



THE ENGINEERING SOCIETY
OF QUEEN'S UNIVERSITY

Council Meeting Agenda

Engineering Society of Queen's University

Thursday, February 8th, 2018

7:00 pm, Dunning Hall 27

- I. Attendance
- II. Adoption of the Agenda: Motion 1
- III. Adoption of the Minutes: Motion 2
- IV. Break
- V. Speakers Business
- VI. New Business: Motions [3-4]
- VII. Executive Reports
 - i. President
 - ii. VP (Operations)
 - iii. VP (Student Affairs)
- VIII. Director Reports
 - i. Communications
 - ii. Community Outreach
 - iii. Conferences
 - iv. Design
 - v. Events
 - vi. Finance
 - vii. First Year
 - viii. Human Resources
 - ix. Information Technology
 - x. Internal Affairs
 - xi. Professional Development
 - xii. Services
- IX. Question Period
- X. Faculty Board Report
- XI. Alma Mater Society Report
- XII. Senate Report
- XIII. Engineering Review Board Report
- XIV. Advisory Board Report
- XV. Equity Officer Report
- XVI. Club Reports (Happy)
 - i. Mechanical
 - ii. ECE
 - iii. Eng Phys
 - iv. Mining
- XVII. Year Reports
 - i. Sci'18
 - ii. Sci'19
 - iii. Sci'20
 - iv. Sci'21
- XVIII. Statements and Questions by Members

Speaker: Jamil Pirani

Secretary: Isabela Dominguez

Motion List

Motion 1

Whereas: We've got some stuff to talk about tonight!
& let's get going get going;

BE IT RESOLVED THAT:

Council approve the agenda of the Council meeting of Thursday, February 8, 2018, as seen on the Engineering Society website.

Moved by: Alexander "I'm so three thousand and eight(teen)" Clifford
Seconded by: Jamil "Some reports were so two thousand and late" Pirani

Motion 2

Whereas: Some things happened last council;
& whereas: we need to approve them;

BE IT RESOLVED THAT:

Council approve the minutes of the Council meeting of Thursday, January 25, 2018, as seen on the Engineering Society website.

Moved by: Alexander "Counting the minutes til reading week" Clifford
Seconded by: Isabela "Recording the minutes til reading week" Dominguez

Motion 3

Whereas: Some people have been doing some cool stuff surrounding reduced gravity;
& whereas: they would like to have their club ratified;

BE IT RESOLVED THAT:

Council approves the ratification of Queen's Reduced Gravity Club.

Moved by: Kate "Snap back to reality" Lahaie
Seconded by: Alexander "Oh, there goes gravity" Clifford

Motion 4

Whereas: We passed the first reading of this By-Law change at last council;
& whereas: we've got to read it again!

BE IT RESOLVED THAT:

Council approves the changes to bylaw section 17 as seen in APPENDIX
AWARD.

Moved by: Taylor "Third times a charm" Sawadsky
Seconded by: Matt "Let's hope so" Whittle

Executive Reports

President – Nathaniel Wong

president@engsoc.queensu.ca

Hiring

- FREC Hiring
- Senior Water Team Applications open
- Director hiring this weekend

Undergraduate Orientation Review Working Group

- Last meeting coming up on February 15th
- Recommendation Categories mentioned in last council:
 - o Leader Hiring
 - o Leader Training
 - o Orientation Materials
 - o Activities and Alternatives
 - o Data and Surveys
 - o Collaborations and Roles
 - o Policies and Processes
 - o Communications

AMS Elections

- Congrats to team MLM, Miguel Martinez – President, Munro Watters – VPUA, and Liam Tharp – VPOPS

Transitioning

- Starting to transition Carson into the role, mostly just including him on my static meetings so far

Next 2 Weeks

- Transitioning Carson and new Director Team

Faculty Board

VP (Operations) – Jill Reid

vpops@engsoc.queensu.ca

Hello Council!

