

Council Meeting Agenda

Engineering Society of Queen's University Thursday, April 5th, 2018 7:00 pm, Dunning Hall 27

- I. Attendance
- II. Adoption of the Agenda: Motion 1
- III. Adoption of the Minutes: Motion 2
- IV. Break
- V. Speakers Business
- VI. Presentations
 - i. ESSDev
 - ii. Financial Actuals
 - iii. Executive Accountability
 - i. President
 - ii. VP (Student Affairs)
 - iii. VP (Operations)
 - iv. Executive Summer Plan
- VII. New Business: Motions [1-15]
- VIII. Executive Reports
 - i. President
 - ii. VP (Operations)
 - iii. VP (Student Affairs)
- IX. Director Reports
 - i. Communications
 - ii. Community Outreach
 - iii. Conferences
 - iv. Design
 - v. Events
 - vi. Finance
 - vii. First Year

- ix. Information Technology
- x. Internal Affairs
- xi. Professional Development
- xii. Services
- X. Question Period
- XI. Faculty Board Report
- XII. Alma Mater Society Report
- XIII. Senate Report
- XIV. Engineering Review Board Report
- XV. Advisory Board Report
- XVI. Equity Officer Report
- XVII. Club Reports (Happy)
 - i. Mechanical
 - ii. ECE
 - iii. Eng Phys
 - iv. Mining
- XVIII. Year Reports
 - i. Sci'18
 - ii. Sci'19
 - iii. Sci'20
 - iv. Sci'21
- XIX. Statements and Questions by Members
- XX. Discussion Period: Ratification

Speaker: Jamil Pirani Secretary: Isabela Dominguez

Motion List

Motion 1

Whereas:This is the last council of the year!& whereas:let's get going;

BE IT RESOLVED THAT:

Council approve the agenda of the Council meeting of Thursday, April 5 2018, as seen on the Engineering Society website.

Moved by: Alexander "See you later" Clifford Seconded by: Jamil "Alligator" Pirani

Motion 2

Whereas:Some things happened last council;& whereas:we need to approve them;

BE IT RESOLVED THAT:

Council approve the minutes of the Council meeting of April 5, 2018, as seen on the Engineering Society website.

Moved by: Alexander "I don't want to leave" Clifford Seconded by: Isabela "Hit the road" Dominguez

Whereas:	The BED fund committee was structured confusingly;
& whereas:	defined roles make more sense.

BE IT RESOLVED THAT:

Council approves the changes to policy section ι as seen in APPENDIX "STRUCTURE".

Moved by: Sidney "This is a tough decision" Picco Seconded by: Nathaniel "Maybe you should sleep on it" Wong

Motion 4

Whereas:	The BED Fund exists to purchase items for students in engineering that satisfies
	the mandate of "improving the quality of our education through student desired
	and funded initiatives";

- & whereas: Each discipline has submitted a proposal to the BED Fund Coordinators who made recommendations for improvements;
- & whereas: The BED Head Board has reviewed and approved recommendations to each discipline proposal;

BE IT RESOLVED THAT:

Council approve the recommendations of the BED Head Board for the purchases of each discipline proposal listed here: Apple Math, Civil, Chemical, Electrical and Computer Engineering, Engineering Physics, First Year, Geological, Mining as seen in APPENDIX "BED".

> Moved by: Sophie "Jumping on the bed" Campbell Seconded by: Sidney "bumped her head" Picco

Motion 5

Whereas:	The Chair of Alumni Networking Summit did a lot work;
& whereas:	they should be on the same level as the other Chairs.

BE IT RESOLVED THAT:

Council approves the changes to policy section β as seen in APPENDIX "PD".

Moved by: Juliana "EngSoc PD" Brown Seconded by: Carson "You have the right to remain professional" Cook

Engineering Society of Queen's University | Council Meeting Agenda

Whereas:	Summer purchases can get pricy;
& whereas:	a bigger unexpected expenses allowance would be nice.

BE IT RESOLVED THAT:

Council approve the changes to policy section θ as seen in APPENDIX "MONEY".

Moved by: Emily "If I had a thousand dollars..." Wiersma Seconded by: Behshid "We'd make responsible and well-thought out decisions with it" Behrouzi

Motion 7

Whereas:	The incoming President created and presented a summer plan;
& whereas:	the incoming President should be working effectively for the students
	throughout the summer;

BE IT RESOLVED THAT:

Council approve the President's summer plans for the summer of 2018 as outlined in APPENDIX "EXEC-SUMMER".

