



THE ENGINEERING SOCIETY
OF QUEEN'S UNIVERSITY

Council Meeting Agenda

Engineering Society of Queen's University

Thursday, January 26th, 2017

6:00 pm, Dunning Hall 12

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|-------|-----------------------------------|--------|-----------------------------------|
| I. | Attendance | xi) | Internal Affairs |
| II. | Adoption of the Agenda: Motion 1 | xii) | Professional Development |
| III. | Adoption of the Minutes: Motion 2 | xiii) | Services |
| IV. | Speaker's Business | X. | Question Period |
| V. | Break | XI. | Faculty Board Report |
| VI. | Presentations | XII. | Alma Mater Society Report |
| | i) AMS Executive Teams | XIII. | Senate Report |
| | ii) Senator Voting | XIV. | Engineering Review Board Report |
| VII. | New Business: Motions 3 - 5 | XV. | Advisory Board Report |
| VIII. | Executive Reports | XVI. | Club Reports (Sunny Group) |
| | i) President | i) | Geological |
| | ii) VP (Operations) | ii) | ChemEngChem |
| | iii) VP (Student Affairs) | iii) | Applied Mathematics |
| IX. | Director Reports | iv) | Civil |
| | i) Academics | XVII. | Year Reports |
| | ii) Communications | v) | Sci'17 |
| | iii) Community Outreach | vi) | Sci'18 |
| | iv) Conferences | vii) | Sci'19 |
| | v) Design | viii) | Sci'20 |
| | vi) Events | XVIII. | Statements and Questions |
| | vii) Finance | | by Members |
| | viii) First Year | XIX. | Discussion Period: Senator Voting |
| | ix) Human Resources | XX. | Discussion Period: Council |
| | x) Information Technology | | Transition |

Speaker: Avery Cole

Secretary: Allison Kondal

Motion List

Motion 1

Whereas: It's the second Council of 2017!
& whereas: let's make it a good one;

BE IT RESOLVED THAT:

Council approve the agenda of the Council meeting of Thursday, January 26th 2017 as seen on the Engineering Society website.

Moved by: Lianne "Election week..." Zelsman

Seconded by: Avery "...is delicious" Cole

Motion 2

Whereas: Last Council was a short one;
& whereas: it is still important that we remember what happened;

BE IT RESOLVED THAT:

Council approve the minutes of the Council meeting of Thursday, January 12th 2017 as seen on the Engineering Society website.

Moved by: Allison "Does anyone even read these things?" Kondal

Seconded by: Lianne "Sometimes when I can't sleep" Zelsman

Motion 3

Whereas: The Engineering Commerce Investment Club would like to be able to advocate to the engineering student body;
& whereas: having the resources available to EngSoc would greatly improve their members' experience;

BE IT RESOLVED THAT:

Council approve the ratification of the Engineering Commerce Investment Club as an Engineering Society club.

Moved by: Trevor "Teach me how to commie" Bergeron

Seconded by: Felix "Teach me teach me how to commie" Lafontant

Motion 4

- Whereas: Old members of the Committee on External Communications (ExCommComm) already have the option to become ex-officio members, but it is not yet written in By-Law;
- & whereas: The Chair position for ExCommComm has grown over the years and having a year of experience on ExCommCom would be valuable to the position;

BE IT RESOLVED THAT:

Council approve the first reading of the changes to Section B: Committee on External Communications of By-Law 9: Standing Committees, as seen in APPENDIX "EX-COMM-COMM".

Moved by: Loralyn "More external relations!" Blondin
Seconded by: Callen "I like internal relations better" Hageman

Motion 5

- Whereas: Steven Lee has been doing some great things as the Mental Health Coordinator;
- & whereas: there have been some changes to the original budget;

BE IT RESOLVED THAT:

Council approve the changes to the Events section of the Engineering Society Operational Budget of 2016-2017, as seen in APPENDIX "HEALTH-MONEY".