Things that you've been doing over the past two weeks:

- Finance Manual
- TV in boardroom
- Sorted out phones
- QFS catch up
- Helped with Month End
- Transitioning Behsh
- Budget on QBO
- Imported budget into QB
- Gathered contracts for lawyer to review

Things that you will be doing over the next two weeks:

- Meeting with bookkeeper
- TRANSITION!!

Kind Regards,

Jill Reid

VP (Student Affairs) – Julianna “JJ” Jeans

vpsa@engsoc.queensu.ca

Hi Everyone!

Elections:

Congratulations to Caron, Emily, and Besh on being elected as the new EngSoc Executive! And Congratulations to Sam White on being elected as our new Engineering Senator!

Engenda:

If you have any cool photos that you think should be included please send them to Matt at agenda@engsoc.queensu.ca!

Yearbook:

If you have any cool photos of Sci' 18 that you think should be in the yearbook please send them to Rachel at sci18yearbook@engsoc.queensu.ca!

Event Sanctioning:

Please remember to have your events sanctioned through the AMS event sanctioning process:

<http://myams.org/event-sanctioning-form/>



If you have any questions about this process please do not hesitate to contact me!

Volunteer of the Month:

If you would like to nominate someone you know for volunteer of the month for the month of January, submit nominations here:

<https://form.jotform.ca/engsocvpsa/volunteer-of-the-month-nominating-f>

I hope you're all doing well!

All the best,

JJ

Director Reports

Communications – Behshid Behrouzi

communications@engsoc.queensu.ca

Hello Council!

Things that I've been doing over the past two weeks:

- Comm Team Meeting
- Photograph for QHacks and two conferences
- New Videography projects in the works
- All Eng, TIFR, TVs

Things that I will be doing over the next two weeks:

- FYPCO project development
- Finish Videography projects
- Comm Team Managers appreciation

-Besh

Community Outreach – Jordan Pernari

outreach@engsoc.queensu.ca

Hi Council!

Here's what I've been up to over the past few weeks:

- Worked with my FYPCO, Claire, on her project;
- Helped Fix n Clean Coordinators run their winter event;
- Held the January ExCommCom meeting;
- Continued organizing the trip to watch one of our youth hockey team's games with ERC;
- Continued organizing winter volunteering day trips;
- Participated in the ESSCO January teleconference;
- Worked on ExCommCom information gathering and sent some emails;
- Started working with ASUS Kids for Kids to organize the annual Cover Your Crest competition.

Over the next two weeks I will be:

- Continuing to work with my FYPCO on her project;
- Continuing to organize the trip to watch one of our youth hockey team's games with ERC;
- Starting to organize the inter-university EngBlood blood drive competition;
- Organizing the February ExCommCom meeting;
- Continuing to plan the winter volunteering day trips;
- Meeting with ASUS Kids for Kids chairs about the Cover Your Crest competition;
- Watching a lot of the winter Olympics!

Hope everyone has a relaxing reading week!

Jordan

Conferences – Aidan Thirsk

conferences@engsoc.queensu.ca

Howdy y'all.

In the past two weeks...

- All of my conferences have been doing well
- QGEC and QSC were two weekend ago and were incredibly well ran
- CIRQUE and QCBT were this past weekend and were incredibly well ran
- Hiring new chairs
- I am setting up plans for transition manuals and other logistical systems
- I have been working on a multi-year plan to move some EngSoc conferences to the fall to reduce winter congestion

In the next two weeks...

- Commerce and Engineering Environmental Conference is March 2-4
- Continuing project plans and developing more cool ideas
- Debrief meetings
- New chair hiring as conferences end
- Transitioning new conferences

Other...

Rock on,

Aidan "9 days till Florida" Thirsk

Doug the Pug of the week



Design – Oliver Austin

design@engsoc.queensu.ca

Hey Council,

Things I've been doing over the past two weeks:

- School and portfolio very busy
- Doing Director of Design stuff so things don't fall apart

Things that I will be doing over the next two weeks:

- School and portfolio will still be very busy
- Doing Director of Design stuff so things don't fall apart

Have a great week everyone,
Oliver



Events – Leah Vignale

events@engsoc.queensu.ca

No Report Submitted.

