



THE ENGINEERING SOCIETY
OF QUEEN'S UNIVERSITY

Council Meeting Agenda

Engineering Society of Queen's University
Thursday, January 12th, 2017
6:00 pm, Dunning Hall 12

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|-------|-----------------------------------|--------|--|
| I. | Attendance | xii) | Professional Development |
| II. | Adoption of the Agenda: Motion 1 | xiii) | Services |
| III. | Adoption of the Minutes: Motion 2 | IX. | Question Period |
| IV. | Speaker's Business | X. | Faculty Board Report |
| V. | Break | XI. | Alma Mater Society Report |
| VI. | New Business: Motions 3 - 4 | XII. | Senate Report |
| VII. | Executive Reports | XIII. | Engineering Review Board Report |
| | i) President | XIV. | Advisory Board Report |
| | ii) VP (Operations) | XV. | Club Reports (Happy Group) |
| | iii) VP (Student Affairs) | | i) Eng Phys |
| VIII. | Director Reports | | ii) ECE |
| | i) Academics | | iii) Mechanical |
| | ii) Communications | | iv) Mining |
| | iii) Community Outreach | XVI. | Year Reports |
| | iv) Conferences | | v) Sci'17 |
| | v) Design | | vi) Sci'18 |
| | vi) Events | | vii) Sci'19 |
| | vii) Finance | | viii) Sci'20 |
| | viii) First Year | XVII. | Statements and Questions by Members |
| | ix) Human Resources | XVIII. | Discussion Period: Council Transition |
| | x) Information Technology | | |
| | xi) Internal Affairs | | |

Speaker: Kevin Corey
Secretary: Libby Anderson

Motion List

Motion 1

Whereas: It's the first Council of 2017!
& whereas: let's have a good start to the year;

BE IT RESOLVED THAT:

Council approve the agenda of the Council meeting of Thursday, January 12th 2017 as seen on the Engineering Society website.

Moved by: Lianne "New year, new me" Zelsman

Seconded by: Kevin "New year, better Council Speaker" Corey

Motion 2

Whereas: The previous Council took place a long time ago;
& whereas: it's important that we remember what happened;

BE IT RESOLVED THAT:

Council approve the minutes of the Council meeting of Thursday, November 24th 2017 as seen on the Engineering Society website.

Moved by: Lianne "Out with the old" Zelsman

Seconded by: Libby "In with the new" Anderson

Motion 3

Whereas: HR had to do training alone last year;
& whereas: that was not rad;

BE IT RESOLVED THAT:

Council approve the changes to Policy sections β: Society Leadership and γ: Hiring and Transition as seen in APPENDIX "MORE-TRAINING", to introduce the position of Training Officer under the Director of Human Resources.

Moved by: Rachel "I like trains" McConnell

Seconded by: Taylor "I guess training is pretty fun too" Sawadsky

Motion 4

Whereas: Feedback has been really successful this year;
& whereas: there is more work than one Feedback Officer can feasibly do;

BE IT RESOLVED THAT:

Council approve the changes to Policy section β: Society Leadership and γ: Hiring and Transition as seen in APPENDIX "MORE-FEEDBACK", to allow more than one Feedback Officer to be hired at the discretion of the Director of Human Resources.

Moved by: Rachel "Look, I have a pancake on my back!" McConnell

Seconded by: Taylor "That's foodback, not feedback" Sawadsky

Executive Reports

President – Taylor Sawadsky

president@engsoc.queensu.ca

Hello Council!

It feels like it's been a very long time since we've all met. I hope you had a fun and restful holiday season, and are ready for the new adventures that semester 2 brings!

CFES

This previous week I attended CFES (Canadian Federation of Engineering Students) Congress, which also serves as their annual general meeting. The Committee on External Communications will be presenting at the next council in week 3.

Some highlights of the conference include:

- Academic Advocacy: specifically accreditation issues and the impact workload has on students
- Bilingualism: how the CFES can work towards being a true bilingual organization
- How the CFES can become a more productive organization
- Meeting Engineering students from across the country

Mental Health in Engineering

The Faculty has a new Counsellor, Laura! I am meeting with her next week to discuss the mental health of students, specifically in engineering. If you have any comments, or questions you would like me to bring to her, please let me know!