Moved by: Carson "What time is it?" Cook Seconded by: Emily "Summer time" Wiersma

Motion 8

Whereas: The incoming Vice President of Student Affairs created and presented a summer plan;
& whereas: the incoming Vice President of Student Affairs should be working effectively for the students throughout the summer;

BE IT RESOLVED THAT:

Council approve the Vice President of Student Affairs' summer plans for the summer of 2018 as outlined in APPENDIX "EXEC-SUMMER".

Moved by: Emily "I have lots of plans" Wiersma Seconded by: Carson "Summer good, summer bad" Cook

Whereas:	The incoming Vice President of Operations created and presented a summer
	plan;
& whereas:	the incoming Vice President of Operations should be working effectively for the
	students throughout the summer;

BE IT RESOLVED THAT:

Council approve the Vice President of Operations summer plans for the summer of 2018 as outlined in APPENDIX "EXEC-SUMMER".

Moved by: Behshid" Summer tan" Behrouzi Seconded by: Carson "Summer bod" Cook

Motion 10

Whereas:	The incoming Executive have things they want to do;
& whereas:	things need to keep working;

BE IT RESOLVED THAT:

Council approve the Executive Summer Budget for the summer of 2018 as seen in APPENDIX "SUMMER-MONEY".

Moved by: Carson "Live" Cook Seconded by: Emily "Laugh" Wiersma Thirded by: Behshid "Love" Behrouzi

Motion 11

Whereas: The President has presented their year-end accountability report;& whereas: the honorarium is awarded at the end of the Executive's term;

BE IT RESOLVED THAT:

Council approve the honoraria of one week's pay, \$610.05, to the Engineering Society President, Nathaniel Wong.

Moved by: Julianna "More money for hats" Jeans Seconded by: Jillian "The TD one is falling apart" Reid

Whereas:	The Vice President of Student Affairs has presented their year-end accountability
	report;

& whereas: the honorarium is awarded at the end of the Executive's term;

BE IT RESOLVED THAT:

Council approve the honoraria of one week's pay, \$610.05, to the Engineering Society Vice President of Student Affairs, Julianna Jeans.

Moved by: Jillian "Paid at last" Reid Seconded by: Nathaniel "Last to be paid" Wong

Motion 13

Whereas: The Vice President of Operations has presented their year-end accountability report;
& whereas: the honorarium is awarded at the end of the Executive's term;

BE IT RESOLVED THAT:

Council approve the honoraria of one week's pay, \$610.05, to the Engineering Society Vice President of Operations, Jillian Reid.

Moved by: Nathaniel "Maybe you can use it for a trip" Wong Seconded by: Julianna "Would you rather to be paid in pesos?" Jeans

Motion 14

Whereas:	Hypothetical Sci'22 will soon become Arts'23;
& whereas:	they'll have many art classes to attend;
& whereas:	they need the proper supplies to succeed.

BE IT RESOLVED THAT:

Council approve the introduction of fun fur berets and golden party paint in place of the traditional GPA's.

Moved by: Emma "Artsy" Prairie Seconded by: Nick "Fartsy" Dal Farra

Whereas:	Sci'21 has slammed their jackets;
& whereas:	Sci'21 caused significant damage to the pavement outside Clark.

BE IT RESOLVED THAT:

Council approve that Sci'21 be referred to as "Sci 2-1000101" during all sessions of the Engineering Society Council.

Moved by: Nathan "Sci 20?" Smith Seconded by: Andrew "He doesn't even go here" Vasila

Executive Reports

President – Nathaniel Wong

president@engsoc.queensu.ca

I want to thank everyone who sat on Council this year, it truly has been a great year to work with all of you!

Academic Caucus #2

- Being held this Wednesday April 4th, will provide summary in person
- Added a First Year specific component

BED Fund

- Read through all the discipline proposals with help from Sophie, Sidney, and Carson

Transitioning

- Helping Carson with his summer plan

Sponsorship

- Working with Renee, Orientation Week Sponsorship coordinator, for a sponsorship opportunity with the faculty's Advancement Office

Next few weeks

Fully hand off the reigns to Carson



VP (Operations) – Jill Reid

vpops@engsoc.queensu.ca

Hello Council!

Things that I've been doing over the past two weeks:

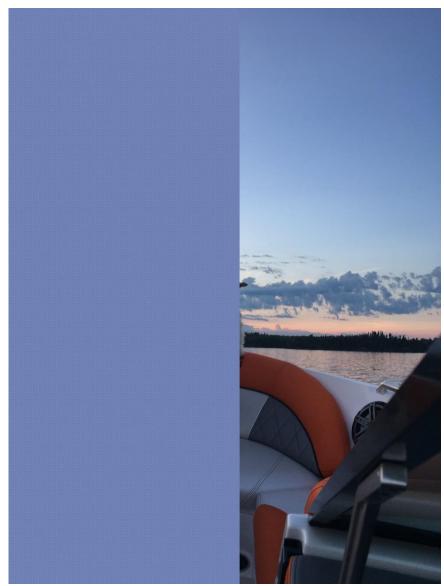
- 1. TRANSITION (BESH IS GONNA KILL IT)
- 2. Service Contracts
- 3. Jetting off to Mexico for a week
- 4. Ensuring good transition between directors and service managers.