Moved by: Francesca "Hot chocolate" Feldman
Seconded by: Connor "LEGOs" McMillan

Executive Reports

President – Taylor Sawadsky

president@engsoc.queensu.ca

Hello Council!

Happy week 3! I hope you're enjoying the last few weeks of peace before midterms begin in full swing!

Elections

Election season is upon us!! I encourage you to get educated on all the candidates, in EngSoc and the AMS! It is very important for you to know the points you are voting for! And on Monday and Tuesday make sure you GO VOTE!! Encourage all your friends to do the same!!!

Fall Reading Week

This past week at AMS assembly a motion was passed to include a plebiscite (I didn't know what that word meant either – it's a non-binding referendum question) question on the election ballot that allows students to pick their preference between Fall Reading Break options. The two options are:

- **Option 1:** Shift move in up to Saturday, have classes the Thursday and Friday of Frosh Week, have the Thursday and Friday off before thanksgiving weekend.
- **Option 2:** Move everything up one week, and have the Tuesday-Friday off after Thanksgiving Monday.

External Communications

You may recall that in my past report I said that the committee on external communications would be presenting at this council – we are no longer doing that! The committee is meeting again in the coming weeks to finalize what we will present to council. Stay tuned!!

Directorships

If you're interested in getting more involved in the Engineering Society next year, a directorship might be for you! Applications are open! If you have any questions about any of the positions, you can contact any of the current directors of executives!

Building Bridges: A Discussion on Race and Racism at Queen's

The Engineering Society is hosting a forum on race and racism next Monday January 30th at 6:30 PM as a reaction to the party that was held this fall. I would encourage everyone to attend to have your voice heard in the discussion

SafeTALKS Training

This past weekend Tyler Bennett and I attended SafeTALKS training through the Peer Support Centre and the AMS. The training is centered around suicide awareness and prevention. The training was very useful, and I would definitely recommend it to everyone. If you are interested

in having the same training, you can! The PSC is hosing another training session on February 16th at 6 PM. You can email Mariana at peersupport@ams.queensu.ca to register. If you are ever having suicidal thoughts and would like to talk, Tyler Bennett and I are resources for you.

FYPCO

Sidney has begun working on the position descriptions, some of the roles under Academics, Events, Communications, and Professional Development will have shiny new position descriptions this hiring season!

Corporate Initiatives

Sci Formal and Frosh Week planning is going well! To all of those who applied for FREC, best of luck in the hiring process!!

Enjoy these two weeks!

Much Love,

Taylor



VP (Operations) – Tyler Bennett

vpops@engsoc.queensu.ca

Hi Council!

I hope second semester is treating everyone well. A brief overview of my past two weeks!

Services

- Advisory Board met on Monday and had a presentation from Golden Words and we discussed new investment policies
- The Golden Words and Tea Room Referenda are up and running, make sure to support them and vote next week!
- Science Quest Assistant Directors just got hired! I've begun helping the new team transition for this summer!

Finances

- Currently finalizing and working with Collins Barrow on 2015-2016 Financial Review
- Payroll and T4's are coming out soon
- Working with Connor to finalize and streamline the online payment system

IT Land

- Make sure to stay tuned for Robert's workshops
- Online payments are also going to be properly integrated with the website, Robert is being kept in the loop on that

Other:

- Attended SafeTALK training
- Assisted in Frosh Week Finance Transition

Coming up:

- Online Payments Transition document
- Filmed some cool videos with Comm Team and Elections Team...
- Transition Material
- Just general Society Operations

Cheers,

Tyler (Tynado) Bennett

Vice President Operations

VP (Student Affairs) – Evan Dressel

vpsa@engsoc.queensu.ca

Week 1 Council Report:

Welcome back everyone!!!

FYPCO!!!!!!

Got Engenda Account, and working to build it, and meet with Friesans this week to get an update on where we stand, and what our plan is next.