Engineering Dean

I am working with members of the Faculty and University administration to hire the new Dean of Engineering! If you have any thoughts on what you would like to see in the new Dean please let me know!

Directorships

If you're interested in getting more involved in the Engineering Society next year, a directorship might be for you! Applications will open next week!

Enjoy these two weeks!

Much Love,
Taylor

"The cat? No I haven't seen him"



VP (Operations) – Tyler Bennett

vpops@engsoc.queensu.ca

Hi Council!

Welcome back to the new year! As they say, new year, new me. And as such I have a new sweater that is not burgundy. Beyond that, not too much has happened in the operations portfolio over the break. I spent some time working on transition material, drafted some investment policy and responded to the odd e-mail. We're back into the swing of things this week with all of our services up and running, other Tyler will let you know of any exciting promotions. IT has an exciting semester with Robert organizing some sponsored workshops and Connor in finances is pushing forward with sales and expenses for EngWeek, many conferences and the Alumni Networking Summit.

Beyond that, not much new! Elections are fast approaching; the nomination period is now open! If anyone has any questions or would like please don't hesitate to contact me.

Coming up:

- Advisory Board Meeting
- Finance Committee will review updated budgets from Services
- December month end

Cheers,
Tyler (Tynado) Bennett
Vice President Operations

VP (Student Affairs) – Evan Dressel

vpsa@engsoc.queensu.ca

Week 1 Council Report:

Welcome back everyone!!!

FYPCO!!!!!!

We are going to get back in touch this upcoming week to get ready to start really putting the Engenda together!

Digital Signage

Finalizing faculty settings, and meeting with Faculty IT and discussing their participation in it.

Probation

The committee will be meeting again this semester, hopefully 1-2 more meetings and it will be ready!

Compost

Compost is officially happening in the ILC, and we will have them just before reading week, and if not, just after, remember to make sure that you only put organics in them, or the whole bag is a waste, and the faculty may reconsider the program.

ATTENTION ALL

Make sure you are sanctioning your events!!!! They have to be sanctioned, or there will be no insurance provided, this process needs ~2 weeks in advance to get done, so please be vigilant!

Elections

Good luck to everyone running, it is a stressful time for all of you, so I wish you the best, and I can't wait to see who will be taking over after me!

I was in India/UAE over the break, and I completed half of my transition manual on the plane, which is not as much as I had wanted, so I will be working on it over the next few weeks in preparation for the new me!

That is all for now,

Evan Dressel

VPSA #3



My family and I in the desert!

Director Reports

Academics – Daniel Tamming

academic@engsoc.queensu.ca

Hey Council,

Here are some quick updates from the world of academics,

EngLinks

- I will be taking over as Acting EngLinks Coordinator throughout the campaign season
- We have multiple high school “tutees” that have set up regular sessions
- Online sign up and payment system is running smoothly

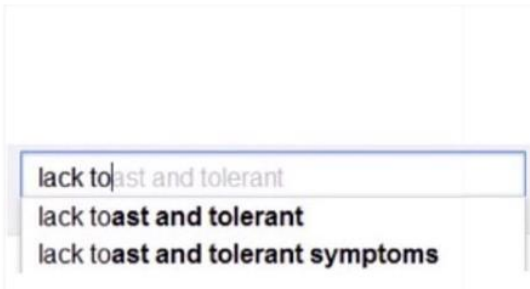
Representation

- The Fall Term Task force continues to meet every other Wednesday

Dan Tamming

Director of ~~Dabs~~ Academics

When ur fresh out of toast and ur
tolerance is wearing thin.



Communications – Heather Simmons

comm@engsoc.queensu.ca

Hello Council!

Hope everyone had a great winter break and a good first few days of class!

Here's what I've been up to over the last few weeks:

- Re-organized the Communications files on our external drive
- Started preparing transition materials
- Updated EngSoc's Google Business profile
- Created materials for our elections voting campaign
- Planning projects and initiatives for the Communications Team for the winter semester

Over the next two weeks here's what I'll be working on:

- Meeting with the Comm team to start work on various new projects
- Continue work on elections materials. Stay tuned and don't forget to like the Elections Hub Facebook page for all elections related material!
- Continue work on transition materials
- Day to day Comm requests and social media posts

That's all for now!