Things that I will be doing over the next two weeks:

- 1. Bookkeeper situation
- 2. Closing Services \bigotimes
- 3. Collecting Keys
- 4. Hand over account and legal liability to new executive

Kind Regards,

Jill Reid



#Me looking forward to reading week

VP (Student Affairs) – Julianna "JJ" Jeans

<u>vpsa@engsoc.queensu.ca</u> Hi Everyone!

I've had a great time on council with you all this year! Thank you for allowing me to serve as your Vice President of Student Affairs. It has truly been an honor and I continue to be very grateful.

I've mostly just been helping to transition new exec over the last few week. I got to take a trip with Nat, Carson, Emily, Jordan, and Zaid to visit our friends at UofT's EngSoc which was a lot of fun!

Huge shout out to the ED Team for all the hard work they've done, and for making this past year a super fun time. I hope to see you all at Homecoming next year!

All the Best,

JJ



P.S. Look at all these cuties!

Director Reports

Communications – Behshid Behrouzi

communications@engsoc.queensu.ca

Hello Council!

Things that you've been doing over the past two weeks:

- Transitioning Alex
- LinkedIn Headshots
- Summer budget for team's Photoshop
- Uploaded events photos that we've covered recently

Things that you will be doing over the next two weeks:

- Appreciation dinner for managers
- Buying a replacement flash for the camera

Cheers, Besh

<u>Community Outreach – Jordan Pernari</u> outreach@engsoc.queensu.ca

Hi Council!

Here's what I've been up to over the past few weeks:

- Helping Fix n Clean Coordinators work on their transition documents;
- Helping the Community Outreach Chair Coordinators work on their transition documents;
- Visited U of T to introduce their incoming team to our incoming team and to support their talent show event;
- Worked on ExCommCom information gathering and sent some emails;

- Worked on creating an annual report of all the charitable events/good things that EngSoc has done over the past year;
- Continued transitioning Zaid!

Seeing as this is the last council of the year I just wanted to congratulate all of the members of my teams for all their hard work over the past year, I'm incredibly proud of them and lucky to have had the opportunity to work with them all.

Natalie and Liam – you grew Fix n Clean to be a bigger event than I could've ever imagined it being, thank you for always being so much fun to work with.

Mitchell, Alan, Devin, Emily, Michael, and Lindsey – you all were such a solid team when it came to running every event we did this year, thank you for making my job so easy and enjoyable.

Claire – you were the most amazing FYPCO I could've hoped for, thank you for being such a ray of sunshine always, I'm so lucky to call you a friend.

The entirety of ExCommCom – thank you for helping me through the awkwardness of the past year that was us trying to figure out what this committee will be in the future, I would've been significantly more lost without all of you.

Best of luck to Zaid for the next year, I have no doubt that you're going to be absolutely amazing in your role. I'm so excited to see all the incredible things you're able to do!

Hope exams treat everyone kindly and that everyone has an amazing summer!

Jordan



Hope everyone's summer is as happy as this seal is.

<u>Conferences – Aidan Thirsk</u>

conferences@engsoc.queensu.ca

Howdy y'all.

In the past two weeks...

- All of my conferences have been doing well
- QGEC, QEC, QSC, QGIC, CIRQUE, CEEC, and QCBT were a while ago and were incredibly well ran
- Hiring new exec
- Sam does stuff
- I have been working on a multi-year plan to move some EngSoc conferences to the fall to reduce winter congestion

In the next two weeks...

- A lot of school
- Keep transitioning Sam
- Continuing project plans and developing more cool ideas
- Debrief meetings
- Chair appreciation and transition manuals

Other...

Rock on,

Aidan "DO NOT TAKE HLTH200 AS A BIRD COURSE!!!!!!" Thirsk

Doug the Pug of the week

<u>Design – Oliver Austin</u>

design@engsoc.queensu.ca

Hey Council,

Things I've been doing over the past two weeks:

- In West Toronto, born and raised
- On the playground is where I spent most of my days
- Sitting back

- Chillaxing
- Sittin all cool
- Shootin some B-ball outside the school
- When a couple of guys that were up to no good
- Started making trouble in my neighbourhood
- I got in one little fight and my mom got scared and said:
- "You're moving with your auntie and uncle in Belair"

Thanks for the year Council! Oliver

Events – Leah Vignale

<u>events@engsoc.queensu.ca</u> Hey Folx!

