- Working on project with Jessie

If you have any questions or know someone who's willing to get involved but doesn't know how, send them my way! Have a good week all!

Kodie

Director of Honest Ranchers

Me, sitting in a coffee shop editing hiring policy:



Information Technology – Max Karan

doit@engsoc.queensu.ca

Hello Council!

Things that I did over break:

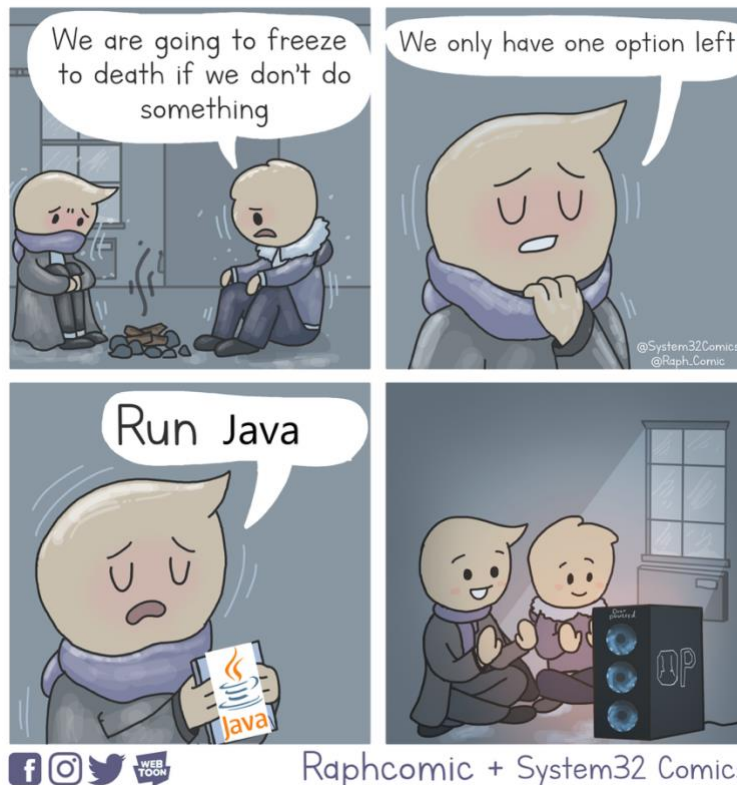
- Not a whole lot tbh
- Connected our servers with internal network to save \$\$\$

Things that I will be doing over the next two weeks:

- start project selection for Operations
- ESSDev continue with projects
- Profalytics will be put in use for some classes
- Work on Dash
- More email resets

Until next time folks,

Max Karan



Internal Affairs – Emily Varga

iaffairs@engsoc.queensu.ca

Hi Council!!

I hope that everyone enjoyed their break and is excited for the new semester!

What I've been up to over the break:

- Election rules and nomination packages
- Starting to compile a transition manual
- Responding to emails
- Prepping for council
- Updating the website/policy and by-law
- Banquet Stuff

Things I'll be doing in the next few weeks:

- Meeting with Discipline Club Constitution committee
- Working on elections with the Elections Committee
- Continue to work on transition manual
- Continue to update the website
- Working with my FYPCOs
- Banquet stuff

If you or anyone you know is thinking about running in the 2019 elections, check out <https://engsoc.queensu.ca/index.php/about/government/> for more info, or come talk to me!!



Professional Development – Juliana Brown

pd@engsoc.queensu.ca

Hi Council!

Last Two Weeks:

- Went to Brazil – had no wifi getting things done was
- Coordinating with FYC to organise PD involvement
- Updated transition manual
- Looked at strat plan
- Summit early bird tickets sold out!
- Confirmed buses for summit
- Social venue for summit

Next Two Weeks:

- FYC resume review
- Summit ticket sales both alumni and student
- Supporting summit team
- Summit taster event
- Industry helping out with events to prep students for Eng & Tech fair

Services – Tristan Brunet

services@engsoc.queensu.ca

Hey there Council! It feels like it's been forever since our meeting!

I hope everyone's enjoyed their breaks and feel ready to tackle on the new semester!

Forever ago the managers presented their mid-year reports to Advisory Board which went swimmingly! Things are pretty quiet for them in December since everything's closed down.

Things will be starting to ramp back up as the new semester begins! I'll be working alongside the managers to help them get back into the groove and start on some marketing strategies for hiring the new teams and looking at how to improve cap fund purchases and feedback on the process. I'll also be working with my fypco to revamp the long term strategic plan for the services!

That's all for now! Have a great semester everyone!

Tristan

Shamelessly taken from reddit, but had to be shared