Heather Simmons, Director of Communications



When it's the first week of classes and you're already behind

Community Outreach – Emma Howard

outreach@engsoc.queensu.ca

Hiya council, Happy Winter Semester!

It's been pretty quiet in the world of community outreach, but we have exciting things in store for the next semester!

Coming up on January 28th and 29th, there will be another Fix N Clean event, and sign ups for that are going out very soon, so get hyped!

The External Relations Committee is helping to plan the 24 hour snow fort competition, so keep an eye out for that as well.

I would like to thank you all for your amazing contributions to the discussions on student funding that we had last council, and I am in the process of reviewing my portfolio in the context of that discussion to decide which direction things will go winter semester and in the future!

Stay cozy, stay cool, council ☺
Seal y'all in two weeks (see below)



Conferences – Taylor Sweet **conferences@engsoc.queensu.ca**

Hey Council!

Welcome to the winter semester. In just a few short weeks we will officially be entering into CONFERENCE SEASON!!!! If you haven't already signed up to attend a conference this year, make sure you do so! You don't want to miss out on this fabulous opportunity for personal and professional development!

Over the past few weeks I have been helping to support the conferences as they gear up for their events, as well as striving to get the Committee on Bursaries up and running. Here are some of the specifics of what I have accomplished and what I will be doing in the coming weeks:

Past:

- Held first committee on bursaries meeting
- Finished meeting with conference chairs to receive progress updates
- Set up online payments for QGEC and QGIC
- Posted conference summary infographic
- Released conference chair performance feedback surveys

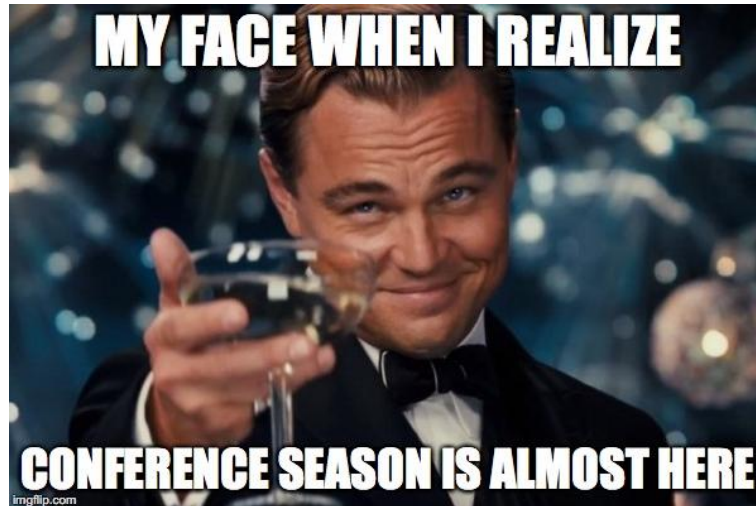
Future:

- Hiring additional members for Committee on Bursaries
- Compiling responses from conference chair performance feedback survey
- Hiring new chair for the Queen's Engineering Competition
- Attending QCBT (Jan 20-22)
- Attending CIRQUE/QGIC (Jan 27-29)
- Attending QSC (Feb 3-5)
- Attending QGEC (Feb 10-12)

- Attending CEEC (March 2-4)

Until next time,

This is Captain Conference singing off...



Design – Max Lindley-Peart

design@engsoc.queensu.ca

Goooooooooooooood eveninggggggggggggg,

Over the break we;

- ❖ Made various improvements to the design team section of the EngSoc Website, including updating information and adding pages for certain teams
- ❖ Hired two new co-captains for the new autonomous driving design team
- ❖ Awarded bursary funding to design teams which chose to place the engsoc logo on their team uniforms

In the next two weeks, I'll be;

- Researching some new equipment for the design bay, including heaters, shelves and a very expensive oven for carbon fibre work
- More work on the website!
- Developing a long term plan for the portfolio, including a marketing plan with Adam Walker, the Faculty's communications director

Cheers,

Max Lindley-Peart

Here is my dog Mila, who is tired and mad at me for making her run 15km with me.



Events – Francesca Feldman
events@engsoc.queensu.ca

Hello Council!