Things that I have been doing:

- Work on increasing documentation
- Transition lower
- Help with EngVents and Wellness Events

Things I will be doing over the next 2 Weeks:

• Peace out

Have a stellar week everyone,

Leah



Engineering Society of Queen's University | Council Meeting Agenda

<u>Finance – Sarah Rodin</u>

finance@engsoc.queensu.ca

Hi Council!

Here are several things I have done since last council:

- Deposits
- Stripe Deposits
- Helped people with cheque reqs
- Month-end updates
- Budget Actuals
- Answering emails
- Picking up float

Here are several things I'll be working on in the next two weeks:

• Peacing out!

Thank you to everyone who made this year great! I have been so lucky to work with such amazing people who I can also call my friends ©

Good luck on exams!!

Sarah Rodin

<u>First Year – Nick Dal Farra</u>

firstyear@engsoc.queensu.ca

No report submitted.

JUST KIDDING, HAHA GET HECKIN' BAMBOOZLED!!! xD xD xD

Things that I've enjoyed over the past year:

- I've had the pleasure of meeting hundreds of young, passionate individuals, and have had the honour of playing even a small part in some of the most formative years of their lives.
- Hiring Emma, who's done amazing work with the FYPCO Program.
- Working with the First Year Executive and watching them grow into an amazing part of Engineering and the greater Queen's community.
- Running a conference for hundreds of First Years. Nice work FYC team.
- Having Mia Fitzpatrick as my FYPCO, who probably taught me more than I taught her.
- Being a part of a wonderful team of knuckleheads who have helped me to mature immensely.
- Having Emma as a passionate and kick-ass lower, and am excited for the lower team as a whole.

Things that I've been doing over the past two weeks:

- Helped Miranda with some interviews.
- Helped Mia run the "SYTYAR" talent show. Raised money for Jacket Bursaries!

Things that I will be doing over the next two weeks:

- Studying.
- Going with Emma to talk to the Embedded Counsellors and a new Faculty member regarding Accessibility of Community for international students.
- Securing solid training for Emma with the Peer Support Centre.

I'm excited for the future and see what everyone (including those I've worked with in and out of this room) accomplishes. Thanks to everyone, for everything.

Do not skate gently into that good night,

Nick Dal Farra Outgoing DoFY









Engineering Society o

Human Resources – Emily Wiersma

hr@engsoc.queensu.ca

Hello Council!

What I've Done:

- Started meeting with Kodie (incoming HR)
- Putting applications up on EngSoc apply
- Answering questions about EngSoc apply (all EngSoc apply duties have now been passed on to Kodie enjoy!!)
- Hiring training by request
- Planning training conference (April 8, 1 4 in TBA)

What I've Got Going On:

- Meeting with HR team
- Transitioning Kodie
- Transition with Julianna

Thanks to everyone for a great year!

Emily

Information Technology – Carson Cook

doit@engsoc.queensu.ca

Hey Council,

Things done since last council:

- Dash is in a production environment! Just some final testing!
- Transitioning Max he's great!
- Working on a cloud architecture workshop to transition Max/Patrick and teach some cool people some cool things

Things that I will be doing over the next two weeks:

- Running the cloud workshop
- Working with Peter to test Dash

Download QLife!

It's been a great year everyone! I will miss being DoIT so much. Everyone here has helped make it a truly special experience.

Have a good summer!

Carson Cook

When you can now make a Hello World program in java in just under 2 hours



Internal Affairs – Alexander Clifford

iaffairs@engsoc.queensu.ca

Over the past two weeks:

- Sci 18 Forever Exec elections.
- Banquet happened.
- AGM.
- Year Exec elections.
- Secretary and CRO were hired.
- Transition.

Next two weeks:

- Transitioning.
- Hiring policy officers and DRO.

Professional Development – Hannah Cameron

pd@engsoc.queensu.ca

Hi friends!

Over the past two weeks:

- New team hired (Alumni Chair, Industry Chair, Workshops Coordinator and Marketing Coordinator)
- Working with Sci 88 on mentorship event at Homecoming
- Introductions of new team with Career Services/review of that relationship

Next two weeks:

- Committee hiring
- Transition with full team
- Review strategic planning and budgeting with new team

Thanks for listening!

Hannah

Services – Cody McLaughlin

services@engsoc.queensu.ca

Hey everyone!

Last 2 weeks

- Transitioning my lower
- Advisory Board meetings
- All managers are being transitioned well
- Staff are being hired
- All is going well, business as usual

Next 2 weeks

- All staff will be hired
- All managers will be amazingly transitioned with bliss and grace
- Tristan will be a God among men
- Wooohooo
- It is finished, it is done.