Finance – Sarah Rodin

finance@engsoc.queensu.ca

Hi Council!

Here are several things I have done since last council:

- Deposits
- Cashboxes
- Tickera sales

- Helped clubs and teams with financial inquiries
- Month-end updates to bookkeepers
- Quickbooks!!

Here are several things I'll be working on in the next two weeks:

- Transition material

Have a lovely rest of your week!

Sarah Rodin

First Year – Nick Dal Farra
firstyear@engsoc.queensu.ca

SSSSKKKKRRRRRRRRRRRR

Things that I've been doing over the past two weeks:

- Helping my FYPCO Mia plan a wellness event
- Emma and I met with all the FYPCOs to get updates on their projects
- Meeting with plenty of frosh about DoFY
- Delivered physics cookies

Things that I will be doing over the next two weeks:

- Running a Wellness Event
- Develop my transition manual
- Reflect critically on the DoFY role and determine if I think any changes should be made next year

Have a great week everyone,

Del Zest



Most of the FYC Committee ^^ Good timez

Human Resources – Emily Wiersma

hr@engsoc.queensu.ca

Hello Council!

What I've Done:

- Putting applications up on EngSoc apply
- Answering questions about EngSoc apply
- Hiring training

What I've Got Going On:

- Meeting with HR team
- Updating EngSoc apply
- Planning winter training conference
- Planning hiring fairs
- Hiring training by request

Hope everyone is having a good second semester!

Emily

Information Technology – Carson Cook

doit@engsoc.queensu.ca

Hey Council,

Things done since last council:

- Getting ready to transition
- Fixing bugs in Qlife
- Fixing security holes in dash
- C++ workshop is moving along
- OPS event!

Things that I will be doing over the next two weeks:

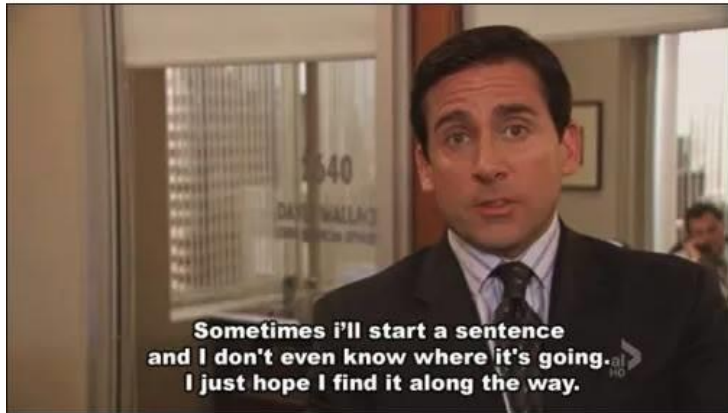
- Finishing off dash security issues
- Finishing transition material

Download QLife!

Have a good two weeks,

Carson Cook

whenever someone says 'you do computer science, can you explain bitcoin to me?' but you don't know anything about economics



Internal Affairs – Alexander Clifford

iaffairs@engsoc.queensu.ca

Hey Council,

In the past few weeks I was doing elections stuff, but that's done so I will be putting my sole focus on Awards and Banquet now.

Banquet is the 24th of March.

All the best,

Alexander Clifford





Professional Development – Hannah Cameron
pd@engsoc.queensu.ca

Hi friends!

Over the past two weeks:

- Breaking Barriers for Women in STEM Focus Group – Ontario Society of Professional Engineers
- FYPCO workshop
- One-on-one resume reviews

Next two weeks:

- Plan Career Crash Course with Meraki (Cisco)
- Finish creating online resources
- Finish website
- Plan WiSE mentorship workshop + Ten Thousand Coffees campus launch

Thanks for listening!
Hannah



Services – Cody McLaughlin
services@engsoc.queensu.ca

No Report Submitted.