Things that I've been doing over the past two weeks:

- Preparing for EngWeek

Things that I will be doing over the next two weeks:

- EngWeek during Week 2
 - Curling (16th), Karaoke (17th), All-Ages (18th), BOTB (19th), Pub Crawl (20th), Bubble Soccer (21st), Thundersledz (22nd)
- EngVents preparing for Winter Event and Thunderballz (Saturday, February 4th)
- Wellness Initiatives
- Catching up with other Events Committee members

Have a great week everyone!

Francesca Feldman

finance@engsoc.queensu.ca

I hope you had a very relaxing couple weeks off. The finance world was very quiet over exam season and the break but picked up quickly over the weekend. Thanks to Tyler Bennett for assuming some of my duties over an extremely hectic exam period. I'm excited to get back into a rhythm now that we're back to week 1! I'll have more updates regarding my portfolio progress further along in the semester.

First Year – Alan Goodman

firstyear@engsoc.queensu.ca

I hope y'all had a fantastic break, and I'm sure you're as excited for the upcoming term as I am. I didn't do much work over the break, but here's some stuff and whatnot. Enjoy!

[illegible]

Things I'll be doing before next council:

[illegible]

P.S. A preview of the most recent collection from resident memer Julianna Jeans.

You vs. the guy she tells you not to worry about



Human Resources – Rachel McConnell

hr@engsoc.queensu.ca

Hello Council! This is what I've been up to over the break:

Recent Accomplishments

- Finished most of my transition manual & a transition checklist
- Worked out the kinks for a new training officer position
- Officers all hashed out their plans for this semester
- Ate real human food

Current Projects

- Planning for this semester's hiring fair, hiring town hall, mock interviews, equity town halls, training conference, etc.
- Helping roll out the new application system
- Open forum for racism this month

Lastly, here is a picture of me with my dog over the break. You can tell she loves having me home.



Information Technology – Robert Saunders

doit@engsoc.queensu.ca

Hey Council!

Here are the things that I have been working on the past couple weeks:

- IT Support Ticketing System Implemented
 - 5 Tickets Closed
 - Email Inquiries
 - Website Issues
 - Website Migrations
- EngSoc Dash
 - Development
- IT Team Progress
 - Projects

And here are the things that I will be doing in the coming weeks:

- EngSoc Dash
- ITS Meetings
- ISAT-SAC
- GitHub Workshop

- IT Team Meetings
- Selling Clark Hall Server
- Organization
- IT Support Tickets

-Robert

Internal Affairs – Lianne Zelsman

iaffairs@engsoc.queensu.ca

Hi everyone!

Welcome back to the first Council of the semester! Some exciting things are going to be happening in the next few months!

Things I have been working on:

- Elections planning! It's officially election season.
 - Nomination packages are available and are due by 5:30pm on Wednesday, January 18th
 - Debate nights will be in the beginning of Week 3, finalized times will be available soon
 - Make sure to encourage all of your friends and classmates to vote!
- Worked on policy/by-law
 - Some significant changes will be coming in the upcoming Councils!

Things that will be happening soon:

- J-Section representative election!
 - Date will be confirmed soon
- Continuation of planning for EngSoc awards and banquet

Just a reminder that the dates for the last two Councils has changed. They will now take place during weeks 10 and 12 (March 23rd and April 6th). Please make these changes in your calendars!

Cheers,

Lianne



~Happy Frost Week

Professional Development – Nathaniel Wong
pd@engsoc.queensu.ca

Ni Hao kiddies,

Past 2 Weeks:

- Planning for Alumni Summit February 4th
- Planning for Career Crash Course on January 18th

Next 2 Weeks:

- Alumni Summit ticket sales 10:30-1:30pm every day in the ILC Atrium
- Following up with alumni for registration
- Presentation at FYC
- Career Crash Course on January 18th
- TD Bank Info Session January 16th
- Hudson's Bay Info Session January 18th

Cheers,
Nathaniel



"Look the end of the year is in sight"

Services – Tyler Snook

services@engsoc.queensu.ca

Hey council!

Hope everyone had a relaxing break and is excited to get back into the swing of things. Since we left, CEO delivered the first years their jackets! You guys look great, no don't worry, they're totally not too purple.

Science Quest is hiring the new Business and Outreach Directors very shortly so we are looking forward to that. If you're interested there's still time to apply! Come talk to Tristan or I after and we'd be more than happy to answer any of your questions.

Everyone else has been cruising along and starting to get their transition material ready, all is good in Services Land.

Adios,

Tyler