Design Teams

Lots of teams are going out to competition now, and we are making sure they filled out OCASP, so they have safe travels, and are covered if anything happens when they are out for competition!

QSC Payments

Tickera had a mishap with the QSC ticket payments not opening the cart, so I am helping them get the secondary payment method done, so they can get the tickets sold.

Compost

Compost is officially happening in the ILC, and we will have them just before reading week, and if not, just after, remember to make sure that you only put organics in them, or the whole bag is a waste, and the faculty may reconsider the program.

Digital Signage

Finalizing faculty settings, and meeting with Faculty IT and discussing their participation in it.

Probation

The committee will be meeting again this semester, hopefully 1-2 more meetings and it will be ready!

ATTENTION ALL

Make sure you are sanctioning your events!!!! They have to be sanctioned, or there will be no insurance provided, this process needs ~2 weeks in advance to get done, so please be vigilant!

That is all for now,

Evan Dressel

VPSA #3



Enough Said..

Director Reports

Academics – Daniel Tamming

academic@engsoc.queensu.ca

Hey Council,

Here are some quick updates from the world of academics,

EngLinks

- I've been enjoying my run as EngLinks Coordinator for the last few days
- First year midterm workshop times have been moved to avoid conflict with FREC hiring

BED Fund

- First drafts of discipline proposals were due on Monday
- Stools

Representation

- Met with the Fall Term Break Task Force yesterday

Dan Tamming

Director of ~~Dabs~~ Academics



Communications – Heather Simmons

comm@engsoc.queensu.ca

Jambo Council!

Hope the first few weeks of class have been treating everyone well!

Here's what I've been up to over the last few weeks:

- ELECTIONS! This year our campaign is "Sixty for Sixty"! It only takes sixty seconds to vote to help us reach our goal of 60% voter turnout. Stay tuned for lots more to come and please help spread the word!
- EngSoc's Flickr is now almost entirely up to date with the Fall semester photos
- Helping cover photography for various events. The photography team has been very busy and is doing a great job!
- Added interior and exterior shots of the ILC student lounge to EngSoc's Google profile. 360° interior view is proving more difficult than anticipated.
- Met with the Communications Team and the Communications Team managers. Lots of cool projects are planned for the semester ahead!
- Completed the DComm position description

Over the next two weeks here's what I'll be working on:

- Continue work on promoting voting and the EngSoc elections. Don't forget to vote on Jan 30 and 31!
- Continue work on transition materials
- Day to day Comm requests and social media posts

That's all for now!

Heather Simmons, Director of Communications



Nat Wong @ExtraGrumpyNat · 18 May 2014

If you're wearing a clip-on bowtie, close your hand into a fist and slap yourself until you understand your mistake

1 1 2

Fig. 1: Alan at FYC feat. Nat's twitter circa 2014

Community Outreach – Emma Howard

outreach@engsoc.queensu.ca

Hiya Council!

It's been a really exciting two weeks in the world of community outreach, because I have been working with my incredible Fix 'N Clean coordinators to organize winter Fix 'N Clean! For me, that included a lot of phone calls to members of the Kingston community, and I just wanted to let everyone know that the response of past clients has been overwhelmingly positive, so if you've ever done Fix 'N Clean, odds are that a few members of the Kingston Community have a distinct positive memory of you, which is something to be proud of! As of right now, we have 15 households that we will be helping out this weekend, bringing us to a total of 43 households reached with Fix 'N Clean this year!

On a slightly less chipper note, due to a lack of snow (See appendix out-side) the City of Kingston will not be holding the annual 24 hour snow fort competition, so ERC is open for any

suggestions for what to do for their winter event! E-mail Galvin at erc@engsoc.queensu.ca if you have any ideas for fun outreach initiatives that their committee could plan!

CommSoc ran a wildly successful Engineering vs. Commerce hockey game this Saturday, and I am planning on speaking to their outreach coordinator/whoever helped run it on the steps they took, and hopefully learn a lot about how to run events to support charities! Props to them for raising money for the Gord Downie Cancer Research Fund through this game!

In the upcoming weeks, I will be working on a critical appraisal of what I have done this year, and potentially a restructure of some elements of the Outreach portfolio, as well as working on transition material to make sure that the Community Outreach portfolio has a strong base to grow from in the future! And remember, I'm still always open to opinions, ideas, questions, and suggestions on how to operate the Outreach portfolio, it is always growing.

Thanks and happy elections week!

Emma Howard

Director of Community Outreach

outreach@engsoc.queensu.ca

PS enjoy this penguin pic to make up for the lack of snow in K-town:



Conferences – Taylor Sweet **conferences@engsoc.queensu.ca**

Heya council!

I attended the Queen's Conference on Business and Technology this weekend at it was #lit! S/O to the co-chairs, Nichola Trinh and Jason Xu, and their committee for putting on an outstanding event. By the time you read this I will have hired the new Chair for the Queen's Engineering Competition and new members for the Committee on Bursaries (exciting stuff!!). This weekend I will be attending both CIRQUE (Conference on Industry and Resources Queen's University Engineering) and QGIC (Queen's Global Innovation Conference), so I hope to see some of you there! By the end of this week I will also have allocated all of the bursary funds allotted to my portfolio to deserving delegates (YAY).

Until next time,

This is Captain Conference signing off...

P.S. Plz enjoy this screenshot of the landing page on the HTML website I learned how to build this weekend at QCBT!



Design – Max Lindley-Peart

design@engsoc.queensu.ca

Goooooooooooooooood eveningggggggggggggg,

In the past two weeks I have:

- ❖ Continued work on the design website
- ❖ Secured funding for improvements to the design bay
- ❖ Supportend the AutoDrive proposal writing process
- ❖ Awarded bursary funding to design teams which chose to place the engsoc logo on their team uniforms

In the next two weeks, I'll be;

- Buying some new equipment for the design bay, including heaters, shelves and a very expensive oven for carbon fibre work
- More work on the website!
- Developing a long term plan for the portfolio, including a marketing plan with Adam Walker, the Faculty's communications director
- Consulting some teams about which equipment to buy for the composites bays

Cheers,

Max Lindley-Peart



My desire to be well-informed is currently
at odds with my desire to remain sane.

PS: Shoutout to Tiny Hands Donald for a huge turnout at the women's rights protests during his inauguration, that was inspiring to see.

Events – Francesca Feldman

events@engsoc.queensu.ca

Hello Council!

Things that I've been doing over the past two weeks:

- EngWeek
- EngVents Skating Event
- Wellness Lego Building Competition

Things that I will be doing over the next two weeks:

- EngVents preparing for Thunderballz (Saturday, February 4th)
- Wellness Initiatives
- Catching up with other Events Committee members

Have a great week everyone!

Francesca Feldman

Finance – Connor McMillan

finance@engsoc.queensu.ca

Hey everyone!

A new meme from Julianna, hot off the press:

When your conference isn't a complete disaster:



Human Resources – Rachel McConnell

hr@engsoc.queensu.ca

Hello Council! This is what I've been up to lately:

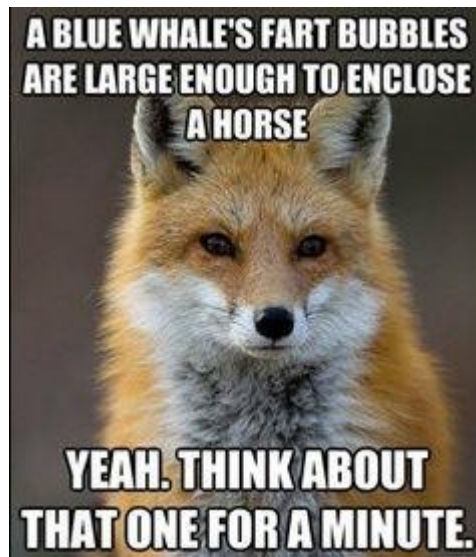
Recent Accomplishments

- Feedback officer sent out ED and services 360 feedback
- Set date for the training conference of March 25th
- Hiring town hall will be March 27th
- Hiring fair will be March 6th
- Forum on racism January 30th

Current Projects

- Mock interview workshop in the works
- Equity town hall TBD
- Engweek, FREC, and service hiring surveys in the works
- Taking a critical look at equity under HR – expect a motion and presentation next council

Lastly, here is a fun animal fact to get your night started right:



Information Technology – Robert Saunders

doit@engsoc.queensu.ca

Hey Council!

Here are the things that I have been working on the past couple weeks:

- IT Support Ticketing System Implemented
 - 7 Tickets Closed
 - Email Inquiries
 - Website Issues
 - Website Migrations
- EngSoc Dash
 - Development
- IT Team Progress
 - Projects
 - Hard Drives
- Workshop Preparation

And here are the things that I will be doing in the coming weeks:

- Workshop
- MailChimp Proposal
- Policy Changes
- IT Team Meetings
- Selling Clark Hall Server
- Organization
- IT Support Tickets
- Coding Competition Prep

- EngSoc Email Clean Up

IT Team Logo:



-Robert

Internal Affairs – Lianne Zelsman

iaffairs@engsoc.queensu.ca

Hey everyone,

Things I have been working on:

- ELECTIONS!!
 - The debates happened. They went well!
 - Voting is January 30th/31st, please encourage EVERYONE you know to vote!!!!
Help us reach 60%!
 - The elections reveal will happen at Clark January 31st at 9PM. Invite your friends!

Things I will be working on soon:

- Policy/By-Law, as always...
- Award and banquet planning!
 - EngSoc award nomination forms will be available soon!
- AGM

Have a lovely day,

Lianne Zelsman



Professional Development – Nathaniel Wong

pd@engsoc.queensu.ca

Hello Children,

Past 2 Weeks:

- Held workshops on Resumes/Cover Letters and Networking at FYC
- Career Crash Course went well, with about 60 people attending. There were presentations, pizza, headshots. BCG even made an appearance to help with resume review
- AutoCAD workshop was cancelled due to lack of registrations

Next 2 Weeks:

- Alumni Networking Summit ticket sales 10:30-1:30pm every day in the ILC Atrium
- Alumni Networking Summit on February 4th!
- Sunlife workshop for personal finances on February 8th
- Encouraging applications for Director of PD

Cheers,

Nathaniel



Services – Tyler Snook

services@engsoc.queensu.ca

Bonjour Council ,

Hopefully everyone has settled nicely into the swing of things! These last couple weeks in services land have been pretty exciting! We had a meeting with the three services who use Clark Hall space to plan out a redecoration of the stairwell which was extremely exciting and a couple of months overdue. We are hosting a meeting this Sunday for the service head managers to discuss their potential capital fund plans for the semester as well which should be pretty cool.

The Golden Words Student fee is also up for renewal! This is a huge source of pride for our faculty as the longest standing satirical newspaper in Canada, and the student fee plays an absolutely integral role in the success of their operation. Please vote yes in the upcoming referendum!

Also, we hired new Science Quest Assistant Directors! Make sure to congratulate Broden Cecic and Mathew Boulby if you see them around! This round of hiring also marked the last time that I would sit on a panel with Mr. Bennett, Ms. Sawadsky and Mr. Young. As sad of a time that this is, it also got me thinking about who would be filling these positions next year! If you are at all interested in the position of Director of Services, or any positions within our services please do not hesitate to reach out and I'd love to either sit down with you myself, or get you in touch with the right people.

Take it easy friends,

Tyler Snook
Director of Services